

Toowoomba Regional Council

Register of Delegations

Chief Executive Officer to Employees and Contractors

[This is a consolidated version of the Register of Delegations.

Clicking on the Delegation Name in the Table of Contents will take you directly to the Delegation.

Clicking on Control + Home will return you to this page.]

Please note: Where a delegation is given to an officer or officers, unless noted specifically to the contrary in the Register, a delegate's Supervisor (who holds immediate, intermediate or ultimate line management responsibility for the delegate) may exercise the delegated authority given to the delegate even if not mentioned by title as a delegate. This principle extends to each Supervisor in the hierarchy up to the Chief Executive Officer, but does not:

- Apply if a subordinate delegate has already, in a particular case, exercised the delegation; or
- Permit a supervising delegate to exceed his or her own financial delegation or act outside his or her area of accountability.

Please refer to 2.36 Delegation Register Policy

Please note: All dollar values referred to in this Register are GST exclusive.

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Council’s current default financial delegations, contained in 5.12 Financial Delegation Procedure, are:

Position	Up to
General Manager	\$1,000,000
Manager and Executive Manager	\$500,000

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- ~~B.05. [Environmental Protection \(Waste Management\) Regulation 2000 \(Repealed\)](#)~~
- B.06. [Environmental Protection \(Water\) Policy 2009](#)
- B.07. [Environmental Protection Act 1994](#)
- B.08. [Environmental Protection Regulation 2008](#)
- B.09. [Fire and Emergency Services Act 1990 \(Formerly Fire and Rescue Service Act 1990\)](#)
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- B.20. [Public Health Act 2005](#)
- B.21. [Public Health Regulation 2005](#)
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- B.36. [Waste Reduction and Recycling Act 2011](#)
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- B.39. [Water Fluoridation Act 2008](#)
- B.40. [Water Supply \(Safety and Reliability\) Act 2008](#)

Delegations Updated (refer to Delegation for full details of update):

Delegation	Date Updated	Delegation	Date Updated	Delegation	Date Updated
B.15.03. (new)	23 June 2014	B16.06	23 June 2014	New - B.38.01., B.38.02. and B.38.84. Formally B.38.81 now B.38.83.	23 June 2014
B.16.68	7 July 2014	B.16.65	30 July 2014	B16.02	1 August 2014
B16.63	18 August 2014	B.16.07	25 August 2014	B.16.09; B.16.10; B.16.11; B.16.47; B.16.48; B.16.53; B.16.55	9 September 2014
B.32.13; B.32.16; B.32.46; B.32.47; B.32.48; B.32.50; B.32.51; B.32.53; B.32.54; B.32.55; B.32.56; B.32.57; B32.61 to B32.73	17 September 2014	B.16.03; B.16.04; B.16.05	24 October 2014	B.32.40; B.32.41; B.32.42	12 November 2014
B.16.14; B.16.90	19 November 2014	B.40.24 to B.4030; B.40.38; B.40.39; B.40.42 to B.4046; B.40.69; b.40.70	16 December 2014	B.32.13; B.32.14; B.32.15; B.32.18; B.32.19; B.32.20; B.32.21; B.32.22	25 March 2015
B.42.01 - B.42.30	25 March 2015	B.02.01; B.16.91,	22 September 2015	B.16.92; B.17.41	20 November 2015
B.16.02.a, B.16.02.b	15 March 2017	B.03.34, B.07.79	26 June 2017	B.44.01; B.46.01 - B.46.25	18 July 2017

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B.45.31	17 January 2019	B.01.01, B.01.02, B.01.21, B.01.23, B.01.24, B.01.25, B.01.14, B.01.26, B.01.33, B.01.35, B.01.36, B.01.41, B.01.42, B.01.43, B.01.44, B.01.46, B.01.48, B.01.40, B.01.45, B.16.07, B.16.85, B.16.88	8 May 2019	B.16.09; B.16.67	5 June 2019
B.45.10, B.45.21, B.45.33 - B.45.38, B.45.40 - B.45.44, B.45.47, B.45.49, B.45.50 B.28.01 - B.28.04, B.28.06 - B.28.08	20 May 2019	B.16.96	12 May 2020	B.16.97	21 May 2020
B.01.30, B.07.67-68, B.11.01-04, B.12.01-02, B.16.09, B.16.34-35, B.16.47-49, B.16.83, B.17.08, B.17.19, B.17.36, B.17.38-39, B.18.04, B.20.14, B.20.22, B.22.01- 05, B.26.02-40, B.36.23	17 November 2020	B/.17.10 and B.17.12	12 January 2021	B.07.01-B.07.26, B.07.34, B.07.74, B.07.75, B.07.79, B.42.45, B.42.77, B.42.78, B.45.06, B.45.10, B.45.12, B.45.14, B.45.15, B.45.29, B.45.35 - B.45.38, B.45.40, B.45.46, B.46.03, B.46.04, B.46.11, B.46.13, B.46.14, B.46.17, B.46.19, B.46.20, B.46.21	11 February 2021
B.16.07	17 February 2021	B.16.82	23 February 2021	B.34.12, B.34.14, B.34.16, B.34.17, B.35.01, B.35.08	8 March 2021
B.16.98	16 June 2021	B.17.42, B.17.43, B.17.44	16 June 2021 (Effective 01/07/2021)	B.38.34, B.38.39, B.38.44, B.38.47, B.38.68, B.38.78, B.38.80, B.38.82, B.40.01, B.40.02, B.40.03, B.40.04, B.40.16, B.40.17, B.40.18, B.40.19, B.40.20, B.40.21, B.40.22, B.40.23, B.40.40, B.40.61, B.40.67, B.40.74	20 August 2021
B.16.69	20 October 2021	B.16.66	19 January 2022.	B.28.01, B.28.02, B.28.03, B.28.04, B.28.06, B.28.07, B.28.08, B.45.33, B.45.34, B.45.35, B.45.36, B.45.37, B.45.38, B.45.40, B.45.41, B.45.42, B.45.43, B.45.44, B.45.47, B.45.50, B.46.03, B.46.04, B.03.01, B.03.03, B.03.04, B.03.05, B.03.06, B.03.08, B.03.09, B.03.10, B.03.11, B.03.12, B.03.13, B.03.14, B.03.15, B.03.16, B.03.17, B.03.18, B.03.19, B.03.20,	20 January 2022

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B.16.01, B.16.02.a, B.16.02.b, B.17.16.1, B.17.16.2	6 July 2022	B.16.07	29 August 2022	B.03.01, B.03.07 B.09.01, B.09.02, B.09.03 B.28.01, B.28.02, B.28.03, B.28.04, B.28.06 B.32.40, B.32.41, B.32.42, B.32.43, B.32.44, B.32.83 B.42.50, B.42.51, B.42.52, B.42.53, B.42.54, B.42.55, B.42.57, B.42.58, B.42.59, B.42.61, B.42.62, B.42.63, B.42.64, B.42.65, B.42.66, B.42.67, B.42.68, B.42.74, B.42.75, B.42.76 B.45.10, B.45.21, B.42.79 B.45.41, B.45.36, B.45.42, B.45.49 B.46.03, B.46.04, B.46.10, B.46.11, B.46.13, B.46.14, B.46.17, B.46.19	27 September 2022
Cover Sheet B.17.22 - B.17.30, B.17.32 - B.17.34	23 March 2023				

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Animal Management (Cats and Dogs) Act 2008

(B.01.)

Animal Management (Cats and Dogs) Act 2008

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.01.	Supervisor Animal Management - Level 4	Power to give identifying information to particular persons.	Section 39 Animal Management (Cats and Dogs) Act 2008 (Linked to Queensland Government's In force legislation page)	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.02.	Supervisor Animal Management - Level 4	Power to recognise a body supervising an exhibition in which a cat or dog is participating.	Section 42(4) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.03.	- Administration Officer - Level 2 - Environmental Health OR - Customer Service Branch	Power to, by notice, ask for further information or documents reasonably required to register a dog.	Section 48(2) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.04. (A.01.01.)	- Administration Officer - Level 2 - Environmental Health OR - Customer Service Branch	Power to give registration notice.	Section 49(2) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.05. (A.01.02.)	Administration Officer - Level 2 - Environmental Health	Power to record the information about a registration in the appropriate register.	Section 51 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	

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Animal Management (Cats and Dogs) Act 2008

(B.01.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.06.	- Administration Officer - Level 2 - Environmental Health OR - Customer Service Branch	Power to ask the owner of a dog for other information or documents in the way mentioned in section 48.	Section 55(2) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.07.	Administration Officer - Level 2 - Environmental Health	Power to: update the information in the relevant register; and give the owner a notice of the amended information	Section 55(4) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.08.	- Administration Officer - Level 2 - Environmental Health OR - Customer Service Branch	Power to give renewal notice to renew registration for a dog.	Section 56(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.09.	- Administration Officer - Level 2 - Environmental Health OR - Customer Service Branch	Power to ask the owner of a dog for other information or documents in the way mentioned in section 48.	Section 58(2) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.10.	Administration Officer - Level 2 - Environmental Health	Power to update information in the appropriate register and give a registration device to the owner of the registered dog.	Section 58(4) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.11. (A.01.03.)	Animal Management Officer	Power to recognise a body supervising an exhibition or an obedience trial in which a dog is participating.	Section 64(1) (b) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Animal Management (Cats and Dogs) Act 2008

(B.01.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.12.	- Administration Officer - Level 2 - Environmental Health OR - Customer Service Branch	Power to require applicant to give a stated document or information that is relevant to a permit application.	Section 74(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.13.	Animal Management Officer	Power to grant or refuse a permit application within a certain time.	Section 75(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.14.	Co-ordinator, Animal Management Centre - Level 5	Power to decide whether desexing is likely to be a serious risk to the health of a dog.	Section 75(3) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	This will be subject to written advice from a qualified Veterinarian.
B.01.15.	Animal Management Officer	Power to impose conditions on the grant of an application for a restricted dog permit.	Section 75(5) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.16.	Animal Management Officer	Power to issue a restricted dog permit.	Section 77 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.17.	Animal Management Officer	Power to issue a decision notice after deciding to refuse a permit application.	Section 79 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.18.	Animal Management Officer	Power to grant or refuse a renewal application within a certain time.	Section 84(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.19.	Animal Management Officer	Power to seek further information in deciding an application for a renewal application.	Section 84(4)(b) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.20.	Animal Management Officer	Power to: if the application is granted, issue a renewed permit; or if the application is refused, issue a decision notice.	Section 84(5) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	

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Animal Management (Cats and Dogs) Act 2008

(B.01.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.21.	Supervisor Animal Management - Level 4	Power to amend a restricted dog permit at any time.	Section 87 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.22. (A.01.04.)	Animal Management Officer	Power to give a dog owner a proposed declaration notice regarding a dog.	Section 90 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.23. (A.01.05.)	Supervisor Animal Management - Level 4	Power to withdraw a proposed declaration notice regarding a dog.	Section 92 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.24. (A.01.06.)	Supervisor Animal Management - Level 4	Power to consider any written representations and evidence within a period stated in a proposed declaration notice and make a regulated dog declaration.	Section 94 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.25. (A.01.07.)	Supervisor Animal Management - Level 4	Power to give an owner of a dog the subject of a proposed declaration notice, a declaration notice or an information notice.	Section 95 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.26. (A.01.08.)	Coordinator, Animal Management Centre - Level 5	Power to destroy a surrendered regulated dog.	Section 100 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	Destruction to be undertaken by a qualified Veterinarian
B.01.27. (A.01.09.)	Administration Officer - Level 2 Environmental Health Branch	Power to recover reasonable seizure or destruction costs.	Section 102 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.28.	• Manager, Environmental Health Services • Manager, People and Organisational Development	Power to appoint authorised persons.	Section 104 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Animal Management (Cats and Dogs) Act 2008

(B.01.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.29.	- Manager, Environmental Health Services - Manager, People and Organisational Development	Power to determine authorised persons appointment conditions	Section 105(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.30.	- Manager, Environmental Health Services - Manager, Governance and Legal Services - Manager, People and Organisational Development	Power to issue an identity card to each authorised person.	Section 106(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.31.	- Manager, Environmental Health Services - Manager, People and Organisational Development	Power to accept a resignation from an authorised person in the form of a signed notice.	Section 109 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.32.	- Manager, Environmental Health Services - Manager, People and Organisational Development	Power to collect the identity card of a person who ceases to be an authorised person.	Section 110 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.33.	Coordinator, Animal Management Centre - Level 5	Power to give notice of a proposed inspection program.	Section 114 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.34.	Administration Officer - Level 2 - Environmental Health Branch	Power to inspect information kept in the regulated dog register.	Section 173(1)(b) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Animal Management (Cats and Dogs) Act 2008

(B.01.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.35.	Coordinator, Animal Management Centre - Level 5	Power to give notice to the chief executive if a restricted dog is registered in the local government's area or the local government makes a regulated dog declaration in its area.	Section 174(1) Animal Management (Cats and Dogs) Act 2008	7 May 2014 Amended 8 May 2019	
B.01.36.	Coordinator, Animal Management Centre - Level 5	Power to give the chief executive notice of changed information or notice of a holder's new residential address upon receiving a notice under section 54 or schedule 1.	Section 175(2) Animal Management (Cats and Dogs) Act 2008	7 May 2014 Amended 8 May 2019	
B.01.37.	Manager, Environmental Health Services	Power to respond to the chief executive regarding confirmation of particular information.	Section 176(3) Animal Management (Cats and Dogs) Act 2008	7 May 2014	
B.01.38.	Administration Officer - Level 2 - Environmental Health Branch	Power to keep the dog registry of the local government.	Section 177(1) Animal Management (Cats and Dogs) Act 2008	7 May 2014	
B.01.39. (A.01.10.)	Administration Officer - Level 2 - Environmental Health Branch	Power to include other information considered appropriate in the general register.	Section 178(e) Animal Management (Cats and Dogs) Act 2008	7 May 2014	
B.01.40.	Coordinator, Animal Management Centre - Level 5	Power to accept an application for an internal review of a decision made by Council or an authorised person appointed by Council.	Section 181(2) Animal Management (Cats and Dogs) Act 2008	7 May 2014 Amended 8 May 2019	
B.01.41.	Coordinator, Animal Management Centre - Level 5	Power to extend the time for making a general review application.	Section 183(2) Animal Management (Cats and Dogs) Act 2008	7 May 2014 Amended 8 May 2019	
B.01.42.	Coordinator, Animal Management Centre - Level 5	Power to conduct an internal review of a concurrent regulated dog declaration and a destruction order at the same time.	Section 185A Animal Management (Cats and Dogs) Act 2008	7 May 2014 Amended 8 May 2019	

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Animal Management (Cats and Dogs) Act 2008

(B.01.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.01.43.	Coordinator, Animal Management Centre - Level 5	Power to conduct an internal review and make a decision to confirm, amend or substitute the original decision.	Section 186 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.44.	Coordinator, Animal Management Centre - Level 5	Power to issue the applicant with a notice of internal review decision.	Section 187 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.45. (A.01.11.)	Coordinator Regulation - Level 7	Power to authorise an employee to verify a copy of a document.	Section 198(1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.46.	Coordinator, Animal Management Centre - Level 5	Power to sign a certificate about the state of, or a fact in, a record of the local government.	Section 199 Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	
B.01.47.	Manager, Environmental Health Services	The chief executive officer of a local government may delegate the chief executive officer's functions under this Act to an officer of the local government.	Section 206 (1) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u>	
B.01.48.	Coordinator, Animal Management Centre - Level 5	Power to approve forms for use under the Act.	Section 209(2) Animal Management (Cats and Dogs) Act 2008	<u>7 May 2014</u> Amended <u>8 May 2019</u>	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Animal Management (Cats and Dogs) Act 2008

(B.01.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.01.01, B.01.02, B.01.21, B.01.23, B.01.24, B.01.25	Delete "Inspector, Health Services - Level 3", Insert "Supervisor Animal Management - Level 4"	8 May 2019	#8636437
B.01.14, B.01.26, B.01.33, B.01.35, B.01.36, B.01.41, B.01.42, B.01.43, B.01.44, B.01.46, B.01.48,	Delete "6" after "Level", Insert "5" and in B.01.44 Delete "(2)" in Legislation	8 May 2019	#8636437
B.01.40	Delete "Manager, Governance", Insert "Coordinator, Animal Management Centre - Level 5"	8 May 2019	#8636437
B.01.45	Delete "Regional Co-ordinator, Regulation and Compliance - Level 8", Insert "Coordinator Regulation - Level 7"	8 May 2019	#8636437
B.01.30	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Body Corporate and Community Management Act 1997

(B.02.)

