

Organisational Policy



4.07 Firearms Policy

*A printed copy of this policy may not be current as Toowoomba Regional Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register in the policy section of Council's intranet or by contacting Council's Coordinator Local Laws and Policy Development for a hard copy of the latest version. **A hard copy of this electronic document is uncontrolled.***

Where there is a delegation identified in this policy, the reader will need to confirm if an alternative delegation exists in any Register of Delegation. If there is a perceived conflict between the delegation/s identified in this policy and of those contained in a Register of Delegation, then the delegation/s in the Register takes precedence. The Chief Executive Officer will, if necessary, be the sole arbiter in resolving any issues of conflict.

1. Purpose

The purpose of the Toowoomba Regional Council (Council) Firearms Policy and the associated Firearms Manual is to:

- Prescribe standards and accountabilities for the safe use of firearms.
- Inform all Council authorised employees of Council standards relating to the use of firearms for official purposes.
- Prescribe guidelines and standard procedures relating to the proper issue, use, acquisition, maintenance and storage of firearms.
- Refer readers to supporting legislation and associated directives and codes.
- Establish appropriate standards of training.
- Specify employee and/or user responsibilities and delegations.

2. Scope and applications

This policy applies to all employees, contractors and approved volunteers as per the Toowoomba Regional Council Firearms Manual.

3. Content

Licensing, accreditation, management and record keeping requirements for the use of firearms within Council will be undertaken as specified in the Toowoomba Regional Council Firearms Manual.

4. Relevant laws

[Weapons Act 1990](#)

[Weapons Regulation 2016](#)

[Weapons Categories Regulation 1997](#)

5. Related policies/documents

The most recent electronic version of the Firearms Manual as approved by the Chief Executive Officer

6. Related forms

Forms as specified in the most recent electronic version of the Toowoomba Regional Council Firearms Manual

7. Definitions

Term	Definition
Nil	

8. Policy details

Policy Category	Organisational Policy
Date Approved	20 August 2020
Endorsed by	Executive Leadership Team
Approval Authority	Chief Executive Officer
Effective Date	20 August 2020
Policy Version Number	3.00
Policy Owner	Manager, Parks and Recreation Branch
Contact Officer	Principal Officer Conservation and Pest Management
Review Date	August 2023

9. Revision history

Policy Version	Approval Date	DM Reference
1.00	29 October 2009	3369558v1
2.00	10 December 2015	6679475v1
3.00	20 August 2020	7440508v2