Body Corporate and Community Management Act 1997

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.02.01. (A.02.01.)	- General Manager, Planning and Development Group - Manager, Development Services - Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services	Power to endorse a proposed community management statement.	Section 60(3) Body Corporate and Community Management Act 1997 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 22 September 2015 Amended 17 March 2016 Amended 10 May 2021	Manager, Development Services to sign when General Manager, Planning and Development Group is absent or unavailable to sign
B.02.02. (A.02.02.)	Co-ordinator, Waste Collection Services	Power, as a utility service provider, to enter an agreement with a body corporate in relation to the utility charges for the scheme land.	Section 196(4) Body Corporate and Community Management Act 1997	7 May 2014	
B.02.03. (A.02.03.)	Co-ordinator, Waste Collection Services	Power, as a utility service provider, to ask the registrar to register a charge and to remove the charge when the amount secured by the charge is paid.	Section 197 Body Corporate and Community Management Act 1997	7 May 2014	
B.02.04. (A.02.04.)	Co-ordinator, Waste Collection Services	Power to enter the common property if necessary to exercise a power conferred under an Act.	Section 316(1) Body Corporate and Community Management Act 1997	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Body Corporate and Community Management Act 1997

(B.02.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.02.01	Delegation amended to include Manager, Development Assessment to sign when General Manager, Planning and Development Group is absent.	22 September 2015	6592686v1
B.02.01	Position Title changed to "Manager, Development Services" to reflect name change to Branch.	17 March 2016	6833236v1
B.02.01	Updated Delegates	10 May 2021	10002128

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

Building Act 1975

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.01. (A.03.01.)	- Manager, Environmental and Regulatory Services - Building Surveyor	Power to appoint or employ a private certifier or another building certifier.	Section 51(2)(b) Building Act 1975 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 17 March 2016 Amended 20 January 2022 Amended 27 September 2022	
B.03.02. (A.03.02.)	Building Surveyor	Power, as the holder of a registered easement or statutory covenant, to consent to building work.	Section 65 Building Act 1975	7 May 2014	
B.03.03. (A.03.03.)	Manager, Environmental and Regulatory Services	Power to take the action it considers necessary to complete the building work where the building development approval lapses and the building work is other than demolition.	Section 92(2) Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	
B.03.04. (A.03.04.)	- Manager, Development Services - Manager, Environmental and Regulatory Services	Power to use all or part of any security given to the local government for the carrying out of the building work.	Section 92(5) Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.05. (A.03.05.)	Building Surveyor Coordinator Building Compliance, Environmental and Regulatory Services	Power to refund or release part of any security given to the local government for the carrying out of the building work, at any time, having regard to the progress of the building work.	Section 93(1) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.06. (A.03.06.)	• Manager, Development Services • Manager, Environmental and Regulatory Services	Power to consult with a private certifier with regard to further extensions of the period under SPA, s 341 (When approval lapses if development not started).	Section 97(2) Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	
B.03.07. (A.03.07.)	• Building Surveyor • Coordinator Building Compliance, Environmental and Regulatory Services	Power, as the assessment Manager, to take enforcement action against an owner contravening section 114 of the Act.	Section 117 Building Act 1975	7 May 2014 Amended 27 September 2022	
B.03.08. (A.03.08.)	• Manager, Development Services • Manager, Environmental and Regulatory Services	Power to give a building certifier a notice ('show cause notice').	Section 206(1) Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	
B.03.09. (A.03.09.)	• Manager, Development Services • Manager, Environmental and Regulatory Services	Power to consider any representations made under the show cause notice and decide to take no further action, or apply to the Queensland Civil and Administrative Tribunal to start a disciplinary proceeding against the building certifier.	Section 207 Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.10. (A.03.10.)	• Building Surveyor • Coordinator Building Compliance Environmental and Regulatory Services	Power to consult with any other entity considered appropriate in deciding an application made by the owner of a budget accommodation building to approve a period for the building under section 220(a)(ii) or (b)(ii) (longer periods for approval).	Section 221(2) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.11. (A.03.11)	• Building Surveyor • Coordinator Building Compliance Environmental and Regulatory Services	Power to grant (including with reasonable conditions) or refuse an application made by the owner of a budget accommodation building to approve a period for the building under section 220(a)(ii) or (b)(ii) (longer periods for approval).	Section 221(3) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.12. (A.03.12.)	• Building Surveyor • Coordinator Building Compliance Environmental and Regulatory Services	Power to, on written application from the owner, decide whether or not a building conforms with fire safety standards and, if applicable, state what must be done to make the building conform.	Section 222(2) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.13. (A.03.13.)	• Building Surveyor • Coordinator Building Compliance Environmental and Regulatory Services	Power to inspect budget accommodation buildings at least once every 3 years.	Section 228 Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.14. (A.03.14.)	• Building Surveyor • Coordinator Building Compliance Environmental and Regulatory Services	Power, as local government, to approve, with or without conditions, a later day for a residential care building to comply with section 231AK of the <i>Building Act</i> .	Section 231AK(a)(iii) and (b)(iii) and section 231AL Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.15. (A.03.15.)	• Building Surveyor • Coordinator Building Compliance Environmental and Regulatory Services	Power to, on application by a pool owner, decide an application for exemption from complying with part of the pool safety standard relating to barriers for a regulated pool due to disability (with or without conditions).	Section 237 Building Act 1975	7 May 2014 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.16. (A.03.16.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power to give an applicant a show cause notice.	Section 242(2) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.17. (A.03.17.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power to consider any representations made under the show cause notice and give a further notice (a revocation notice) to the applicant, revoking the decision previously given.	Section 242(3) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.18. (A.03.18.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power, as owner of adjoining land, to grant access to Council's land to the owner of the other land to carry out fencing work.	Section 245XG(1) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.19. (A.03.19.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power, as owner of adjoining land, where Council has carried out urgent fencing work under section 245XK of the <i>Building Act</i> and the owner of the other land is responsible for some or all of the costs of carrying out the fencing work under section 245XH of the <i>Building Act</i> , to require the owner of the other land to contribute a share for any reasonable cost incurred for the fencing work.	Section 245XN(2) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.20. (A.03.20.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power to inspect a regulated pool for compliance when a pool safety complaint notice, or section 245I or 245UA notice is received.	Section 246ADA(2) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.21. (A.03.21.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power to take necessary enforcement action to ensure the pool complies with the pool safety standard or fencing standards for the pool.	Section 246ADA(5) Building Act 1975	7 May 2014 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.22. (A.03.22.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power to cancel pool safety certificate for a regulated pool.	Section 246AF Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.23. (A.03.23.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power to give a notice ('enforcement notice') to the owner of a building, structure or building work.	Section 248(1) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.24. (A.03.24.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power to give an enforcement notice to a person who does not comply with a particular matter in the <i>Building Act 1975</i> .	Section 248(2) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.25. (A.03.25.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power to give a person a show cause notice.	Section 248(3) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.26.	Building Surveyor	Power to authorise an officer to enter a building or structure and remove all persons found there.	Section 253 Building Act 1975	7 May 2014	
B.03.27. (A.03.27.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence against section 245K, 245L or 246AR(2) of the <i>Building Act 1975</i> .	Section 256(2)(e) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.28. (A.03.28.)	- Building Surveyor - Building Compliance Officer Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence against section 246AD(2) or 246AJ(4) of the <i>Building Act 1975</i> .	Section 256(2)(f) Building Act 1975	7 May 2014 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.29. (A.03.29.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence against section 246AP(2) of the <i>Building Act 1975</i> .	Section 256(2)(g) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.30. (A.03.30.)	- Building Surveyor - Coordinator Building Compliance Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence against chapter 8, part 4, division 5, subdivision 2, other than section 246ATH(2) of the <i>Building Act 1975</i> .	Section 256(2)(h) Building Act 1975	7 May 2014 Amended 20 January 2022	
B.03.31. (A.03.31.)	- Manager, Development Services - Manager, Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence against chapter 8, part 5 of the <i>Building Act 1975</i> .	Section 256(2)(i) Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	
B.03.32. (A.03.32.)	- Manager, Development Services - Manager, Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence in the <i>Building Act 1975</i> other than an offence listed in section 256(2)(a)-(j) of the <i>Building Act</i> .	Section 256(2)(k) Building Act 1975	7 May 2014 Amended 17 March 2016 Amended 20 January 2022	
B.03.33. (A.03.33.)	- Manager, Development Services - Manager, Environmental and Regulatory Services	Power to extend the time for an owner of a swimming pool to comply with section 235 (where an extension under section 49H(11)(b) of the <i>Local Government Act 1936</i> is still in force.	Section 262 Building Act 1975	7 May 2014 Amended 18 July 2017 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.03.34 (A.03.26)	• Manager, Development Services • Manager, Environmental and Regulatory Services	Power, as local government, to make a complaint for an offence against section 245G(1) of the <i>Building Act 1975</i>	Section 256(2)(d) Building Act 1975	18 July 2017 Amended 20 January 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Building Act 1975

(B.03.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.03.01; B03.03; B.03.04; B03.06; B.03.08; B03.09; B.03.31; B03.32;	Position Titles "Manager, Development Services" and "Manager, Regional Architecture and Heritage" changed to reflect change to Development Services Branch and creation of new Branch "Regional Architecture and Heritage".	17 March 2016	6833236v1
B.03.34	Inserted new delegated power to Manager, Development Services and Manager, Regional Architecture and Heritage	18 July 2017	#7645546
B.03.33	Position Titles of "Building Inspector" and "Pool Inspector" deleted and replaced with "Manager, Development Services" and "Manager, Regional Architecture and Heritage".	18 July 2017	#7645546
B.03.01, B.03.03 - B.03.06, B.03.08 - B.03.25, B.03.27 - B.03.34	Updated Branch Name from Environmental Health Services to Environmental and Regulatory Services. Update to positions required to hold the Delegations.	20 January 2022	#10820267
B.0301, B.03.07	Position Titles of "Building Surveyor" and "Coordinator Building Compliance, Environmental and Regulatory Services" added	27 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Disaster Management Act 2003

(B.04.)

Disaster Management Act 2003

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.04.01. (A.04.01.)	Local Disaster Co-ordinator	Power to provide, at least once a year, written notice of the members of a Local Disaster Management Group to the chief executive and the chairperson for the disaster district in which the Local Disaster Management Group is situated.	Section 37 Disaster Management Act 2003 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.04.02. (A.04.01.)	Local Disaster Co-ordinator	Power to enter into an agreement with the chief executive that sets out the responsibilities of each party in relation to the SES in the local government's area.	Section 88A Disaster Management Act 2003	7 May 2014	
B.04.03. (A.04.03.)	Local Disaster Co-ordinator	Power to consult with the chief executive regarding the functions of an ES unit in the local government area.	Section 90(3) Disaster Management Act 2003	7 May 2014	
B.04.04. (A.04.04.)	Local Disaster Co-ordinator	Power to nominate a member to be appointed as an ES unit coordinator by the chief executive.	Section 94 Disaster Management Act 2003	7 May 2014	

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection (Water) Policy 2009

(B.06.)

Environmental Protection (Water) Policy 2009

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.06.01. (A.06.01.)	General Manager, Water and Waste Services	Power, in cooperation with the chief executive, to develop a healthy waters management plan.	Section 24(2) Environmental Protection (Water) Policy 2009 (Linked to Queensland Government's In force legislation page)	7 May 2014	

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

Environmental Protection Act 1994

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.01. (A.07.01.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to give an applicant a notice about an application that is not a properly made application.	Section 128 Environmental Protection Act 1994 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.02. (A.07.02.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power to agree a further period within which the applicant must give notice under section 128	Section 129 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.03. (A.07.03.)	- Administration Officer – Level 2 - Environmental Health Services Branch - Environmental Health Officer – Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to give a notice about an application made by joint applicants, to the principal applicant nominated in the application.	Section 130 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.04. (A.07.04.)	- Environmental Health Officer – Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to refuse to allow a change to an application if the change would result in the application not being a properly made application and the applicant does not take action to make the remade application properly made.	Section 132 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.05. (A.07.05.)	- Environmental Health Officer – Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to give written agreement that a change to an application is a minor change.	Section 133 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.06. (A.07.06.)	- Environmental Health Officer – Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to make a written information request to the applicant to give further information needed to assess the application.	Section 140 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.07. (A.07.07.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to agree to extend the applicant's information request response period.	Sections 145 and 147 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.08. (A.07.10.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to by written notice to the applicant extend the decision period and further extend the decision period with the written agreement of the applicant.	Section 168 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.09. (A.07.13.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to refuse a site-specific application or approve a site-specific application subject to conditions.	Section 172 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.10. (A.07.14.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to impose a condition on an environmental authority or draft environmental authority to which section 115 applies.	Section 203 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.11. (A.07.15.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Senior Environmental Officer, Development Services	Power, as an administering authority, to amend an environmental authority to correct a clerical or formal error by giving written notice to the holder but only if the amendment does not adversely affect the interests of the holder or anyone else.	Section 211 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.12. (A.07.17.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to make an amendment to an environmental authority which is necessary or desirable because of a matter mentioned in section 215(2) or if the holder has agreed in writing to the amendment.	Section 215 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.13. (A.07.18.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to make other amendments to an environmental authority in accordance with the procedure required by Chapter 5, Part 6, Division 2 or with the written agreement of the authority holder.	Sections 216 and 219 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.14. (A.07.19.)	- Administration Officer - Level 4 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to decide whether an application made by the holder of an environmental authority to amend the authority is a minor or major amendment.	Section 228 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.15. (A.07.20.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to give written agreement to the continued assessment of a changed application to amend an environmental authority.	Section 237 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.16. (A.07.21.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to request further information needed to assess a changed amendment application which is not a minor change and to which the information stage applies.	Section 238(3) Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.17. (A.07.23.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to decide to approve or refuse an amendment application.	Section 240 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.18. (A.07.24.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to decide to approve an application to amalgamate environmental authorities or refuse an amalgamation application to which section 247(1) (b) applies.	Section 247 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.19. (A.07.25.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to approve or refuse an application by the holder of an environmental authority to transfer all or part of the environmental authority to another entity.	Section 254 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.20. (A.07.27.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to make a written request to an applicant to give further information needed to assess an application to surrender an environmental authority.	Section 265 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.21. (A.07.28.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to approve or refuse a surrender application.	Section 266 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.22. (A.07.29.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to cancel or suspend an environmental authority if an event mentioned in section 278(2) has occurred.	Section 278 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.23. (A.07.30.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to decide to suspend or cancel an environmental authority.	Section 282 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.24. (A.07.31.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to approve or refuse an application made by the holder of an environmental authority to suspend the environmental authority.	Section 284C Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.25. (A.07.32.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to impose a condition on an environmental authority requiring the holder to give financial assurances as security for compliance with the environmental authority and for costs or expenses mentioned in section 298.	Section 292 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.26. (A.07.33.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to decide the amount and form of financial assurance required under a condition of an environmental authority.	Section 295 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.27. (A.07.34.)	Environmental Health Officer - Level 6	Power, as an administering authority, to decide to make a claim on or realise a financial assurance.	Section 301 Environmental Protection Act 1994	7 May 2014	
B.07.28. (A.07.35.)	Environmental Health Officer - Level 6	Power, as an administering authority, to by written notice require an applicant to give a compliance statement for a financial assurance before deciding an application to amend or discharge the financial assurance.	Section 304 Environmental Protection Act 1994	7 May 2014	
B.07.29. (A.07.36.)	Environmental Health Officer - Level 6	Power, as an administering authority, to approve or refuse an application by the holder of an environmental authority to amend the amount or form of a financial assurance stated in a notice given under section 296 or to discharge a financial assurance.	Section 305 Environmental Protection Act 1994	7 May 2014	
B.07.30. (A.07.37.)	Environmental Health Officer - Level 6	Power, as an administering authority, to require a change of the amount of a financial assurance.	Section 306 Environmental Protection Act 1994	7 May 2014	
B.07.31. (A.07.38.)	Manager, Environmental Health Services	Power, as the administering authority, to recover from the holder of an environmental authority as a debt, outstanding annual fees.	Section 308 Environmental Protection Act 1994	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.32. (A.07.39.)	Co-ordinator - Level 7 - Environmental Health Services Branch	Power, as an administering authority, to change the anniversary day for an environmental authority for which an annual fee is prescribed, in the circumstances provided for by section 310(1)(a) and 310(1)(b).	Section 310 Environmental Protection Act 1994	7 May 2014	
B.07.33. (A.07.40.)	Co-ordinator - Level 7 - Environmental Health Services Branch	Power, as an administering authority, to change an anniversary day for an environmental authority.	Section 311 Environmental Protection Act 1994	7 May 2014	
B.07.34. (A.07.42.)	- Administration Officer - Level 1 - Environmental Health Services Branch - Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to ask any entity for advice, comment or information about an application made under Chapter 5.	Section 315 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.35. (A.07.43.)	Co-ordinators of Council	Power, as person aware of an event described in section 320A, to give written notice of the event, its nature and the circumstances in which it happened to the administering authority, any occupier of the affected land or any registered owner of the affected land, or by public notice.	Section 320C Environmental Protection Act 1994	7 May 2014	
B.07.36. (A.07.44.)	Co-ordinators of Council	Power, as employer aware of an event described in section 320A, to give written notice of the event, its nature and the circumstances in which it happened to the administering authority, any occupier of the affected land or any registered owner of the affected land, or by public notice.	Section 320D Environmental Protection Act 1994	7 May 2014	
B.07.37. (A.07.45.)	Environmental Health Officer - Level 3	Power, as an administering authority, to require a person to conduct or commission an environmental audit.	Sections 322 and 323 Environmental Protection Act 1994	7 May 2014	

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Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.38. (A.07.46.)	Environmental Health Officer - Level 3	Power, as an administering authority, to require a person to conduct or commission an environmental investigation.	Section 326B Environmental Protection Act 1994	7 May 2014	
B.07.39. (A.07.47.)	Environmental Health Officer - Level 3	Power, as an administering authority, to ask for further information.	Section 326F Environmental Protection Act 1994	7 May 2014	
B.07.40. (A.07.48.)	Environmental Health Officer - Level 3	Power, as an administering authority, to require a person or public authority to submit a draft transitional environmental program.	Section 332 Environmental Protection Act 1994	7 May 2014	
B.07.41. (A.07.49.)	- General Manager, Water and Waste Services - Manager, Environmental Services	Power to submit a draft transitional environmental program to the administering authority for approval.	Section 333 Environmental Protection Act 1994	7 May 2014	
B.07.42. (A.07.50.)	Environmental Health Officer - Level 3	Power, as an administering authority, to by written notice require the person or public authority that submitted the draft transitional environmental authority to give further information.	Section 334A Environmental Protection Act 1994	7 May 2014	
B.07.43. (A.07.51.)	- General Manager, Water and Waste Services - Co-ordinator - Level 7 - Environmental Health Services Branch	Power to make a submission in relation to a draft transitional environmental program.	Section 335 Environmental Protection Act 1994	7 May 2014	
B.07.44. (A.07.52.)	Environmental Health Officer - Level 3	Power, as an administering authority, to invite parties to a conference to help it determine whether or not to approve a draft transitional environmental program.	Section 336 Environmental Protection Act 1994	7 May 2014	
B.07.45. (A.07.53.)	Environmental Health Officer - Level 3	Power, as an administering authority, to seek advice, comment or information about a TEP submission.	Section 336A Environmental Protection Act 1994	7 May 2014	

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Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.46. (A.07.54.)	Environmental Health Officer - Level 3	Power, as an administering authority, to extend the period for decision about a draft transitional environmental program and approve a draft transitional environmental program.	Section 337 Environmental Protection Act 1994	7 May 2014	
B.07.47. (A.07.55.)	Environmental Health Officer - Level 3	Power, as an administering authority, to:- a) approve a draft transitional environmental program as submitted or with amendments requested or agreed to by the administering authority; or b) refuse to approve a draft transitional environmental program.	Section 339(1) Environmental Protection Act 1994	7 May 2014	
B.07.48. (A.07.56.)	Environmental Health Officer - Level 3	Power, as an administering authority, to impose on an approval of a draft transitional environmental program:- a) any conditions the authority must impose under a regulatory requirement; and b) any other conditions the administering authority considers appropriate.	Section 339(2) Environmental Protection Act 1994	7 May 2014	
B.07.49. (A.07.57.)	Environmental Health Officer - Level 3	Power, as an administering authority, to give a person or public authority who submitted a draft transitional environmental program for approval written notice of the decision.	Section 340 Environmental Protection Act 1994	7 May 2014	
B.07.50. (A.07.58.)	Environmental Health Officer - Level 3	Power, as an administering authority, to approve a draft transitional environmental program if there has been substantial compliance with public notice requirements.	Section 342 Environmental Protection Act 1994	7 May 2014	
B.07.51. (A.07.59.)	Environmental Health Officer - Level 3	Power, as an administering authority, to consider and approve or refuse an application to amend a transitional environmental program.	Section 344 Environmental Protection Act 1994	7 May 2014	
B.07.52. (A.07.60.)	Manager, Governance and Legal Services	Power, as an administering authority, to apply to the Court for an order that section 353(1) does not apply.	Section 355 Environmental Protection Act 1994	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.53.	General Manager, Water and Waste Services	Power as holder of Environmental Authority to apply for a licence (a temporary emissions licence) that permits the temporary relaxation or modification of particular conditions of an environmental authority that relate to the release of a contaminant into the environment in response to an applicable event.	Section 357B Environmental Protection Act 1994	7 May 2014	
B.07.54. (A.07.61.)	Environmental Health Officer - Level 3	Power, as administering authority, to – • grant an application for a temporary emissions licence as submitted or on different terms than have been requested in the application; or • refuse to grant the application for a temporary emissions licence	Section 357E Environmental Protection Act 1994	7 May 2014	
B.07.55. (A.07.62.)	Environmental Health Officer - Level 3	Power, as administering authority, to amend, cancel or suspend a temporary emissions licence.	Section 357J Environmental Protection Act 1994	7 May 2014	
B.07.56. (A.07.63.)	• General Manager, Water and Waste Services • Environmental Health Officer - Level 3	Power, as holder of a temporary emissions licence, to give written agreement to the amendment of the licence.	Section 357J Environmental Protection Act 1994	7 May 2014	
B.07.57. (A.07.64.)	Environmental Health Officer - Level 3	Power, as an administering authority, to issue an environment protection order.	Section 358 Environmental Protection Act 1994	7 May 2014	
B.07.58.	• Manager, Environmental Health Services • Manager, People and Organisational Development	Power, as chief executive officer, to appoint an employee of the Council to be an authorised person.	Section 445(2) Environmental Protection Act 1994	7 May 2014	

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Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.59.	• Manager, Environmental Health Services • Manager, People and Organisational Development	Power, as administering executive, to issue an identity card to each authorised person.	Section 448 Environmental Protection Act 1994	7 May 2014	
B.07.60. (A.07.82.)	Administration Officer - Level 4 - Environmental Health Services Branch	Power, as an administering authority, to require a person to provide information for the enforcement or administration of this Act.	Section 451 Environmental Protection Act 1994	7 May 2014	
B.07.61.	Co-ordinator - Level 7 - Environmental Health Services Branch	Power, as administering executive to destroy or dispose of a forfeited thing that becomes the property of Council.	Section 463(2) Environmental Protection Act 1994	7 May 2014	
B.07.62. (A.07.85.)	Manager, Environmental Health Services	Power, as an administering authority, to waive payment of costs of investigation or remediation work.	Section 489 Environmental Protection Act 1994	7 May 2014	Up to a value of \$10,000
B.07.63. (A.07.86.)	Manager, Governance and Legal Services	Power, as an administering authority, to make an application to the court for an order against a defendant for costs.	Section 501(1)(c) Environmental Protection Act 1994	7 May 2014	
B.07.64. (A.07.87.)	Environmental Health Officer - Level 3	Power, as an administering authority, to carry out work or take other action reasonably necessary where a person has failed to comply with an order made under section 502.	Section 502A(2) Environmental Protection Act 1994	7 May 2014	
B.07.65. (A.07.88.)	Manager, Governance and Legal Services	Power, as an administering authority, to make an application to the Court to remedy or restrain an offence against this Act.	Section 505 Environmental Protection Act 1994	7 May 2014	
B.07.66. (A.07.90.)	Environmental Health Officer - Level 3	Power, where the chief executive has delegated the powers as an administering authority to Council, to exercise those delegated powers.	Section 518 Environmental Protection Act 1994	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.67. (A.07.91.)	• Manager, Governance and Legal Services • Technical Officer - Level 4 - Environmental Health Services Branch OR • Local Laws Officer - Level 4 OR • Environmental Health Officer - Level 4	Power, as an administering authority, to review a decision.	Section 521(5) Environmental Protection Act 1994	7 May 2014	
B.07.68. (A.07.92.)	• General Manager, Water and Waste Services • Manager, Governance and Legal Services	Power, as a dissatisfied person, to apply for a review of an original decision.	Section 521 Environmental Protection Act 1994	7 May 2014	
B.07.69. (A.07.93.)	Manager, Governance and Legal Services	Power, as a dissatisfied person that has applied for a review under section 521, to apply to the Planning and Environment Court or the Land Court for a stay of operation of the original decision.	Section 522 Environmental Protection Act 1994	7 May 2014	
B.07.70. (A.07.94.)	Manager, Governance and Legal Services	Power, as a dissatisfied person, to appeal to the Land Court against a review decision of an original decision mentioned in schedule 2, part 1.	Section 524 Environmental Protection Act 1994	7 May 2014	
B.07.71. (A.07.95.)	Manager, Governance and Legal Services	Power, as a dissatisfied person, to appeal to the Planning and Environment Court against a review decision of an original decision, other than a review decision to which Chapter 11, Part 3, Division 3, Subdivision 1 of this Act applies or a review decision that relates to an original decision mentioned in Schedule 2, Part 3.	Section 531 Environmental Protection Act 1994	7 May 2014	
B.07.72.	Co-ordinator - Level 7 - Environmental Health Services Branch	Power, as administering executive, to approve forms for use under the <i>Environmental Protection Act 1994</i> .	Section 544(1) Environmental Protection Act 1994	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.73. (A.07.96.)	Administration Officer - Level 4 - Environmental Health Services Branch	Power, as an administering authority, to prepare and submit a report to the chief executive.	Section 546 Environmental Protection Act 1994	7 May 2014	
B.07.74. (A.07.98.)	- Environmental Health Officer - Level 3 - Senior Environmental Officer, Development Services	Power, as an administering authority, to change or cancel a condition of an environmental authority given continuing effect under section 619(2)(d) or 619(4)(d) of this Act.	Section 620 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.75. (A.07.99.)	- Administration Officer - Level 2 - Environmental Health Services Branch and - Senior Environmental Officer, Development Services	Power, as an administering authority, in relation to an activity being carried out under section 619(1) of this Act, to give the person carrying out the activity a development approval and a registration certificate.	Section 621 Environmental Protection Act 1994	7 May 2014 Amended 17 March 2016 Amended 11 February 2021	
B.07.76. (A.07.101.)	Environmental Health Officer - Level 3	Power, as an administering authority, to amend a condition about financial assurance imposed under Chapter 13 Part 7.	Section 634 Environmental Protection Act 1994	7 May 2014	
B.07.77. (A.07.102.)	Environmental Health Officer - Level 3	Power, as an administering authority, to consider or continue to consider, a draft transitional program submitted under section 332 or 333 before 4 April 2011 and decide whether to approve it under the unamended Act.	Section 671(2) Environmental Protection Act 1994	7 May 2014	
B.07.78. (A.07.104.)	Environmental Health Officer - Level 3	Power, as an administering authority, to approve an application to convert a surrendered registration certificate to an environmental authority that has been suspended under Chapter 5, Part 11A of this Act.	Section 698B Environmental Protection Act 1994	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.07.79 (A.07.22)	- Environmental Health Officer – Level 3, Environmental Health Services - Senior Environmental Officer, Development Services	Power, as an administering authority, to decide that the notification stage be repeated in respect of a changed amendment application which would not be likely to attract a submission objecting to the change.	Section 238(7) Environmental Protection Act 1994	18 July 2017 Amended 11 February 2021	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Act 1994

(B.07.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B07.01 - B07.26; B07.34; B07.74; B07.75	Position Title "Environment Officer, Development Services" updated to reflect name change of Branch	17 March 2016	6833236v1
B.07.79	New Delegation	18 July 2017	#7645546
B.07.67, B.07.68	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846
B.07.01-B.07.26, B.07.34, B.07.74, B.07.75, B.07.79	Updated title of Environmental Officer, Development Services to Senior Environmental Officer, Development Services	11 February 2021	#9635247
B.07.52, B.07.63, B.07.65, B.07.69-B.07.71	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Regulation 2008

(B.08.)

Environmental Protection Regulation 2008

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.08.01. (A.08.02.)	Manager, Environmental Health Services	Power, as an administering authority, to recover as a debt an unpaid fee under the Act.	Section 116A Environmental Protection Regulation 2008 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.08.02. (A.08.03.)	Manager, Environmental Health Services	Power, as an administering authority, to recover as a debt from the holder of an environmental authority an unpaid supplementary annual fee for an amended environmental authority.	Section 134 Environmental Protection Regulation 2008	7 May 2014	
B.08.03. (A.08.04.)	Environmental Health Officer - Level 3	Power to administer and enforce former environmentally relevant activities devolved to Council.	Section 156 Environmental Protection Regulation 2008	7 May 2014	
B.08.04. (A.08.05.)	Administration Officer - Level 2 - Environmental Health Services Branch	Power, as an administering authority, to refund:- a) the application fee for a later application; and b) the annual fee for a development approval for chemical storage.	Section 164 Environmental Protection Regulation 2008	7 May 2014	
B.08.05. (A.08.06.)	Administration Officer - Level 2 - Environmental Health Services Branch	Power, as an administering authority, to refund to the holder of an environmental authority an annual fee if environmental authorities are amalgamated.	Section 168 Environmental Protection Regulation 2008	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Environmental Protection Regulation 2008

(B.08.)

[Update History](#)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Fire and Rescue Service Act 1990

(B.09.)

Fire and Emergency Services Act 1990

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.09.01. (A.09.01.)	- Manager, Development Services - Building Surveyor	Power to consult with the commissioner about a notice under section 104G(1).	Section 104G(2) Fire and Emergency Services Act 1990 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 17 March 2016 Amended 18 July 2017 Amended 27 September 2022	Nil
B.09.02. (A.09.02.)	- Manager, Development Services - Building Surveyor	Power to consult with an authorised officer about a notice under section 104I(7) or (8).	Section 104I(9) Fire and Emergency Services Act 1990	7 May 2014 Amended 17 March 2016 Amended 18 July 2017 Amended 27 September 2022	Nil
B.09.03. (A.09.03.)	- Manager, Development Services - Building Surveyor	Power to refuse or grant, subject to any conditions, an application to pay contributions by instalments.	Section 121(2) Fire and Emergency Services Act 1990	7 May 2014 Amended 17 March 2016 Amended 18 July 2017 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Fire and Rescue Service Act 1990

(B.09.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.09.01 to B09.03	Position Titles "Manager, Development Services" and "Manager, Regional Architecture and Heritage" changed to reflect change to Development Services Branch and creation of new Branch "Regional Architecture and Heritage".	17 March 2016	6833236v1
B.09.01 to B.09.03	Legislation title changed from "Fire and Rescue Service Act 1990" to " <i>Fire and Emergency Services Act 1990</i> "	18 July 2017	#7645546
B.09.01 to B.09.03	Position Title "Manager, Regional Architecture and Heritage" edited to "Building Surveyor"	28 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

Food Act 2006

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.01.	Co-ordinator - Level 7 - Environmental Health Services Branch	Power to agree with the chief executive that the State may do a thing that is a matter of administration and enforcement for local government under section 23(1) of the <i>Food Act 2006</i> .	Section 25(1)(a) Food Act 2006 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.10.02.	Co-ordinator - Level 7 - Environmental Health Services Branch	Power to agree with the chief executive that Council may do a thing that is a matter of administration and enforcement for the State under section 22(1) of the <i>Food Act 2006</i> .	Section 25(1)(b) Food Act 2006	7 May 2014	
B.10.03.	Manager, Environmental Health Services	Power to consult with the chief executive in relation actions taken by the State on Council's behalf under section 26(2).	Section 27(a) Food Act 2006	7 May 2014	
B.10.04. (A.10.01.)	Co-ordinator - Level 7 - Environmental Health Services Branch	Power to consult with the chief executive about the chief executive asking Council to provide information about matters administered and enforced by Council, either solely or in conjunction with the State, under sections 24 and 25 of the <i>Food Act 2006</i> .	Section 28(4) Food Act 2006	7 May 2014	
B.10.05. (A.10.02.)	Environmental Health Officer - Level 3	Power to consider and grant, or refuse to grant, an application for a licence to carry on a licensable food business.	Section 55 Food Act 2006	7 May 2014	
B.10.06. (A.10.03.)	Environmental Health Officer - Level 3	Power to obtain and consider the written advice of an auditor about whether a food safety program complies with section 98.	Section 56(2) Food Act 2006	7 May 2014	
B.10.07. (A.10.04.)	Environmental Health Officer - Level 3	Power to decide whether premises are suitable for carrying on a licensable food business.	Section 58 Food Act 2006	7 May 2014	
B.10.08. (A.10.05.)	Environmental Health Officer - Level 3	Power to make enquiries as to the suitability of the applicant to hold a licence, and the suitability of the premises for carrying on a licensable food business.	Section 59(1)(a) Food Act 2006	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.09. (A.10.06.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3	Power to require the applicant to give Council further information or documents that Council reasonably requires.	Section 59(1)(b) Food Act 2006	7 May 2014	
B.10.10. (A.10.07.)	Environmental Health Officer - Level 3	Power to extend the time needed to make a decision about the application.	Section 62(2) Food Act 2006	7 May 2014	
B.10.11. (A.10.08.)	Environmental Health Officer - Level 3	Power to agree with the applicant, at any time prior to the final consideration day, about the day upon which the application must be decided.	Section 62(3) Food Act 2006	7 May 2014	
B.10.12. (A.10.09.)	Environmental Health Officer - Level 3	Power to issue a provisional licence, at any time prior to deciding an application for a licence.	Section 64 Food Act 2006	7 May 2014	
B.10.13. (A.10.10.)	Environmental Health Officer - Level 6	Power to decide the term of the licence. (Note: not more than 3 years).	Section 67 Food Act 2006	7 May 2014	
B.10.14. (A.10.11.)	Environmental Health Officer - Level 3	Power to decide the term of the provisional licence. (Note: not more than 3 months).	Section 68(1) Food Act 2006	7 May 2014	
B.10.15. (A.10.12.)	Environmental Health Officer - Level 3	Power to extend, and further extend, the term of a provisional licence (to a total period of not more than 3 months after the provisional licence was issued).	Section 68(2) Food Act 2006	7 May 2014	
B.10.16. (A.10.13.)	Environmental Health Officer - Level 3	Power to impose reasonable conditions on the licence.	Section 69(1)(e) Food Act 2006	7 May 2014	
B.10.17. (A.10.14.)	Environmental Health Officer - Level 3	Power to consider and renew, or refuse to renew, the licence for an application made under section 72(1) of the <i>Food Act 2006</i> .	Section 72(3) Food Act 2006	7 May 2014	
B.10.18. (A.10.15.)	Environmental Health Officer - Level 3	Power to consider and restore, or refuse to restore, the licence, where application has been made under section 73(1) of the <i>Food Act 2006</i> .	Section 73(3) Food Act 2006	7 May 2014	

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Food Act 2006

(B.10.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.19. (A.10.16.)	Environmental Health Officer - Level 3	Power to consider and amend, or refuse to amend, a licence, where application has been made under section 74(1) of the <i>Food Act 2006</i> .	Section 74(3) Food Act 2006	7 May 2014	
B.10.20. (A.10.17.)	- Administration Officer - Level 2 - Environmental Health Services Branch - Environmental Health Officer - Level 3	Power to require the applicant to give Council further information or documents Council reasonably requires to decide the application (for an application that is made under Chapter 3, Part 5, Division 2, Subdivision 1, i.e. sections 72(1), 73(1) and 74(1)).	Section 75(1) Food Act 2006	7 May 2014	
B.10.21. (A.10.18.)	Environmental Health Officer - Level 3	Power to give an information notice where Council has failed to decide an application within 30 days of receipt under Chapter 3, Part 5, Division 2, Subdivision 1, i.e. Sections 72(1), 73(1) and 74(1).	Section 77(4) Food Act 2006	7 May 2014	
B.10.22. (A.10.19.)	Environmental Health Officer - Level 3	Power to give a show cause notice.	Section 79(2) Food Act 2006	7 May 2014	
B.10.23. (A.10.20.)	Environmental Health Officer - Level 3	Power to consider representations about a show cause notice.	Section 80(2) Food Act 2006	7 May 2014	
B.10.24. (A.10.21.)	Environmental Health Officer - Level 3	Power to end the show cause process after considering representations made by the licensee.	Section 81 Food Act 2006	7 May 2014	
B.10.25. (A.10.22.)	Co-ordinator - Level 7 - Environmental Health Services Branch	Power to suspend a licence after considering representations (if any).	Section 82(2)(a) Food Act 2006	7 May 2014	
B.10.26. (A.10.23.)	Co-ordinator - Level 7 - Environmental Health Services Branch	Power to cancel a licence after considering representations (if any).	Section 82(2)(b) Food Act 2006	7 May 2014	
B.10.27. (A.10.24.)	Co-ordinator - Level 7 - Environmental Health Services Branch	Power to suspend a licence immediately.	Section 83(1) Food Act 2006	7 May 2014	
B.10.28. (A.10.25.)	Environmental Health Officer - Level 6	Power to give an information notice and show cause notice, as required, before suspending a licence pursuant to section 83(1).	Section 83(2) Food Act 2006	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.29. (A.10.26.)	Environmental Health Officer - Level 3	Power, as the second local government, to take the same action as the first local government (except the power to cancel, suspend impose conditions or other similar action in relation to the licence).	Section 90(1) Food Act 2006	7 May 2014	
B.10.30. (A.10.27.)	Environmental Health Officer - Level 3	Power, as the second local government, to advise the first local government of the thing done or omitted to be done by a licensee of a mobile food business.	Section 91(2) Food Act 2006	7 May 2014	
B.10.31. (A.10.28.)	Environmental Health Officer - Level 3	Power, as the first local government, to take action, in relation to a thing done or omitted to be done by the licensee in the second local government area.	Section 92(2) Food Act 2006	7 May 2014	
B.10.32. (A.10.29.)	Environmental Health Officer - Level 3	Power to consider and grant, or refuse to grant, an application for a replacement licence.	Section 97 Food Act 2006	7 May 2014	
B.10.33. (A.10.30.)	Environmental Health Officer - Level 3	Power to consider an application and to accredit, or refuse to accredit, the food safety program.	Section 103(1) Food Act 2006	7 May 2014	
B.10.34. (A.10.31.)	Environmental Health Officer - Level 3	Power to obtain and consider the written advice of an auditor about whether or not the food safety program complies with the criteria in section 104.	Section 103(2) Food Act 2006	7 May 2014	
B.10.35. (A.10.32.)	Environmental Health Officer - Level 3	Power, before deciding the application, to require the applicant to give further information or documents reasonably required to decide the application.	Section 105(1) Food Act 2006	7 May 2014	
B.10.36. (A.10.33.)	Environmental Health Officer - Level 3	Power to give an information notice to the applicant where the application is refused under section 107.	Section 107(4) Food Act 2006	7 May 2014	
B.10.37. (A.10.34.)	Environmental Health Officer - Level 3	Power to decide that more time is needed to make a decision about the application.	Section 108(1) Food Act 2006	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.38. (A.10.35.)	Environmental Health Officer - Level 3	Power to agree with the applicant, at any time prior to the final consideration day, about the day upon which the application must be decided.	Section 108(3) Food Act 2006	7 May 2014	
B.10.39. (A.10.36.)	Environmental Health Officer - Level 3	Power, after accrediting an applicant's food safety program, to decide how often the program must have compliance audits.	Section 109(2) Food Act 2006	7 May 2014	
B.10.40. (A.10.37.)	Environmental Health Officer - Level 3	Power to determine changes to the frequency of compliance audits for a food safety program accredited by Council.	Section 110 Food Act 2006	7 May 2014	
B.10.41. (A.10.38.)	Environmental Health Officer - Level 3	Power to consider an application and approve, or refuse to approve, the amendment of an accredited food safety program.	Section 112(4) Food Act 2006	7 May 2014	
B.10.42. (A.10.39.)	Environmental Health Officer - Level 3	Power, before deciding the application, to require the applicant to give further information or documents reasonably required to decide the application.	Section 113(1) Food Act 2006	7 May 2014	
B.10.43. (A.10.40.)	Environmental Health Officer - Level 3	Power to direct the holder of a Council accredited food safety program to amend the program.	Section 114 Food Act 2006	7 May 2014	
B.10.44. (A.10.41.)	Environmental Health Officer - Level 3	Power to give the holder of a food safety program a show cause notice, and to decide the term of the show cause period.	Section 118 Food Act 2006	7 May 2014	
B.10.45. (A.10.42.)	Environmental Health Officer - Level 3	Power to consider representations about a show cause notice.	Section 119 Food Act 2006	7 May 2014	
B.10.46. (A.10.43.)	Environmental Health Officer - Level 3	Power, after considering written representations by the holder of the accredited food safety program, to take no further action.	Section 120 Food Act 2006	7 May 2014	
B.10.47. (A.10.44.)	Environmental Health Officer - Level 3	Power to cancel the accreditation of a food safety program.	Section 121 (2) Food Act 2006	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.48. (A.10.45.)	Environmental Health Officer - Level 3	Power to conduct a non-conformance audit of a food safety program.	Section 160(2) Food Act 2006	7 May 2014	
B.10.49.	Environmental Health Officer - Level 3	Power, as administering executive, to give directions to an authorised person in the exercise of powers under the <i>Food Act 2006</i> .	Section 165 Food Act 2006	7 May 2014	
B.10.50.	Manager, Environmental Health Services	Power to appoint an authorised person for the purposes of the <i>Food Act 2006</i> .	Section 168 Food Act 2006	7 May 2014	
B.10.51.	Manager, Environmental Health Services	Power, as administering executive, to sign a notice that states the conditions on which an authorised person holds office.	Section 169 Food Act 2006	7 May 2014	
B.10.52.	Manager, Environmental Health Services	Power, as administering executive, to issue an identity card to each authorised person.	Section 170 Food Act 2006	7 May 2014	
B.10.53.	Environmental Health Officer - Level 3	Power, if a seized thing is forfeited to Council, to deal with it a manner considered appropriate.	Section 193(6) Food Act 2006	7 May 2014	
B.10.54. (A.10.46.)	Environmental Health Officer - Level 6	Power to approve an improvement notice where remedying the contravention would be likely to stop the food business from operating.	Section 210(2) Food Act 2006	7 May 2014	
B.10.55.	Manager, Governance and Legal Services	Power to apply to the District Court for an injunction.	Section 223 Food Act 2006	7 May 2014	
B.10.56. (A.10.47.)	Environmental Health Officer - Level 6	Power, as the 'reviewer', to review an original decision under Chapter 3 or Chapter 4 of the <i>Food Act 2006</i> .	Section 237 Food Act 2006	7 May 2014	
B.10.57. (A.10.48.)	Environmental Health Officer - Level 6	Power, as reviewer, to, at any time, extend the time to apply for a review.	Section 238(2) Food Act 2006	7 May 2014	
B.10.58. (A.10.49.)	Environmental Health Officer - Level 6	Power, as reviewer, to, after reviewing the original decision, make a further decision to: (a) confirm the original decision; or (b) amend the original decision; or (c) substitute another decision for the original decision.	Section 239 Food Act 2006	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.10.59.	Manager, Governance and Legal Services	Power to sign a certificate stating that costs sought by Council under section 255 of the <i>Food Act 2006</i> were incurred.	Section 250(4) Food Act 2006	7 May 2014	
B.10.60.	Co-ordinator - Level 7	Power to deal with a thing forfeited to Council, under section 257, in manner considered appropriate.	Section 258 Food Act 2006	7 May 2014	
B.10.61.	Co-ordinator - Level 7	Power to approve forms for use by the Council under the <i>Food Act 2006</i> .	Section 277(2) Food Act 2006	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Food Act 2006

(B.10.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.10.55, B.10.59	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

Information Privacy Act 2009

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.01. (A.11.03.)	• Manager, ICT (default); • Manager, Governance and Legal Services (review officer)	Power, as agency, to give access to a document created after the application for access is received.	Section 47 Information Privacy Act 2009 (Linked to Queensland Government's In force legislation page)	7 May 2014	Manager, Governance and Legal Services - When undertaking an internal review of a decision
B.11.02. (A.11.04.)	• Manager, ICT (default); • Manager, Governance and Legal Services (review officer) • Manager, Governance and Legal Services	Power, as agency, to search for a document on a backup system if it considers the search is appropriate.	Section 49 Information Privacy Act 2009	7 May 2014	Manager, Governance and Legal Services - When undertaking an internal review of a decision
B.11.03.	• Manager, ICT (default); • Manager, Governance and Legal Services (review officer) • Manager, Governance and Legal Services	Power, as agency's principal officer, to deal with an access or amendment application.	Section 50(1) Information Privacy Act 2009	7 May 2014	Manager, Governance and Legal Services - When undertaking an internal review of a decision
B.11.04.	• Manager, ICT (default); • Manager, Governance and Legal Services (review officer) • Manager, Governance and Legal Services	Power, as agency's principal officer, to delegate the power to deal with an access or amendment application, provided the application does <u>not</u> involve making a healthcare decision or appointing a health care professional.	Section 50(2) and 50(5) Information Privacy Act 2009	7 May 2014	Manager, Governance and Legal Services - When undertaking an internal review of a decision
B.11.05. (A.11.06.)	Manager, ICT	Power, as agency, to refuse to deal with an access or amendment application if: (a) the application does not comply with all relevant application requirements; and (b) the applicant has been afforded a reasonable opportunity to consult with a view to making the application comply.	Section 53 Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.06. (A.11.07.)	Manager, ICT	Power, as agency, to refuse to deal with an access application if: (a) the application should have been made under the <i>Right to Information Act</i> (because it is for access to a document other than to the extent it contains the applicant's personal information); and (b) reasonable efforts have been made to inform the applicant that the application: (i) cannot be made under the <i>Information Privacy Act</i> ; and (ii) should be made under the <i>Right to Information Act</i> ; and may be changed so it can be made under the <i>Information Privacy Act</i> , or may be dealt with under the <i>Right to Information Act</i> by paying the application fee.	Section 54 Information Privacy Act 2009	7 May 2014	
B.11.07. (A.11.08.)	Manager, ICT	Power, as agency, at any time before a deemed decision is taken to have been made in relation to an access or amendment application, to ask applicant for a further specified period to consider the application. Note: more than one request can be made (section 55(2) <i>Information Privacy Act</i>)	Section 55(1) Information Privacy Act 2009	7 May 2014	
B.11.08. (A.11.09.)	Manager, ICT	(b) Power, as agency, to continue to consider an access or amendment application, if a further specified period has been requested under section 55(1), the applicant has not refused the request, and no notice that the applicant has applied for review has been received.	Section 55(3) Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.09. (A.11.10.)	Manager, ICT	Power, as agency, to give access to a document that contains information the disclosure of which may reasonably be expected to be of concern to a government, agency, or person (a “relevant third party”), <u>only if</u> reasonably practicable steps are taken to obtain the relevant third party’s views on whether: (a) the document is a document for Chapter 3 of the <i>Information Privacy Act</i> (document of an agency or a Minister under the <i>Right to Information Act</i>); or (iii) the information is exempt information or contrary to public interest information.	Section 56(1) Information Privacy Act 2009	7 May 2014	
B.11.10. (A.11.11.)	Manager, ICT	Power, as agency, to transfer an access or amendment application to another agency if the document is not in the original agency’s possession, but is, to the original agency’s knowledge, in the other agency’s possession, and the other agency consents.	Section 57(2) Information Privacy Act 2009	7 May 2014	
B.11.11. (A.11.12.)	Manager, ICT	Power, as agency, to refuse to deal with the application without having identified any or all of the documents, if the documents contain information of a stated kind or relate to a stated subject matter and it appears that all of the documents are comprised of exempt information (as defined in Schedule 3 of the <i>Right to Information Act</i>).	Section 59 Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.12. (A.11.13.)	Manager, ICT	Power, as agency, to refuse to deal with an access or amendment application, or, if considering two or more access or amendment applications by the applicant, all the applications, if the work involved in dealing with the application, or all the applications, would substantially and unreasonably divert the resources of Council from use in performance of Council functions.	Section 60(1) Information Privacy Act 2009	7 May 2014	
B.11.13. (A.11.14.)	Manager, ICT	Power, as agency, to give the applicant: (a) written notice of the refusal to deal with an access or amendment application under section 60(1) <i>Information Privacy Act</i> ; and a reasonable opportunity to consult.	Section 61(1) Information Privacy Act 2009	7 May 2014	
B.11.14. (A.11.15.)	Manager, ICT	Power, as agency, to refuse to deal with a later access application for one or more of the same documents sought under the first access application by the same applicant, to the extent it is for access to documents in the first application, if the later application does not disclose any reasonable basis for seeking such access.	Section 62(3) Information Privacy Act 2009	7 May 2014	
B.11.15. (A.11.16.)	Manager, ICT	Power, as agency, to refuse to deal with a later amendment application for one or more of the same documents sought to be amended under the first access application by the same applicant, to the extent it is for amendment to documents in the first application, if the later application does not disclose any reasonable basis for seeking such access.	Section 63(3) Information Privacy Act 2009	7 May 2014	
B.11.16. (A.11.17.)	Manager, ICT	(b) Power, as agency, after considering an access application, to decide whether to give access to the document and whether any access charge must be paid by the applicant.	Section 65 Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.17. (A.11.18.)	Manager, ICT	Power, as agency, to refuse access to a document in the same way and to the extent access can be refused under section 47 <i>Right to Information Act</i> , were access to the document applied for under that Act.	Section 67(1) Information Privacy Act 2009	7 May 2014	
B.11.18. (A.11.19.)	Manager, ICT	Power, as agency, to give a prescribed written notice to an applicant, for an access application, of: (a) the decision on the application, including a decision to refuse to deal with the application; and the fact that the document is not a document in the possession, or under the control, of Council, if this is the case.	Section 68(1) Information Privacy Act 2009	7 May 2014	
B.11.19. (A.11.20.)	Manager, ICT	Power, as agency, to not include any exempt information or contrary to public interest information in the notice given under section 68(1) <i>Information Privacy Act</i> .	Section 68(3) Information Privacy Act 2009	7 May 2014	
B.11.20. (A.11.21.)	Manager, ICT	Power, as agency, to give prescribed written notice to an applicant that does not include details required to be in a prescribed written notice under section 199(a) and (b) <i>Information Privacy Act</i> , but states that Council neither confirms nor denies the existence of the document, but assuming the document does exist, it would be a document to which access would be refused under section 67 <i>Information Privacy Act</i> to the extent it comprised prescribed information.	Section 69(2) Information Privacy Act 2009	7 May 2014	
B.11.21. (A.11.22.)	Manager, ICT	(b) Power, as agency, after considering an amendment application, to decide whether amendment of the document is permitted.	Section 70 Information Privacy Act 2009	7 May 2014	
B.11.22. (A.11.23.)	Manager, ICT	Power, as agency, to give an applicant for an amendment application a prescribed written notice of the decision on the application.	Section 73(1) Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.23. (A.11.24.)	Manager, ICT	Power, as agency, to not include reasons for a decision to permit amendment of the document in the notice given under section 73(1) <i>Information Privacy Act</i> .	Section 73(2) Information Privacy Act 2009	7 May 2014	
B.11.24. (A.11.25.)	Manager, ICT	Power, as agency, to not include any exempt information or contrary to public interest information in the notice given under section 73(1) <i>Information Privacy Act</i> .	Section 73(3) Information Privacy Act 2009	7 May 2014	
B.11.25. (A.11.26.)	Manager, ICT	Power, as agency, if a decision to amend the document is made, to make the amendment by altering the personal information or adding an appropriate notation to the personal information.	Section 74 Information Privacy Act 2009	7 May 2014	
B.11.26. (A.11.27.)	Manager, ICT	Power, as agency, to waive an access charge.	Sections 80, 81 and 82 Information Privacy Act 2009	7 May 2014	
B.11.27. (A.11.28.)	Manager, ICT	Power, as agency, to refuse to give access to a document in a form requested, if it would: (a) interfere unreasonably with Council's operations, or (b) be detrimental to the preservation of the document, or (c) be inappropriate having regard to the physical nature of the document; or (d) involve an infringement of the copyright of a person other than the State, and give access in another form.	Section 83(4) Information Privacy Act 2009	7 May 2014	
B.11.28. (A.11.29.)	Manager, ICT	Power, as agency, to extend the period in which an applicant may access a document.	Section 84(2) Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.11.29. (A.11.30.)	Manager, ICT	Power, as agency, to defer giving access to a document for a reasonable period if the document was prepared: (a) for presentation to the Assembly or a committee of the Assembly; or (b) for release to the media; or solely for inclusion in a document prepared for a purpose in (a) or (b).	Section 87 Information Privacy Act 2009	7 May 2014	
B.11.30. (A.11.31.)	Manager, ICT	Power, as agency, to delete irrelevant information from a copy of a requested document when giving access to that requested document, if the agency considers, after considering the terms of the application or consulting with the applicant, that the applicant would accept the copy and it is reasonably practicable to give access to the copy.	Section 88 Information Privacy Act 2009	7 May 2014	
B.11.31. (A.11.33.)	Manager, ICT	Power, as agency, to apply to the information commissioner for approval to waive or modify the obligation to comply with the privacy principles.	Section 157 Information Privacy Act 2009	7 May 2014	
B.11.32. (A.11.34.)	Manager, ICT	(c) Power, as agency, to ask the information commissioner to extend the time within which to take action stated in a compliance notice.	Section 159 Information Privacy Act 2009	7 May 2014	
B.11.33. (A.11.35.)	Manager, ICT	Power, as agency, to apply to QCAT, as provided under the QCAT Act, for review of the information commissioner's decision to give a compliance notice.	Section 161(1) Information Privacy Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Information Privacy Act 2009 (B.11.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.11.01-04	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Integrity Act 2009 (B.12.)

Integrity Act 2009

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.12.01	Manager, Governance and Legal Services	Power, as responsible person for a government representative, to delegate the obligation to give details under section 71(3) of the <i>Integrity Act 2009</i> to the integrity commissioner.	Section 71(4) Integrity Act 2009 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.12.02	Manager, Governance and Legal Services	Power, as responsible person for a government representative, where a lobbyist carries out a lobbying activity with the government representative, to give the integrity commissioner information about the lobbyist or lobbying activity, if the information may be relevant to the integrity commissioner's functions and powers under the <i>Integrity Act 2009</i> .	Section 72A(2) Integrity Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Integrity Act 2009 (B.12.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.12.01-02	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Act 1994 (B.13.)

Land Act 1994

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.13.01. (A.12.06.)	General Managers	Power to object to a road closure application in response to a public notice.	Section 100 Land Act 1994 (Linked to Queensland Government's In force legislation page)	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Act 1994
(B.13.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Protection (Pest and Stock Route Management) Act 2002 (B.14.)

Land Protection (Pest and Stock Route Management) Act 2002

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.14.01. (A.13.02.)	Conservation and Pest Management Staff - Level 4	Power to issue a 'pest control notice' pursuant to the Land Protection (Pest and Stock Management) Act.	Section 78 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Repeal effective 30 November 2016
B.14.02. (A.13.03.)	Conservation and Pest Management Ranger	Power to consider and either grant or refuse an application to extend the compliance period for a 'pest control notice'.	Section 79 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Repeal effective 30 November 2016
B.14.03. (A.13.04.)	Co-ordinators, Conservation and Pest Management	Power to issue an entry notice if the owner has failed to comply with a 'pest control notice', including authorising a pest controller to enter the owner's land and take the action stated in the notice.	Sections 80 and 81 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Repeal effective 30 November 2016
B.14.04. (A.13.05.)	Principal Rates and Revenue	Power to ask the person responsible for registering title to the land and dealings affecting the land to register the charge.	Sections 85 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Repeal effective 30 November 2016
B.14.05.	Co-ordinators, Conservation and Pest Management	The power to issue an emergency quarantine notice if a declared pest in Council's local area is or reasonably could cause significant economic, environmental or social impact in Council's area or the State.	Section 89 and 90 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Repeal effective 30 November 2016
B.14.06. (A.13.08.)	Co-ordinators, Conservation and Pest Management	Power to by written notice, ask the applicant of a stock route permit to give further reasonable information or documents about the application by the reasonable date stated in the notice and refuse the application if the applicant does not comply.	Section 117 Land Protection (Pest and Stock Route Management) Act 2002 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.14.07. (A.13.09.)	Co-ordinators, Conservation and Pest Management	Power to grant or refuse an application for a stock route agistment permit.	Section 118 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Protection (Pest and Stock Route Management) Act 2002 (B.14.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.14.08. (A.13.10.)	Co-ordinators, Conservation and Pest Management	Power to grant or refuse an application to renew a stock route agistment permit.	Section 123 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.09. (A.13.11.)	Co-ordinators, Conservation and Pest Management	Power to impose on a stock route agistment permit the reasonable conditions it decides.	Section 126 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.10. (A.13.12.)	Co-ordinators, Conservation and Pest Management	Power to amend the conditions of a stock route agistment permit.	Section 127 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.11. (A.13.13.)	Co-ordinators, Conservation and Pest Management	Power to cancel a stock route agistment permit.	Section 128 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.12. (A.13.14.)	Co-ordinators, Conservation and Pest Management	Power to require the holder of a stock route agistment permit to return the permit.	Section 130 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.13. (A.13.15.)	Co-ordinators, Conservation and Pest Management	Power to ask the applicant to give the further reasonable information or documents about the application, and to refuse the application if the applicant does not comply.	Section 135 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.14. (A.13.16.)	Co-ordinators, Conservation and Pest Management	Power to grant or refuse an application for a stock route travel permit.	Section 136 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.15. (A.13.17.)	Co-ordinators, Conservation and Pest Management	Power to require a stock route travel permit holder who gives a notice of the correct particular to return the permit.	Section 141 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.16. (A.13.18.)	Co-ordinators, Conservation and Pest Management	Power to impose on a stock route travel permit the reasonable conditions it decides.	Section 142 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Protection (Pest and Stock Route Management) Act 2002 (B.14.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.14.17. (A.13.19.)	Co-ordinators, Conservation and Pest Management	Power to amend a stock route travel permit.	Section 143 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.18. (A.13.20.)	Co-ordinators, Conservation and Pest Management	Power to cancel a stock route travel permit.	Section 144 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.19. (A.13.21.)	Co-ordinators, Conservation and Pest Management	Power to require the holder of a stock route travel permit to return the permit for an amendment under a decision made under certain sections of the Act.	Section 146 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.20. (A.13.22.)	Co-ordinators, Conservation and Pest Management	Power to consider it necessary to build a stock-proof fence on the boundary of land adjoining a stock route network.	Section 148 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.21. (A.13.23.)	Co-ordinators, Conservation and Pest Management	Power to issue a fencing notice.	Section 149 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.22. (A.13.24.)	Co-ordinators, Conservation and Pest Management	Power to give a mustering notice.	Section 156 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.23. (A.13.25.)	Co-ordinators, Conservation and Pest Management	Power to manage and conserve pasture on its stock route network.	Section 160 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.24. (A.13.26.)	Co-ordinators, Conservation and Pest Management	Power to require an owner to reduce the number of stock on the land.	Section 161(2) Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Protection (Pest and Stock Route Management) Act 2002 (B.14.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.14.25.	Co-ordinators, Conservation and Pest Management	Power to destroy the stock in an appropriate manner, where: (a) stock found on the stock route network are stray stock; and (b) it is not practicable to seize the stock under section 167; and (c) it is necessary to destroy the stock in the interests of public safety.	Section 172 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.26. (A.13.27.)	Co-ordinators, Conservation and Pest Management	Power to consent to the burning or removal of pasture.	Section 180 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Subject to consultation with Transport and Drainage Planning
B.14.27. (A.13.28.)	Co-ordinators, Conservation and Pest Management	Power to take action to comply with any notice given by the Minister in relation to the administration and enforcement of the <i>Land Protection (Pest and Stock Route Management) Act</i> .	Section 184 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.28. (A.13.30.)	Co-ordinators, Conservation and Pest Management	Power to cause to be published between 28 and 14 days before the commencement of a pest survey program, details required by the <i>Land Protection (Pest and Stock Route Management) Act</i>.	Section 242 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	Repeal effective 30 November 2016
B.14.29.	Manager, People and Organisational Development	Power to appoint an authorised person for the purposes of administering and enforcing the provisions of the <i>Land Protection (Pest and Stock Route Management) Act 2002</i>	Section 244 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	
B.14.30.	Manager, People and Organisational Development	Power to issue an identity card to an authorised person.	Section 246 Land Protection (Pest and Stock Route Management) Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Land Protection (Pest and Stock Route Management) Act 2002
(B.14.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.14.01 to B.14.05 and B.14.28	Repealed	10 August 2016	DOCS-#7043119 DOCS-#7043121

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Liquor Act 1992 (B.15.)

Liquor Act 1992

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.15.01. (A.14.02.)	Senior Planner, Development Services	Power to: (a) comment on the reasonable requirements of the public in the locality; or (b) object; in respect of the grant of a relevant application.	Section 117(2) Liquor Act 1992 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 17 March 2016	
B.15.02. (A.14.03.)	Senior Planner, Development Services	Power to comment about particular applications.	Section 117A Liquor Act 1992	7 May 2014 Amended 17 March 2016	
B.15.03. (A.14.04.)	Senior Planner, Development Services	Power to make a submission about an application which requires a notice to be published under section 118 and a community impact statement to be given under section 116.	Section 118A Liquor Act 1992	23 June 2014 Amended 17 March 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Liquor Act 1992 (B.15.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
New - B.15.03.	Inserted - Section 118A - Power delegated from Council to Chief Executive Officer at the Ordinary Meeting - 20 May 2014	23 June 2014	5994414v1
B.15.01 to B15.03	Position Title "Senior Planner, Development Services" updated to reflect name change of Branch	17 March 2016	6833236v1

Local Government Act 2009

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.01.	Principal Corporate Accountant	Power to determine applications for the granting of credit.	Section 9 Local Government Act 2009 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 31 August 2016 Amended 6 July 2022	
B.16.02.a	- Principal Management Accountant - Principal Corporate Accountant - Principal Rates and Revenue - General Managers - Manager Financial Services	Power to approve accounts for payment – Primary Approver.	Section 9 Local Government Act 2009	1 August 2014 Amended 15 March 2017 Amended 6 July 2022	
B.16.02.b	- Corporate Accountant - Business Analyst Rates and Revenue - Management Accountant	Power to approve accounts for payment – Secondary Approver.	Section 9 Local Government Act 2009	15 March 2017 Amended 6 July 2022	

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Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.03.	Insurance Officer	Power to execute liability claims and other documents arising from claims against Council, for submission to brokers/insurers.	Section 9 Local Government Act 2009	7 May 2014 Amended 24 October 2014	
B.16.04.	Insurance Officer	Power to complete insurance proposal forms.	Section 9 Local Government Act 2009	7 May 2014 Amended 24 October 2014	
B.16.05.	Insurance Officer	Power to make an ex-gratia payment of an amount not exceeding \$2,000 when dealing with liability claims made against Council, in full satisfaction of the claim.	Section 9 Local Government Act 2009	7 May 2014 Amended 24 October 2014	
B.16.06.	- General Manager, Finance and Business Strategy. - Manager, Financial Services - Principal Procurement	Power to write-off stores and assets.	Section 9 Local Government Act 2009	23 June 2014	General Manager, Finance and Business Strategy - to the value of \$10,000 per Individual item. Manager, Financial Services - to the value of \$5,000 per Individual item. Principal Procurement - to the value of \$1,000 per Individual item.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.07.	- General Manager, Finance and Business Strategy - Manager, Financial Services - Principal Rates and Revenue - Principal Corporate Accountant - Coordinator Revenue - Manager, Library and Cultural Services - Manager, Community Development and Facilities - Manager, Environmental Health Services - Manager, Waste Services	Power to approve write-off of individual debts due to Council which are deemed irrecoverable.	Section 9 Local Government Act 2009	25 August 2014 Amended 31 August 2016 Amended 8 May 2019 Amended 17 February 2021 Amended 29 August 2022	General Manager, Finance and Business Strategy - to the value of \$20,000 per individual debt. Manager, Financial Services - to the value of \$10,000 per individual debt. Principal Rates and Revenue - To the value of \$5,000 per individual debt. Principal Corporate Accountant - to the value of \$5,000 per individual debt. Coordinator Revenue - to the value of \$2,000 per individual debt. Manager, Library and Cultural Services - to the value of \$2,000 per individual debt. Manager, Community Development and Facilities - to the value of \$2,000 per individual debt. Manager, Environmental Health Services - to the value of \$2,000 per individual debt. Manager, Waste Services - to the value of \$2,000 per individual debt.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.08. (A.15.46)	- Managers - Executive Project Management Officer	Power to do anything that is necessary or convenient for performing the responsibilities of the local government under a Local Government Act	Local Government Act 2009	7 May 2014 Amended 3 May 2022	Is limited to decisions: - that relate to the business conducted by the branch, the relevant Manager or other officer on whom the powers are devolved. - That does not exceed financial delegations.
B.16.09.	- Manager, Governance and Legal Services - Manager, People and Organisational Development	Power to access all Personnel Records (excluding Rehabilitation Records)	Section 13 Local Government Act 2009	9 September 2014 Amended 5 June 2019	The required access must relate to current investigations or legal matters
B.16.10.	General Managers	Power to access Personnel Records (excluding Rehabilitation Records) for employees within the General Manager's Group	Section 13 Local Government Act 2009	9 September 2014	The required access must relate to Group matters/responsibilities
B.16.11.	- Managers - Executive Project Management Officer	Power to access all Personnel Records (excluding Rehabilitation Records) for employees within the Manager's Branch	Section 13 Local Government Act 2009	9 September 2014	The required access must relate to Branch matters /responsibilities
B.16.12. (A.15.02.)	Manager, Financial Services	Power to conduct a public benefit assessment of a new significant business activity	Section 46(2) Local Government Act 2009	7 May 2014	
B.16.13. (A.15.03.)	Manager, Financial Services	Power to prepare a report on the public benefit assessment in accordance with section 46(5) of the <i>Local Government Act 2009</i> .	Section 46(5) Local Government Act 2009	7 May 2014	
B.16.14. (A.15.04.)	General Manager, Infrastructure Services Group	Power to exercise control of all roads in the local government area including the ability to survey and resurvey roads, construct, maintain and improve roads, approve the naming and numbering of private roads, and name and number other roads.	Section 60 Local Government Act 2009	7 May 2014	With the exception of new roads created as a result of reconfiguring a lot or lots.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.15. (A.15.11.)	Manager, Transport and Drainage Planning	Power to submit objection to application for opening or closing of road in local government area by someone other than the local government.	Section 68 Local Government Act 2009	7 May 2014	
B.16.16. (A.15.12.)	Managers, Infrastructure Services Group	Power to close a road (permanently or temporarily) to all traffic, or traffic of a particular class, if there is another road or route reasonably available for use by the traffic.	Section 69(1) Local Government Act 2009	7 May 2014	
B.16.17. (A.15.13.)	Co-ordinators, Infrastructure Services Group	Power to close a road to all traffic, or traffic of a particular class: (a) during a temporary obstruction to traffic; or (b) if it is in the interests of public safety; or (c) if it is necessary or desirable to close the road for a temporary purpose (including a fair, for example).	Section 69(2) Local Government Act 2009	7 May 2014	
B.16.18. (A.15.14.)	Managers, Infrastructure Services Group	Power to publish notice of closing of road.	Section 69(3) Local Government Act 2009	7 May 2014	
B.16.19. (A.15.15.)	Co-ordinators, Infrastructure Services Group	Power to do everything necessary to stop traffic using the road after it is closed.	Section 69(4) Local Government Act 2009	7 May 2014	
B.16.20. (A.15.16.)	Co-ordinators, Infrastructure Services Group	Power to permit the use of any part of a road after it is closed to traffic for a temporary purpose subject to appropriate conditions.	Section 69(5) Local Government Act 2009	7 May 2014	
B.16.21. (A.15.17.)	Managers, Infrastructure Services Group	Power to make a temporary road through land adjoining the road to be used while the road is being remade or repaired.	Section 70(2) Local Government Act 2009	7 May 2014	

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Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.22.	General Manager, Infrastructure Services Group	Power to allow additional time to submit a claim for compensation in relation to a temporary road.	Section 70(6) Local Government Act 2009	7 May 2014	
B.16.23. (A.15.19.)	General Manager, Infrastructure Services Group	Power to fix and advise the owner or occupier or change the permanent level of a road under section 71 of the <i>Local Government Act 2009</i> .	Section 71 Local Government Act 2009	7 May 2014	
B.16.24. (A.15.21.)	Managers, Infrastructure Services Group	Power to assess impact on roads of specified activities under section 72 of the <i>Local Government Act 2009</i> .	Section 72 Local Government Act 2009	7 May 2014	
B.16.25. (A.15.22.)	Managers, Infrastructure Services Group	Power to require entity conducting activity on road to provide information under section 72 of the <i>Local Government Act 2009</i> .	Section 72 Local Government Act 2009	7 May 2014	
B.16.26. (A.15.23.)	Managers, Infrastructure Services Group	Power to give the entity conducting an activity a direction about the use of the road to lessen the impact and to require the entity to carry out works to lessen the impact or to pay an amount as compensation for the impact.	Section 72(3) Local Government Act 2009	7 May 2014	
B.16.27. (A.15.24.)	Managers, Infrastructure Services Group	Power to categorise the roads in the local government area according to the surface of the road.	Section 73 Local Government Act 2009	7 May 2014	
B.16.28. (A.15.25.)	Co-ordinator, Information Management	Power to prepare and keep up to date a map of every road including private roads in the local government area and a register of roads showing the category of every road, the level of every road that has a fixed level and other particulars prescribed under a regulation.	Section 74 Local Government Act 2009	7 May 2014	
B.16.29. (A.15.26.)	- Principals, Infrastructure Services Group - Managers, Water and Waste Services Group	Power to approve the carrying out of works on a road or interference with a road or its operation subject to conditions.	Section 75 Local Government Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.30. (A.15.27.)	Plumbing Inspector	Power to, by written notice, require the owner of a property to connect a stormwater installation for the property to the local government's stormwater drain in the way, under the conditions and within the time stated in the notice.	Section 77 Local Government Act 2009	7 May 2014	
B.16.31. (A.15.28.)	Plumbing Inspector	Power to give approval for the connection of a stormwater installation to the local government's stormwater drain (including the imposition of conditions) in accordance with section 77 of the <i>Local Government Act 2009</i> .	Section 77 Local Government Act 2009	7 May 2014	
B.16.32. (A.15.29.)	Plumbing Inspector	Power to give a notice requiring the owner of a property to perform sewerage installation works.	Section 78 Local Government Act 2009	7 May 2014	
B.16.33. (A.15.30.)	Managers	Power to perform work to fix damage and recover reasonable costs for the work from a person who puts a prohibited substance in the stormwater drain.	Section 79 Local Government Act 2009	7 May 2014	
B.16.34. (A.15.32.)	• Manager, Financial Services • Manager, Governance and Legal Services	Power to maintain public liability insurance and professional indemnity insurance.	Section 107(1) Local Government Act 2009	7 May 2014	
B.16.35. (A.15.33.)	• Manager, Financial Services • Manager, Governance and Legal Services	Power to enter into a contract of insurance with WorkCover Queensland or another insurer to cover its councillors.	Section 107(3) Local Government Act 2009	7 May 2014	
B.16.36. (A.15.35.)	Authorised Persons and Local Government Workers	Power to give or to attempt to give an occupier of a property a written notice that informs the occupier of the local government's intention to enter the property.	Section 133 Local Government Act 2009	7 May 2014	

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Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.37. (A.15.36.)	Managers	Power to assess, agree and pay compensation for damage or loss incurred by a person because of the exercise, or purported exercise, of a power under division 1 part 2 chapter 5 of the <i>Local Government Act 2009</i> .	Section 137 Local Government Act 2009	7 May 2014	Up to \$10,000
B.16.38. (A.15.37.)	• Manager, Environmental Health Services • Manager, People and Organisational Development	Power to authorise an employee or agent of the local government to act as a local government worker.	Section 138(4) Local Government Act 2009	7 May 2014	
B.16.39. (A.15.38.)	• Managers • Executive Project Management Officer	Power to give each local government worker an identity card.	Section 138A(1) Local Government Act 2009	7 May 2014	
B.16.40. (A.15.39.)	Authorised Persons and Local Government Workers	Power to give a reasonable entry notice, as defined by section 138AA (4), to the occupier of a property that a local government worker may enter the property and take action required under a remedial notice.	Section 142(2) Local Government Act 2009	7 May 2014	
B.16.41. (A.15.40.)	Authorised Persons and Local Government Workers	Power to give reasonable entry notice to the owner and the occupier of rateable land of entry by a local government worker to search for and remove materials.	Section 143 Local Government Act 2009	7 May 2014	
B.16.42. (A.15.41.)	Managers	Power to agree and to pay the amount of compensation payable to a person who incurs damage or loss during the course of the exercise, or purported exercise, of a power under division 2, part 2, chapter 5 of the <i>Local Government Act 2009</i> .	Section 147 Local Government Act 2009	7 May 2014	Up to \$10,000
B.16.43.	• Managers • Executive Project Management Officer	Power to direct an authorised person to exercise a power under Division 3 of Part 3 of Chapter 5 of the <i>Local Government Act 2009</i>	Section 148E Local Government Act 2009	7 May 2014	

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Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.44.	- Managers - Executive Project Management Officer	Power to direct an authorised person to make inquiries as to whether and to what extent the register or record is incorrect.	Section 148F(2) Local Government Act 2009	7 May 2014	
B.16.45.	- Managers - Executive Project Management Officer	Power to give a direction to an authorised person to require a person to give information or produce a document relating to an error, omission or offence relating to a register or record.	Section 148G (2) Local Government Act 2009	7 May 2014	
B.16.46.	- Managers - Executive Project Management Officer	Power to report conclusion on reasonable grounds that an offence has been committed to the department's chief executive.	Section 148H (1) Local Government Act 2009	7 May 2014	
B.16.47.	Manager, Governance and Legal Services	Power to conduct a preliminary assessment of a complaint about the conduct or performance of a councillor.	Section 176B(3) Local Government Act 2009	7 May 2014	Advising the Chief Executive Officer of the receipt of a complaint and the result of any investigation
B.16.48.	Manager, Governance and Legal Services	Power to decide to take no further action in relation to a complaint assessed to be about a frivolous matter or made vexatiously, or that the complaint is lacking in substance.	Section 176C(2) Local Government Act 2009	7 May 2014	
B.16.49.	Manager, Governance and Legal Services	Power to keep records of complaints and their outcomes and ensure public may inspect same.	Section 181A Local Government Act 2009	7 May 2014	
B.16.50.	Salaried Officers - Managers - Executive Project Management Officer - General Managers - Chief Executive Officer State Award Managers	Power to appoint local government employees (other than senior executive employees).	Section 196(3) Local Government Act 2009	9 September 2014	Salaried Officers Managers - up to and including Level 5 General Managers - up to and including Level 7 Chief Executive Officer - Level 8 and above State Award Managers - All State Award Levels

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.51.	Supervisor	Power to approve applications for Annual Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.52.	Supervisor	Power to approve Time Off In Lieu (TOIL)	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.53.	Supervisor	Power to approve applications for Personal (Sick and Carer's) Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.54.	- Supervisor - Managers - Executive Project Management Officer	Power to approve applications for Long Service Leave	Section 196(3) Local Government Act 2009	9 September 2014	Supervisor - 1 to 4 weeks inclusive Managers - Over 4 weeks
B.16.55.	- Managers - Executive Project Management Officer	Power to approve Jury Service Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.56.	- Managers - Executive Project Management Officer	Power to approve applications for Defence Service Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.57.	- Supervisor - Manager, People and Organisational Development	Power to approve applications for Parental Leave	Section 196(3) Local Government Act 2009	9 September 2014	Supervisor - a single day (Paternity Leave) Manager, People and Organisational Development - (Maternity Leave - Certified Agreement)
B.16.58.	- Managers - Executive Project Management Officer	Power to approve applications for Study/Exam Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.59.	Manager - in conjunction with Manager, People and Organisational Development	Power to approve applications for Leave for Union Representative Training	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.60.	General Managers	Power to approve applications for Annual Leave - Cashing Out	Section 196(3) Local Government Act 2009	9 September 2014	

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Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.61.	General Managers	Power to approve applications for Long Service Leave @ half pay	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.62.	General Managers	Power to approve applications for Compassionate Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.63.	General Managers	Power to approve applications for Conference Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.64.	General Managers	Power to approve applications for Purchased Leave	Section 196(3) Local Government Act 2009	9 September 2014	
B.16.65.	• Supervisor • General Managers	Power to approve applications for Bereavement Leave	Section 196(3) Local Government Act 2009	9 September 2014	• Supervisor - Standard Leave • General Managers - Non-Standard Leave
B.16.66.	General Managers Managers	Power to approve applications for Leave Without Pay	Section 196(3) of Local Government Act 2009	9 September 2014 Amended 19 January 2022	• Managers - up to 6 months • General Managers - between 6 months and 12 months • Chief Executive Officer - greater than 12 months
B.16.67.	General Managers Manager, People and Organisational Development	Power to sign employment contracts	Section 196(3) Local Government Act 2009	9 September 2014 Amended 5 June 2019	• General Managers - Levels 6 and 7 • Chief Executive Officer - Level 8 and above • Manager, People and Organisational Development - Requisitions for Stream A Levels 6 and 7 must be approved by the General Manager and Level 8 and above by the Chief Executive Officer

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.68.	Supervisors	Power to approve overtime.	Section 196(3) Local Government Act 2009	7 May 2014	• All levels under State Award • Up to the equivalent salary of a Level 8 of the Queensland Local Government Officers' Award. • (Limited to not more than 5 consecutive days and applies to emergency or ad hoc work)
B.16.69.	Coordinator Payroll	Power to make all determinations necessary and to sign all forms on behalf of Council in regard to salary sacrifice applications.	Section 196(3) Local Government Act 2009	7 May 2014 Amended 20 October 2021	• All levels under State Award • Up to equivalent of a Level 8 of the Queensland Local Government Officers' Award.
B.16.70.	Manager, People and Organisational Development	Power to advertise staff vacancies	Section 196(3) Local Government Act 2009	7 May 2014	
B.16.71.	Manager, People and Organisational Development	Power to approve applications for educational assistance for staff.	Section 196(3) Local Government Act 2009	7 May 2014	
B.16.72.	Salaried Officers • Managers • Executive Project Management Officer • General Managers • Chief Executive Officer State Award Managers	Power to approve payment of higher duties allowance	Section 196(3) Local Government Act 2009	9 September 2014	Salaried Officers • Managers - up to and including Level 5 • General Managers - up to and including Level 7 • Chief Executive Officer - Level 8 and above State Award Managers - All State Award Levels

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.73.	Manager, People and Organisational Development	Power to determine Position Descriptions for employees	Section 196(3) Local Government Act 2009	7 May 2014	
B.16.74.	General Managers - in conjunction with Manager, People and Organisational Development	Power to take disciplinary action against a local government employee.	Section 197(1) Local Government Act 2009	9 September 2014	• All levels under State Award • Up to the equivalent salary of a Level 7 of the Queensland Local Government Officers' Award.
B.16.75. (A.15.42.)	Manager, People and Organisational Development	Power to agree with other local governments about the joint employment of a local government employee.	Section 198 Local Government Act 2009	7 May 2014	
B.16.76.	• Manager, Environmental Health Services • Manager, People and Organisational Development	Power to appoint a qualified person to be an authorised person.	Section 202(1) Local Government Act 2009	7 May 2014	
B.16.77.	Managers	Power to determine the competencies necessary to perform the responsibilities required to be performed by the authorised person.	Section 202(2) Local Government Act 2009	7 May 2014	
B.16.78.	• Manager, Environmental Health Services • Manager, People and Organisational Development	Power to give written notice of conditions of appointment.	Section 202(5) Local Government Act 2009	7 May 2014	

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Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.79.	- Manager, Environmental Health Services - Manager, People and Organisational Development	Power to issue an identity card to an authorised person	Section 204 Local Government Act 2009	7 May 2014	
B.16.80. (A.15.44.)	Administration Officer - Level 3 or equivalent.	Power to sign a document on behalf of a local government as a delegate of the local government. (To sign technical correspondence, standard and form letters relating to operational matters within the officer's area of responsibility)	Section 236 Local Government Act 2009	7 May 2014	See general limitation in "2.36 Delegation Register Policy"
B.16.81. (A.15.44.)	Administration Officer - Level 5 or equivalent.	Power to sign a document on behalf of a local government as a delegate of the local government. (To sign original correspondence and to manage the day to day administration relating to operational matters within the officer's area of responsibility)	Section 236 Local Government Act 2009	7 May 2014	See general limitation in "2.36 Delegation Register Policy"
B.16.82. (A.15.44.)	- Managers - Regional Coordinator Art Galleries & Cultural Services/ RADF Liaison Officer - Executive Project Management Officer	Power to sign a document on behalf of a local government as a delegate of the local government. (To sign deeds of indemnity, agreements and service level agreements relating to operational matters within their area of responsibility)	Section 236 Local Government Act 2009	18 August 2014 Amended 23 February 2021	See general limitation in "2.36 Delegation Register Policy"
B.16.83. (A.15.44.)	Manager, Governance and Legal Services	Power to sign a document on behalf of a local government as a delegate of the local government. (For correspondence to external review bodies (e.g. Ombudsman, Crime and Misconduct Commission))	Section 236 Local Government Act 2009	7 May 2014	See general limitation in "2.36 Delegation Register Policy"
B.16.84. (A.15.44.)	Strategic Property Officer	Power to endorse "Owner's Consent" on applications relating to property owned by or under the control of Council.	Section 236 Local Government Act 2009	30 July 2014	See general limitation in "2.36 Delegation Register Policy"

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.85. (A.15.45.)	Manager, Governance and Legal Services Coordinators - Level 5	Power to give instructions and act as authorised agent for the local government and sign all documents for the local government in any legal proceedings.	Section 240(1) Local Government Act 2009	7 May 2014 Amended 8 May 2019	Coordinators - Level 5 - only to appear as Council representative at Queensland Civil and Administrative Tribunal (QCAT) matters where: 1. Consistent with duties, qualifications and functional area responsibilities of Council; and 2. Other than where approved "tribunals leave" is given to Council to appear through legal representation.
B.16.86.	Manager, Governance and Legal Services	Power to certify a document to be a true copy of an entry in a record of the proceedings of a local government or a committee of a local government in accordance with section 249(1) <i>Local Government Act 2009</i> .	Section 249(1) Local Government Act 2009	7 May 2014	
B.16.87. (A.15.46.)	- Managers - Executive Project Management Officer	Power to do anything that is necessary or convenient for performing the responsibilities of the local government under a Local Government Act.	Section 262 Local Government Act 2009	7 May 2014	Where consistent with duties and qualifications
B.16.88. (A.15.46.)	General Managers Manager, Environmental Health Services	Power to write-off (in whole or in part) the collection of application, licence and registration fees.	Section 262 Local Government Act 2009	7 July 2014 Amended 8 May 2019	Power is limited to an amount no greater than \$10,000 Manager, Environmental Health Services - to the value of \$1,000 per individual debt.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.89.	Strategic Property Officer	Power to authorise an employee of a local government to conduct searches or registers or documents about land in the land registry in accordance with the practice of the registry without payment of a fee.	Section 265A (1) Local Government Act 2009	7 May 2014	
B.16.90 (A.15.04) <i>Inserted</i> 18 July 2017	Senior Engineer, Development Engineering and Plumbing Services	Power to name new local government roads created as a result of reconfiguration of a lot or lots	Section 60 Local Government Act 2009	19 November 2014 Amended 17 March 2016 Amended 18 July 2017 Amended 10 May 2021	- Naming/renaming of existing local government roads is excluded. - When Council is assigning a name, the local historical context of the area in which the road is located is to be taken into consideration.
B.16.91 (A.15.44.)	- General Manager, Planning and Development Group - Manager, Development Services - Executive Manager, Development Engineering and Infrastructure	To sign survey plans, covenants, easements, consents and other documentation and plans relating to land development	Section 236 Local Government Act 2009	22 September 2015 Amended 17 March 2016 Amended 7 November 2019	Manager, Development Services and Executive Manager, Development Engineering and Infrastructure to sign when General Manager, Planning and Development is absent or unavailable to sign
B.16.92 (A.15.47) (A.16.37)	Co-ordinator, Local Laws and Policy Development	In respect of conducting Public Interest Tests for proposed Local Laws and proposed Subordinate Local Laws containing anti-competitive provisions, the power to: - prepare public interest test plans; and - conduct public interest tests; and - prepare public interest test reports.	Section 38 Local Government Act 2009 Section 15 Local Government Regulation 2012	20/11/2015 Amended 17 March 2016	Refer also to B.17.41
B.16.93	Manager Financial Services	Power to withdraw or cancel a credit facility	Section 9 Local Government Act 2009	31 August 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.94	Manager, Governance and Legal Services	Power to take disciplinary action against a local government employee	Section 197 (1) Local Government Act 2009	1 November 2019	Nil.
B.16.95	• General Managers • Manager, Development Services • Principal Planner, Development Services • Senior Planner, Development Services • Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power to give instructions and act as authorised agent for the local government and sign all documents for the local government in any legal proceedings.	Section 240 (1) Local Government Act 2009	4 December 2019 Amended 10 May 2021	Power is limited to proceedings that fall within the scope of work of the relevant delegate's Group or Branch.
B.16.96	General Managers	Power to approve applications for Long Service Leave – Cashing Out.	Section 196(3) Local Government Act 2009	12 May 2020	
B.16.97	Timesheet Approvers	Power to approve their respective employees requests for Annual Leave, Long Service Leave and Banked Time at half pay	Section 196(3) Local Government Act 2009	21 May 2020	Access to half pay can only be approved where the Applicant does not have accrued Leave or Banked Time in excess of the relevant policy thresholds. The Delegation to approve these requests will only be active while the COVID-19 Pandemic persists. The Delegation will be reviewed at the end of August 2020 and adjusted accordingly.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.16.98 (A.15.49)	Principal, Rates and Revenue	Power to approve applications that meet the criteria described in Council's 2.02 Rate Exemption for Community Organisations Policy.	Section 93 Local Government Act 2009	16 June 2021	Council be informed of Rate Exemptions made under Delegated Authority in the monthly Finance and Business Strategy Group Report.

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.16.06.	Amended to include other delegates and to limit the amount of write-offs per delegate.	23 June 2014	5994414v1 (Ctrl + Click to follow link)
B.16. 88.	Inserted a new delegation to allow General Managers the power to write-off (in whole or part) the collection of application fees.	7 July 2014	6030778v1
B.16.65.	Inserted a new delegation to allow the Strategic Property Officer the power to endorse "Owner's Consent" on applications relating to property owned by or under the control of Council.	30 July 2014	6061067v1
B.16.02.	Amended to add Principal Management Accountant as a delegate.	1 August 2014	6061095v1
B.16.63.	Amended to add Curator, Art Galleries/RADF Liaison Officer	18 August 2014	6071770v1
B.16.07.	Amended to add GM-F&BS and MFS with financial limits	25 August 2014	6091933v1
B.16.09. to B.16.11.	Inserted 3 new delegations to provide access to personnel records.	9 September 2014	6120805v1
B.16.47.	Amended current B.16.47. to clarify the authority levels to appoint local government employees. (Renumbered to B.16.50.)	9 September 2014	6120805v1
B.16.48.	Deleted current B.16.48. and replaced with new B.16.51. to B.16.67. inclusive to provide clarity as to the levels of authority to approve various leave applications.	9 September 2014	6120805v1
B.16.53.	Amended current B.16.53. to clarify the authority levels to approve payment of higher duties allowance. (Renumbered to B.16.72.)	9 September 2014	6120805v1
B.16.55.	Amended current B.16.55. to include the Manager, POD to assist the General Managers in the process of taking disciplinary action against local government employees. (Renumbered to B.16.74.)	9 September 2014	6120805v1
B.16.03	Amended delegated position from Manager, Governance to Insurance Officer	24 October 2014	6162512v1
B.16.04	Amended delegated position from Manager, Governance to Insurance Officer	24 October 2014	6162512v1
B.16.05	Amended delegated position from Manager, Governance to Insurance Officer	24 October 2014	6162512v1

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.16.14	Conditions to which the delegation is subject has been amended	19 November 2014	6181813v1
B.16.90	New delegation regarding naming of new local government roads created as a result of reconfiguration of a lot or lots	19 November 2014	6181813v1
B.16.91	New delegation to allow Manager, Development Assessment to sign, in General Manager's absence, certain documents relating to land development	22 September 2015	6592686v1
B.16.92	New delegation to prepare public interest test plans, conduct public interest tests and prepare public interest test reports	20 November 2015	6658381
B.16.90; B.16.91	Positions Titles updated to reflect name change of "Development Services Branch".	17 March 2016	6833236v1
B.16.92	New delegation to prepare public interest test plans, conduct public interest tests and prepare public interest test reports	20 November 2015	6658381
B.16.08, B.16.11, B.16.39, B.16.43-46, B.16.50, B.16.54-56, B.16.58, B.16.72, B.16.82, B.16.87	Include position of 'Executive Project Management Officer'	6 June 2016	6928200
B.16.93, B.16.01, B.16.02, B.16.07	B.16.93 New Delegation, Position Title updated - Principal Financial Accountant to Corporate Accountant	31 August 2016	7122351
B.16.02.a, B.16.02.b	Inserted 'Primary Approver' in description and General Managers and Manager Financial Services in delegated position. Inserted 16.02.b	15 March 2017	7563403
B.16.90	Inserted Head Power A.15.04	18 July 2017	#7645546
B.16.07	Insert "Manager, Environmental Health Services" Insert Condition: "Manager, Environmental Health Services - to the value of \$2,000 per individual debt"	8 May 2019	#8636437
B.16.85	Delete "Chief Legal Counsel", Insert "Manager, Governance and Legal Services" and "Coordinators - Level 5" Insert Condition: "Coordinators - Level 5 - only to appear as Council representative at Queensland Civil and Administrative Tribunal (QCAT) matters where: 1. Consistent with duties, qualifications and functional area responsibilities of Council; and 2. Other than where approved "tribunals leave" is given to Council to appear through legal representation.	8 May 2019	#8636437
B.16.88	Insert "Manager, Environmental Health Services" Insert Condition: "Manager, Environmental Health Services - to the value of \$1,000 per individual debt.	8 May 2019	#8636437

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.16.09	Insert "Manager, People and Organisational Development" and No Conditions or Limitations	5 June 2019	#8679333
B.16.67	Insert "Manager, People and Organisational Development" Insert Condition: "Requisitions for Stream A Levels 6 and 7 must be approved by the General Manager and Level 8 and above by the Chief Executive Officer"	5 June 2019	#8679333
B.16.94	New Delegation to Manager, Governance and Legal Services "Power to take disciplinary action against a local government employee".	1 November 2019	#8947482
B.16.91	Inserting "Executive Manager, Development Engineering and Infrastructure"	6 November 2019	#8968821
B.16.95	New Delegation to General Managers; Manager, Development Services; Principal Planner, Development Services and Senior Planner, Development Services "Power to give instructions and act as authorised agent for the local government and sign all documents for the local government in any legal proceedings"	4 December 2019	#9092497
B.16.96	New Delegation to General Managers "Power to approve applications for Long Service Leave – Cashing Out".	12 May 2020	#9637903
B.16.97	New Delegation to Timesheet Approvers, due to the COVID-19 Pandemic, "Power to approve their respective employees requests for Annual Leave, Long Service Leave and Banked Time at half pay"	21 May 2020	#9457525
B.16.09, B.16.34-35, B.16.47-49, B.16.83	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846
B.16.07	Inserted Manager Waste Services	17 February 2021	#9635760
B.16.82	Updated naming of role from 'Curator, Art Galleries' to 'Regional Coordinator Art Galleries & Cultural Services'.	23 February 2021	#9733544
B.16.98	New Delegation	16 June 2021	#9940145
B.16.90, B.16.95,	Updated Delegates	10 May 2021	10002128
B.16.69	Replaced "Manager, Financial Services" with "Coordinator Payroll". Removed "pursuant to Council's Enterprise Bargaining Agreements" from the end of the sentence in Description of Power Delegated and minor amendment to Conditions to which the Delegation is Subject.	20 October 2021	#10086336
B.16.66	Amended Delegate, Replaced Legislation Reference and Conditions to which the Delegation is Subject following the review by the Executive Leadership Team of 5.34 Leave without Policy Procedure.	19 January 2022	#10277476
B.16.09, B.16.87	Removed Chief Legal Counsel as Manager, Governance and Legal Services is already listed.	7 April 2022	#10344197
B.16.86	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.16.08	Inserted Head Delegation and altered Description of Power Delegated to be in accordance with the Head Delegation and inserted Conditions	3 May 2022	#10821479
B.16.01, B.16.02.a, B.16.02.b	B.16.01 Replaced Corporate Accountant with Principal Corporate Accountant, B.16.02.a Removed Senior Corporate Accountant and inserted Principal Corporate Accountant and Principal Rates and Revenue, B.16.02.b Removed Principal Asset Accountant and Financial Accountant and inserted Corporate Accountant, Business Analyst Rates and Revenue and Management Accountant	6 July 2022	#10822688
B.16.07	Changed Corporate Accountant to Principal Corporate Accountant and value from \$2,000 - \$5,000 and added Principal Rates and Revenue (Value \$5,000) and Coordinator Revenue (\$2,000) Changed the value for General Manager, Finance and Business Strategy from \$10,000 to \$20,000 and Manager, Financial Services from \$5,000 to \$10,000	29 August 2022	#10822809

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Act 2009 (B.16.)

Local Government Regulation 2012

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.01. (A.16.01.)	General Manager, Finance and Business Strategy Group	Power to identify and assess each new significant business activity for possible reform involving full cost pricing, commercialising, or corporatizing the activity.	Section 18 Local Government Regulation 2012 (Linked to Queensland Government's In force legislation page))	7 May 2014	
B.17.02. (A.16.03.)	Environmental Health Services - Technical Officer - Level 4 - Environmental Health Services Branch	Power in relation to a mall to do any of the following: (a) anything necessary or desirable for developing, managing, maintaining (including cleaning), promoting or using a mall; (b) permit the use of any part of the mall on conditions it considers appropriate; anything incidental to its powers mentioned in (a) or (b).	Section 58 Local Government Regulation 2012	7 May 2014	Part (b) only where consistent with Toowoomba Regional Council Local Laws
B.17.03. (A.16.04.)	Managers, Infrastructure Services Group	Power to take all necessary steps for: (a) construction on, maintenance of or improvement of the land; and (b) regulation of the use of the land, (c) where the land is subject to a public thoroughfare easement.	Section 63 Local Government Regulation 2012	7 May 2014	
B.17.04.	Manager, People and Organisational Development Branch	Power to appoint a qualified person as a categorisation officer for division 2, part 5, chapter 4 Rates and Charges <i>Local Government Regulation 2012</i> .	Section 83 Local Government Regulation 2012	7 May 2014	
B.17.05.	Manager, People and Organisational Development Branch	Power to issue an identity card to categorisation officers appointed under section 83(1) of the <i>Local Government Regulation 2012</i> .	Section 84 Local Government Regulation 2012	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.06. (A.16.06.)	Manager, Financial Services Branch	Power to allow a longer period than prescribed for the owner of land to object to the categorisation of the owner's land for rating purposes.	Section 88(4)(d)(ii) Local Government Regulation 2012	7 May 2014	
B.17.07. (A.16.07.)	Manager, Financial Services Branch	Power to allow a longer period within which an owner of rateable land must give an objection notice.	Section 90(5)(b) Local Government Regulation 2012	7 May 2014	
B.17.08.	- Co-ordinator, Rates and Land Information - Manager, Governance and Legal Services	Power to consider objections to the rating category for land and decide to change the rating category or not to allow the objection.	Section 91 Local Government Regulation 2012	7 May 2014	Manager, Governance and Legal Services - when undertaking an internal review of a decision.
B.17.09.	Principal, Rates and Revenue	Power to refund utility charges which have been incorrectly levied.	Section 115 Local Government Regulation 2012	7 May 2014	
B.17.10. (A.16.38.)	- Co-ordinator, Rates and Land Information - Finance Officer	Power to remit part of the water consumption charges for applications that meet the criteria described in 2.28 Water Charges Remission Policy or 2.39 Water Charges Remission (Home Haemodialysis) Policy.	Section 120 to 122 Local Government Regulation 2012	7 May 2014 Amended 12 January 2021	
B.17.11.	Manager, Financial Services Branch	Power to enter into an arrangement for remission, composition, settlement or deferral of liability to pay rates.	Section 120 to 126 Local Government Regulation 2012	7 May 2014	
B.17.12.	- Co-ordinator, Rates and Land Information - Business Analyst Rates & Revenue - Support Officer - Rates and Land Information	Power to allow discount on rates and charges, after the due date, in special circumstances.	Section 130(10) Local Government Regulation 2012	7 May 2014 Amended 12 January 2021	
B.17.13. (A.16.10.)	Manager, Financial Services Branch	Power to set a reserve price for land being sold at auction for overdue rates.	Section 143(1) Local Government Regulation 2012	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.14. (A.16.11.)	Manager, Financial Services Branch	Power to negotiate with highest bidder at auction where land is being sold for overdue rates.	Section 143(2) Local Government Regulation 2012	7 May 2014	
B.17.15.	Manager, Financial Services Branch	Power to register Council as owner of land when acquiring land for overdue rates and charges.	Section 151 Local Government Regulation 2012	7 May 2014	
B.17.16.1	- Principal Management Accounting OR - Principal Corporate Accountant OR - Principal Rates and Revenue OR - Business Analyst Rates and Revenue OR - Management Accountant OR - Corporate Accountant	Power to invest surplus funds	Section 191 Local Government Regulation 2012	7 May 2014 Amended 27 June 2016 Amended 6 July 2022	In accordance with Council's investment policy.
B.17.16.2	- General Manager, Finance and Business Strategy Group - Manager, Financial Services Branch - Principal Corporate Accountant	Power to borrow	Section 192 Local Government Regulation 2012	27 June 2016 Amended 6 July 2022	- In accordance with Council's Debt Policy. - Two persons are required to co-jointly operate the account.
B.17.17. (A.16.13.)	- All Managers - Executive Project Management Officer	Power to spend money on advertising to provide information or education that is in the public interest and consistent with the local government's advertising spending policy.	Section 197(2) Local Government Regulation 2012	7 May 2014	
B.17.18. (A.16.14.)	Manager, Financial Services Branch	Power to transfer money to or from a trust fund in accordance with section 201 Local Government Regulation 2012	Section 201 Local Government Regulation 2012	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.19.	Manager, Governance and Legal Services	Power to present a report of an audit committee (compiled pursuant to section 211(1)(c) of the <i>Local Government Regulation 2012</i> to the next meeting of the local government.	Section 211(4) Local Government Regulation 2012	7 May 2014	
B.17.20. (A.16.16. and A.16.18.)	Requisitioner (Buyer)	Power to invite quotations or tenders	Section 225 (1) and 226 Local Government Regulation 2012	7 May 2014	
B.17.21. (A.16.17.)	Delegate (Approver)	Power to decide to accept a quote or to decide not to accept any of the quotes it receives for a medium-sized contractual arrangement.	Section 225(3) and (4) Local Government Regulation 2012	7 May 2014	In accordance with Council's Procurement Policy and Financial Delegation
B.17.22. (A.16.19.)	Manager	Power to dispose of goods or non- current assets.	Sections 227 and 238 Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.23. (A.16.20.)	• Managers • Executive Project Management Officer	Power to shortlist after calling 'Expressions of Interest' for tenders.	Section 228(6) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.24. (A.16.20.)	• Managers • Executive Project Management Officer	Power to invite changes to tenders.	Section 228(7) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.25. (A.16.20.)	• Managers • Executive Project Management Officer	Power to decide to accept a tender or not to accept any tenders it receives.	Section 228(8) and (9) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.26. (A.16.21.)	• Managers • Executive Project Management Officer	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution.	Section 230(1) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.27. (A.16.22.)	- Managers - Executive Project Management Officer	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement for services with a person on an approved contractor list.	Section 231(2) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.28. (A.16.24.)	- Managers - Executive Project Management Officer	Power to enter into a contract for a medium-sized contractual arrangement or large-sized contractual arrangement for the supply of goods or services with a supplier from a register of pre-qualified suppliers.	Section 232(2) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.29. (A.16.26.)	- Managers - Executive Project Management Officer	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement for goods or services with a preferred supplier under a preferred supplier arrangement.	Section 233(2) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.30. (A.16.27.)	- Managers - Executive Project Management Officer	Power to establish a preferred supplier arrangement by inviting tenders.	Section 233(3) to (8) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.31. (A.16.28.)	Requisitioner	Power to enter into a contract for goods and services under an LGA arrangement.	Section 234(1) Local Government Regulation 2012	7 May 2014	Where in accordance with Council's Procurement Policy and Financial Delegation
B.17.32. (A.16.29.)	- Managers - Executive Project Management Officer - General Managers	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in circumstances specified in section 235 <i>Local Government Regulation 2012</i> .	Section 235 (d), (e), (f) Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply
B.17.33. (A.16.30.)	- Managers - General Managers	Power to dispose of a valuable non-current asset other than by tender or auction in circumstances specified in section 236 <i>Local Government Regulation 2012</i> .	Section 236 Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.34. (A.16.31.)	- Managers - Executive Project Management Officer	Power to make, amend or discharge a contract for the local government	Section 238 Local Government Regulation 2012	7 May 2014 28 February 2023	Default Financial Delegations apply (value based on total procurement ¹) General Managers will have the ability to approve individual variations up to the level of their financial delegation, so long as the project budget is not exceeded.(i.e. up to \$1M)
B.17.35. (A.16.31.)	Managers	Power to provide tenders or quotes or enter into contracts to provide recoverable works	Section 238 Local Government Regulation 2012	7 May 2014	Subject to financial delegations
B.17.36. (A.16.32.)	Manager, Governance and Legal Services	Power to publish the list of items to be discussed at a meeting, including details or documents relating to an item, on the local government's website.	Section 277(6) Local Government Regulation 2012	7 May 2014	
B.17.37.	General Managers	Power to suspend an employee from duty if satisfied, on reasonable grounds that the local government employee will be subject to disciplinary action.	Section 282 (1) Local Government Regulation 2012	7 May 2014	
B.17.38.	Manager, Governance and Legal Services	Power to record particulars of each person given access to a register of interests, and the date of that access.	Section 294(3) Local Government Regulation 2012	7 May 2014	
B.17.39.	Manager, Governance and Legal Services	Power to inform the person to whom the register of interests relates, the day that access to their register was given.	Section 294(4) Local Government Regulation 2012	7 May 2014	
B.17.40.	Co-ordinator, Audit and Compliance	Power to report missing property to appropriate authorities (e.g. QPS, Auditor General).	Section 307A Local Government Regulation 2012	7 May 2014	

¹ For the purchase of a piece of plant or the construction of a building the "value" is the accepted tender price, for a schedule of rates contract the "value" is the scheduled rate multiplied by the expected quantity to be purchased over 12 months for annual contracts or the total expected quantity to be purchased over the term of the contract.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.17.41. (A.15.47) (A.16.37)	Co-ordinator, Local Laws and Policy Development	In respect of conducting Public Interest Tests for proposed Local Laws and proposed Subordinate Local Laws containing anti-competitive provisions, the power to: • prepare public interest test plans; and • conduct public interest tests; and • prepare public interest test reports.	Section 38 Local Government Act 2009 Section 15 Local Government Regulation 2012	20 November 2015	Refer also to B.16.92
B.17.42. (A.16.39)	• General Manager, Finance and Business Strategy • Manager, Financial Services • Principal, Rates and Revenue	Power to approve applications under the Rates and Charges Hardship Concession Policy.	Section 120(1)(c) Local Government Regulation 2012	1 July 2021	• General Manager, Finance and Business Strategy – to the value of \$10,000 per Individual item. • Manager, Financial Services – to the value of \$5,000 per Individual item. • Principal, Rates and Revenue – to the value of \$2,000 per Individual item.
B.17.43. (A.16.40)	• General Manager, Finance and Business Strategy • Manager, Financial Services • Principal, Rates and Revenue	Power to approve applications under the Water Charges Concession for Community Sporting Organisations Policy.	Section 120(1) Local Government Regulation 2012	16 June 2021	• General Manager, Finance and Business Strategy – to the value of \$10,000 per Individual item. • Manager, Financial Services – to the value of \$5,000 per Individual item. • Principal, Rates and Revenue – to the value of \$2,000 per Individual item
B.17.44. (A.16.41)	Principal, Rates and Revenue	Power to take all further steps to effect the sale of land (including, for avoidance of doubt, the power to end sale procedures).	Division 3, Part 12, Chapter 4 Local Government Regulation 2012	24 June 2021	

Update History

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Local Government Regulation 2012 (B.17.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.17.17, B.17.23-30, B.17.32, B.17.34	Include position of 'Executive Project Management Officer'	6 June 2016	6928200
B.17.16	Renumbered B.17.16.1 and position of 'Corporate Accountant' added	27 June 2016	6971611
B.17.16.2	New delegation	27 June 2016	6971611
B.17.08, B.17.19, B.17.36, B.17.38-39	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846
B.17.10	Included 'Finance Officer' as delegate	12 January 2021	9597624
B.17.12	Included 'Business Analyst Rates & Revenue' and 'Support Officer – Rates and Land Information' as delegate and removed 'Team Leaders – Customer Service Branch' as delegate	12 January 2021	9597624
B.17.42, B.17.43	New delegations	16 June 2021	9957471 9957473
B.17.44	New delegation	24 June 2021	9957474
B.17.16.1 and B.17.16.2	B.17.16.1 Removed Principal Financial Accounting, Inserted Principal Corporate Accountant, Business Analyst Rates and Revenue OR Management Accountant	6 July 2022	#10822688
B.17.22 - B.17.30, B.17.32 - B.17.34	Changed Manager up to \$200,000, General Manager up to \$750,000 and Chief Executive Officer from \$750,000 to the Default Financial Delegations apply - Default Financial Delegations are General Manager Up to \$1,000,000, Manager and Executive Manager Up to \$500,000	23 June 2023	11061363

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Plumbing and Drainage Act 2002 (B.18.)

Plumbing and Drainage Act 2002

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.18.01. (A.17.01.)	Plumbing Inspector	Power to administer the <i>Standard Plumbing and Drainage Regulation</i> for Council's area, or those areas not under Council's control that it has been requested to administer by the entity that has control of the area.	Section 89 Plumbing and Drainage Act 2002 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.18.02. (A.17.02.)	Manager, People and Organisational Development	Power to appoint those individuals that have the qualifications and experience prescribed under the <i>Standard Plumbing and Drainage Regulation 2003</i> as an inspector for the purposes of the <i>Plumbing and Drainage Act 2002</i> .	Section 107 Plumbing and Drainage Act 2002	7 May 2014	
B.18.03. (A.17.03.)	Manager, People and Organisational Development	Power to sign a notice containing conditions limiting an inspector's powers under the <i>Plumbing and Drainage Act 2002</i> .	Section 108 Plumbing and Drainage Act 2002	7 May 2014	
B.18.04. (A.17.04.)	- Manager, Governance and Legal Services - Manager, People and Organisational Development	Power to issue an identity card to each inspector appointed under section 107 of the <i>Plumbing and Drainage Act 2002</i> .	Section 109 Plumbing and Drainage Act 2002	7 May 2014	
B.18.05. (A.17.05.)	Plumber Inspector	Power to issue show causes notices before a local government gives a person an enforcement notice under section 116(1)(a)(ii) to (iv) or (2) of the <i>Plumbing and Drainage Act 2002</i> .	Sections 115 Plumbing and Drainage Act 2002	7 May 2014	
B.18.06. (A.17.06.)	Plumber Inspector	Power to issue an enforcement notice to the owner of premises requiring the owner to do a stated thing.	Section 116(1) Plumbing and Drainage Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Plumbing and Drainage Act 2002 (B.18.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.18.07. (A.17.07.)	Plumber Inspector	Power to issue an enforcement notice to a person who has performed plumbing or drainage work requiring the person to do a stated thing.	Section 116(2) Plumbing and Drainage Act 2002	7 May 2014 Amended 18 July 2017	
B.18.08. (A.17.08.)	• Manager, Water Infrastructure Services • Plumber Inspectors	Power to give an enforcement notice to the owner or occupier of the premises to install a backflow prevention device.	Section 117(2)(a) Plumbing and Drainage Act 2002	7 May 2014	
B.18.09. (A.17.09.)	• Manager, Water Infrastructure Services • Plumber Inspectors	Power to give an enforcement notice to the owner or occupier of the premises to register a backflow prevention device that is required to be registered under the <i>Standard Plumbing and Drainage Regulation 2003</i> .	Section 117(2)(b) Plumbing and Drainage Act 2002	7 May 2014	
B.18.10. (A.17.10.)	• Manager, Water Infrastructure Services • Plumber Inspectors	Power to give an enforcement notice to the owner or occupier of the premises to have a backflow prevention device inspected, tested and if necessary repaired or replaced by a licensee licenced to do the work.	Section 117(2)(c) Plumbing and Drainage Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Plumbing and Drainage Act 2002 (B.18.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.18.07	Power to issue an enforcement notice to a person who has performed plumbing or drainage work or on-site sewerage work requiring the person to do a stated thing.	18 July 2017	DM#7451137
B.18.04	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

Public Health (Infection Control for Personal Appearance Services) Act 2003

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.01. (A.18.01.)	Environmental Health Officer - Level 3	Power to administer and enforce the Act for Council's area.	Section 9 Public Health (Infection Control for Personal Appearance Services) Act 2003 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.19.02. (A.18.02.)	Environmental Health Officer - Level 3	Power to consider all applications for licences, and determine whether to grant or refuse the application.	Section 33 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.03. (A.18.03.)	Environmental Health Officer - Level 3	Power to grant an application for a licence only if Council is satisfied— (a) the applicant is a suitable person to hold a licence; and (b) the premises at which the higher risk personal appearance services are to be provided are suitable for providing the services.	Section 34 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.04. (A.18.04.)	Environmental Health Officer - Level 3	Power to have regard to the matters listed in this section in deciding whether a person is a suitable person to hold a licence.	Section 35 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.05. (A.18.05.)	Environmental Health Officer - Level 3	Power to have regard to all the matters listed in this section in deciding whether the premises at which higher risk personal appearance services are to be provided are suitable for providing the services.	Section 36 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.06. (A.18.06.)	Environmental Health Officer - Level 3	Power to make inquiries before making a decision regarding sections 35 and 36 and, by giving notice to the applicant, require the applicant to give Council, within the reasonable time of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide the application.	Section 37 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.07. (A.18.07.)	Environmental Health Officer - Level 3	Power to impose conditions on a licence.	Sections 38(2) and 41(1)(c) Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.08. (A.18.08.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to decide the earlier ending date of a licence.	Section 40 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.09. (A.18.09.)	Environmental Health Officer - Level 3	Power to consider all applications for renewals of licences, and determine whether to grant or refuse the application for renewal.	Section 44 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.10. (A.18.10.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to give a notice to a licensee requiring the licensee to give Council, within a reasonable period of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide a licence renewal application.	Section 45 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.11. (A.18.11.)	Environmental Health Officer - Level 3	Power to consider all applications for amendments to licences, and determine whether to grant or refuse the application to amend the licence.	Section 47 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.12. (A.18.12.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to give a notice to the licensee requiring the licensee to give Council, within a reasonable period of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide an licence amendment application.	Section 48 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.13. (A.18.13.)	Environmental Health Officer - Level 3	Power to determine whether to grant or refuse the application to transfer the licence by having regard to whether the transferee is a suitable person to hold a licence and whether the premises are suitable for providing higher risk personal appearance services.	Section 49 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.14. (A.18.14.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to give a notice to the licensee requiring the licensee to give Council, within a reasonable period of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide a licence transfer application.	Section 50 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.15. (A.18.15.)	Environmental Health Officer - Level 3	Power to, for forming a belief that the ground for suspending or cancelling a licence mentioned in subsection (1)(a) exists, have regard to the matters to which Council may have regard in deciding whether a proposed licensee is a suitable person to hold the licence	Section 51(2) Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.16. (A.18.16.)	Environmental Health Officer - Level 3	Power to issue a 'show cause notice'.	Section 52 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.17. (A.18.17.)	- Environmental Health Officer - Level 3 - Co-ordinator - Level 7 - Environmental Health Services	Power to determine whether grounds continue to exist for the suspension or cancellation of a licence after issuing the licensee with a 'show cause' notice, and if so, determine whether to suspend or cancel the licence.	Sections 54 and 55 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	Environmental Health Officer - Level 3 for section 54 only

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.18. (A.18.18.)	Environmental Health Officer - Level 6	Power to suspend a licence immediately if Council believes— (a) a ground exists to suspend or cancel the licence; and (b) it is necessary to suspend the licence immediately because there is an immediate and serious risk of infection to the licensee's clients.	Section 56 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.19. (A.18.19.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to consider all applications for a replacement licence, and determine whether to grant or refuse the application for the replacement licence.	Section 62 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.20. (A.18.20.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to make an agreement with a licensee intending to provide higher risk personal appearance services from mobile premises to allow a lesser period for notification to Council of the licensee's intentions.	Section 65(3) Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.21. (A.18.21.)	Environmental Health Officer - Level 3	Power to, where Council is the second local government for a licence under the Act, notify the first local government where it is reasonable to believe that a mobile licensee or operator has contravened their licence.	Section 68 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.22. (A.18.22.)	Environmental Health Officer - Level 3	Power to, where Council is the first local government and has been notified by a second local government of their reasonable belief that a mobile license holder or operator has breached their licence conditions, take action under the Act.	Section 69 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.23. (A.18.23.)	Manager, Environmental Health Services	Power to appoint authorised persons.	Section 70 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.24. (A.18.24.)	Manager, Environmental Health Services	Power to apply conditions to an authorised person's powers under the Act by giving the person a signed notice.	Section 72 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.25. (A.18.25.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 3	Power to monitor compliance with the Act by having authorised persons inspect places of business in Council's areas and recover monitoring costs from business proprietors.	Section 105 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.26. (A.18.26.)	- Administration Officer - Level 2 - Environmental Health Services - Environmental Health Officer - Level 6	Power to charge a business proprietor an inspection fee to check if the remedial notice given by an authorised person acting for Council to the proprietor has been complied with.	Section 110 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.27. (A.18.27.)	Manager, Governance and Legal Services	Power to prosecute a business proprietor or operator for the contravention of a relevant provision for which a remedial notice has been issued without an authorised person first issuing a remedial notice for the contravention.	Section 111(7) Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.28. (A.18.28.)	- Administration Officer - Level 4 - Environmental Health Services - Environmental Health Officer - Level 3	Power to, at any time, extend the time for applying for a review of Council's original decision relating to a licence application.	Section 121(2) Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.29. (A.18.29.)	Environmental Health Officer - Level 6	Power to, upon request, review an original decision and make a determination according to section 122 of the Act.	Part 7, Division Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.30. (A.18.30.)	Manager, Governance and Legal Services	Power to, following the conviction of a person of an offence against this Act, apply to the court for an order against the person for the payment of the costs Council has incurred in taking a thing or doing something else during the investigation of the offence.	Section Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.31. (A.18.31.)	Co-ordinator - Level 7 - Environmental Health Services	Power to deal with a thing forfeited to Council, including destroying the thing.	Section 140 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.32. (A.18.32.)	Manager, Governance and Legal Services	Power to commence proceedings against a person who has committed an offence against the Act.	Section 143 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.33. (A.18.33.)	Co-ordinator - Level 7 - Environmental Health Services	Power to approve forms to be used in the administration and enforcement of the Act.	Section 147 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.34. (A.18.34.)	Environmental Health Officer - Level 3	Power to, with regard to an application for registration of premises made under part 15 of the former regulation, assess the suitability of the application and the premises under this Act, and make inquiries and require further information or a document under section 37 of the Act.	Section 153 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	
B.19.35. (A.18.35.)	Environmental Health Officer - Level 3	Power to, with regard to an application for renewal of registration of premises made under part 15 of the former regulation, assess the suitability of the applicant and the premises under this Act, and make inquiries and require further information or a document under section 45 of the Act.	Section 154 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.19.36. (A.18.36.)	Environmental Health Officer - Level 3	Power to, with regard to an application for registration or renewal of registration of 2 or more premises to which sections 153(2) and 154(2) apply, issue a single licence to cover all the premises.	Section 155 Public Health (Infection Control for Personal Appearance Services) Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health (Infection Control for Personal Appearance Services) Act 2003

(B.19.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.19.27, B.19.30, B.19.32	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Act 2005 (B.20.)

Public Health Act 2005

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.20.01. (A.19.01.)	- Environmental Health Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Services	Power to administer and enforce the Act regarding local government public health risks and a regulation made under section 61 stating that the regulation is to be administered and enforced by local governments only.	Section 13 Public Health Act 2005 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.20.02.	Co-ordinator - Level 7 - Environmental Health Services	Power to agree with the chief executive to administer or enforce the Act in partnership with the State.	Section 14 Public Health Act 2005	7 May 2014	
B.20.03.	- Environmental Health Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Services	Power to exercise the powers Council has agreed to exercise pursuant to an agreement under section 14(1)(b) of this Act.	Section 14(3) Public Health Act 2005	7 May 2014	
B.20.04.	Manager, Environmental Health Services	Power to consult with the chief executive before the chief executive takes any action under section 15(3) of the Act.	Section 16 Public Health Act 2005	7 May 2014	
B.20.05.	Manager, Environmental Health Services	Power to consult with the chief executive before the chief executive issues a notice requiring Council to provide information about its administration and enforcement of a matter under chapter 2.	Section 17 Public Health Act 2005	7 May 2014	
B.20.06.	Manager, Environmental Health Services	Power to consult with the chief executive of a department administering the Acts under section 22(1) before the authorised person issues a public health order under section 22 of this Act.	Section 22 Public Health Act 2005	7 May 2014	
B.20.07. (A.19.04.)	Manager, Financial Services	Power, as an issuing authority, to recover the amount, plus interest, a person has been ordered to pay under an enforcement order as an overdue rate payable to Council under the <i>Local Government Act 2009</i> .	Section 31 Public Health Act 2005	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Act 2005 (B.20.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.20.08. (A.19.06.)	Manager, Environmental Health Services	Power to consult with the chief executive before the chief executive authorises a prevention and control program which relates to Council's local government area.	Section 36(5) Public Health Act 2005	7 May 2014	
B.20.09.	Co-ordinator - Level 7 - Environmental Health Services	Power to agree to the chief executive authorising Council to undertake a prevention and control program.	Section 39 Public Health Act 2005	7 May 2014	
B.20.10. (A.19.07.)	General Manager, Water and Waste Services Group	Power, as a water service provider ² , to inform the authorised person that Council believes that it has complied with an improvement notice issued under this division.	Section 57B Public Health Act 2005	7 May 2014	
B.20.11. (A.19.08.)	Manager, ICT	Power to enter into an agreement with the chief executive for the disclosure of confidential information.	Sections 84(1)(b)(i) and (2)(a), 226(1)(b)(i) and (2)(a), 244(1)(b)(i) and (2)(a), and 269(1)(b)(i) and (2)(a) Public Health Act 2005	7 May 2014	
B.20.12.	Manager, Environmental Health Services Branch	Power to agree to the appointment of a Council employee as a contact tracing officer.	Section 90 Public Health Act 2005	7 May 2014	
B.20.13.	• Manager, Environmental Health Services and • Manager, People and Organisational Development	Power to appoint an authorised person for the purposes of the <i>Public Health Act 2005</i> .	Sections 377 and 378 Public Health Act 2005	7 May 2014	Manager, Environmental Health Services limited to appointment of EHS staff.
B.20.14.	• Manager, Environmental Health Services • Manager, Governance and Legal Services	Power to issue an identity card to each authorised person.	Section 380 Public Health Act 2005	7 May 2014	Manager, Environmental Health Services limited to issue of ID cards to EHS staff.

² Excludes SE Qld Councils

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Act 2005 (B.20.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.20.15. (A.19.09.)	- Environmental Health Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Services	Power, as an issuing authority, to enter the place, at reasonable times, to take the steps stated in a public health order where the person has failed to comply the order.	Section 388(2) Public Health Act 2005	7 May 2014	
B.20.16. (A.19.10.)	- Environmental Health Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Services	Power, as an issuing authority, to give the occupier and owner of a place a notice required under the section, where an authorised person intends to enter the place to take steps required under a public health order.	Section 393(2) Public Health Act 2005	7 May 2014	
B.20.17. (A.19.11.)	Manager, Financial Services Branch	Power, as an issuing authority, to recover the amount payable, including interest, of the reasonable costs and expenses incurred by Council in exercising powers under section 388 or 405 as an overdue rate payable to Council under the <i>Local Government Act 2009</i> .	Section 406 Public Health Act 2005	7 May 2014	
B.20.18.	Environmental Health Officer - Level 3	Power to publish notice of an approved inspection program.	Section 428 Public Health Act 2005	7 May 2014	
B.20.19.	Manager, Financial Services Branch	Power to provide a certificate regarding section 443 proceedings stating the costs incurred by Council and the way in which, and purpose for which, the costs were incurred.	Section 440(4) Public Health Act 2005	7 May 2014	
B.20.20. (A.19.13.)	Manager, Governance and Legal Services	Power to apply to the court for an order against a person convicted of an offence against the Act for the payment of the costs Council has incurred in taking a thing or doing something else during the investigation of the offence.	Section 443(1)(b) Public Health Act 2005	7 May 2014	
B.20.21. (A.19.14.)	Co-ordinator - Level 7 - Environmental Health Services	Power to deal with a thing forfeited as Council considers appropriate, including destroying the thing.	Section 446 Public Health Act 2005	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Act 2005 (B.20.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.20.22. (A.19.15.)	Manager, Governance and Legal Services	Power, as an owner of a thing forfeited to a relevant entity under section 413(1), to appeal against a decision resulting in the forfeiture of the thing.	Section 450 Public Health Act 2005	7 May 2014	
B.20.23.	Co-ordinator - Level 7 - Environmental Health Services	Power to approve forms for use by Council under the <i>Public Health Act 2005</i> .	Section 458(2) Public Health Act 2005	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Act 2005 (B.20.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.20.14, B.20.22	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846
B.20.20	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Regulation 2005

(B.21.)

Public Health Regulation 2005

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.21.01. (A.20.01)	- Environmental Health Officer Level 3 - Technical Officer Level 4 - Local Laws Officer - Level 2	Power to administer and enforce Part 1A, Divisions 1, 2 and 3.	Sections 2C, 2M and 2T Public Health Regulation 2005 (Linked to Queensland Government's In force legislation page)	7 May 2014	Local Law Officer - Level 2 for Part 1A Division 2 Environmental Health Services only
B.21.02. (A.20.02)	Waste Services - Supervisors	Power to approve a site for the disposal of asbestos waste.	Section 21(2)(c) Public Health Regulation 2005	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Health Regulation 2005
(B.21.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Interest Disclosure Act 2010 (B.22.)

Public Interest Disclosure Act 2010

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.22.01	Manager, Governance and Legal Services	Power to receive a public interest disclosure where the local government is a proper authority for the purposes of section 15 of the <i>Public Interest Disclosure Act</i> .	Section 17(3)(a) Public Interest Disclosure Act 2010 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.22.02.	Manager, Governance and Legal Services	Power to ensure that a proper record is kept about disclosures received by the public sector entity.	Section 29(1) and (2) Public Interest Disclosure Act 2010	7 May 2014	
B.22.03.	Manager, Governance and Legal Services	Power to review a decision not to investigate upon request from the person receiving written reasons for the decision.	Section 30(3) Public Interest Disclosure Act 2010	7 May 2014	
B.22.04. (A.21.02.)	Manager, Governance and Legal Services	Power to refer a disclosure to another public sector entity in certain circumstances.	Section 31(1) and (2) Public Interest Disclosure Act 2010	7 May 2014	
B.22.05. (A.21.03.)	Manager, Governance and Legal Services	Power to give a person making a disclosure, or an entity referring a disclosure, reasonable information about the disclosure.	Section 32(1) and (2) Public Interest Disclosure Act 2010	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Interest Disclosure Act 2010 (B.22.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.22.01-05	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Records Act 2002

(B.23.)

Public Records Act 2002

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.23.01.	Manager, ICT	Power to ensure that Council, under Section 7(1): (a) makes and keeps full and accurate public records; and (b) regards any relevant policy, standards and guidelines made by the State Archivist about the making and keeping of public records.	Section 7(2) Public Records Act 2002 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.23.02.	Manager, ICT	Power to undertake an arrangement between Council and another person regarding the custody of a Council record. The arrangement must include the safe keeping, proper preservation and return of the record.	Section 8 (2) Public Records Act 2002	7 May 2014	
B.23.03.	Manager, ICT	Power, for records more than 25 years old to: (a) give written notice of the record's existence to the State Archivist; and (b) if Council no longer needs the record to remain in its custody, if authorised by the State Archivist, give the record to Queensland State Archives.	Section 10(1) Public Records Act 2002	7 May 2014	
B.23.04.	Manager, ICT	Power to, for records less than 25 years old, if Council no longer needs the record to remain in its custody and if authorised by the State Archivist, give the record to Queensland State Archives.	Section 11(2) Public Records Act 2002	7 May 2014	
B.23.05.	Manager, ICT	Power to authorise the destruction of public records that have either been created or received by Council in the course of its business activities and can be disposed of under an authorised Queensland State Archives' retention and disposal schedule.	Section 13 and 26 Public Records Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Records Act 2002

(B.23.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.23.06.	Manager, ICT	Power to determine the restricted access period for permanent Council records that are transferred to Queensland State Archives. This will be provided to the State Archivist in the form of a restricted access notice.	Section 16 Public Records Act 2002	7 May 2014	
B.23.07.	Manager, ICT	Power, regarding public access to public records if the restricted access period has not ended, to give the State Archivist written notice stating: (a) that Council has classified the record as a record to which unrestricted access is allowed; or (b) that access to the record may be given on conditions stated in the notice.	Section 18(2)(b) Public Records Act 2002	7 May 2014	
B.23.08	Manager, ICT	Power to refuse to allow access to a Council record if: (a) giving access to the record would be detrimental to its preservation; or (b) the record is reasonably available for purchase by members of the community under arrangements made by Council; or (c) information in the record can be produced or made available only with the use of particular equipment or information technology and Council does not possess, and can not reasonably obtain access to, the equipment of information technology; or (d) giving access to the record is restricted under a regulation under subsection (4) or (5) of Section 18.	Section 18(3) Public Records Act 2002	7 May 2014	
B.23.09	Manager, ICT	Power to include the imposition of a condition on access to a Council record as part of a restriction under a regulation	Section 18(6) Public Records Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Records Act 2002

(B.23.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.23.10.	Manager, ICT	Power to change the restricted access notice for a Council record held at Queensland State Archives through written notice to the State Archivist	Section 19(2) Public Records Act 2002	7 May 2014	
B.23.11.	Manager, ICT	Power, if requested in writing by the State Archivist, to agree to change the restricted access notice.	Section 19(3) Public Records Act 2002	7 May 2014	
B.23.12.	Manager, ICT	Power, should a dispute arise between Council and the State Archivist about the restricted access notice, to refer dispute to the Public Records Review Committee.	Section 19(4) Public Records Act 2002	7 May 2014	
B.23.13.	Manager, ICT	Power to undertake arrangements with the State Archivist to store Council records in a place other than Queensland State Archives.	Section 28 Public Records Act 2002	7 May 2014	
B.23.14.	Manager, ICT	Power to make written application to the Public Records Review Committee for a review of a decision made by the State Archivist refusing to authorise the disposal of particular public records or classes of public records.	Section 39(1) Public Records Act 2002	7 May 2014	
B.23.15.	Manager, ICT	Power to grant full and free access to all Council records currently in Council's possession to an authorised officer of Queensland State Archives after receiving reasonable notice of the intended access.	Section 46(1) Public Records Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

[Public Records Act 2002](#)

(B.23.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.23.16.	Manager, ICT	Power, if asked by an authorised officer of Queensland State Archives, to: (a) produce Council's records, or a particular type or sample of records, for the officer's inspection; and (b) give the officer access to Council's records, or a particular type or sample of records in the reasonable way requested by the officer; and (c) allow the officer to examine Council's systems for making, keeping and preserving records.	Section 47(1) <u>Public Records Act 2002</u>	<u>7 May 2014</u>	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Public Records Act 2002
(B.23.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Queensland Reconstruction Authority Act 2011 (B.24.)

Queensland Reconstruction Authority Act 2011

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.24.01 (A.22.02.)	General Manager, Planning and Development Group	Power to give the authority a written recommendation to impose a condition for infrastructure to which the <i>Sustainable Planning Act</i> , chapter 8, part 1, applies.	Section 53(4) Queensland Reconstruction Authority Act 2011 (Linked to Queensland Government's In force legislation page)	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Queensland Reconstruction Authority Act 2011
(B.24.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Residential Services (Accreditation) Act 2002 (B.25.)

Residential Services (Accreditation) Act 2002

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.25.01. (A.23.01.)	- Environmental Health Officer - Level 3 - Compliance Officer - Level 3 - Technical Officer - Level 4	Power, on application by a person conducting, or proposing to conduct, a residential service in premises, to assess and determine whether a building complies with the prescribed building requirements.	Section 29(1) and (3) Residential Services (Accreditation) Act 2002 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.25.02. (A.23.02.)	- Environmental Health Officer - Level 3 - Compliance Officer - Level 3 - Technical Officer - Level 4	Power, where a building complies with the prescribed building requirements, to issue a building compliance notice.	Section 29(1) and Schedule 2 Residential Services (Accreditation) Act 2002	7 May 2014	
B.25.03. (A.23.03.)	Environmental Health Officer - Level 3	Power to approve the form to be used for an application under section 29(1) <i>Residential Services (Accreditation) Act 2002</i> .	Section 29(2)(a) Residential Services (Accreditation) Act 2002	7 May 2014	
B.25.04. (A.23.04.)	- Environmental Health Officer - Level 3 - Compliance Officer - Level 3 - Technical Officer - Level 4	Power to issue a notice stating the extent to which the premises comply with the prescribed building requirements.	Section 189(3)(a) Residential Services (Accreditation) Act 2002	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Residential Services (Accreditation) Act 2002
(B.25.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

Right to Information Act 2009

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.01. (A.24.01.)	Manager, ICT	Power to disclose information under a publication scheme, without limiting another way Council may disclose information.	Section 22 Right to Information Act 2009 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.26.02. (A.24.02.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to a document created after the application is received but before notice is given under section 54.	Section 27(2) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.03. (A.24.03.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to search for a document from a backup system if Council considers the search appropriate.	Section 29(2) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.04.	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to deal with an access application.	Section 30(1) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.05. (A.24.05.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to: (1) ask the applicant for a further specified period to consider the application; (2) make additional requests for further specified periods under subsection (1); and (3) continue to consider the application and make a considered decision in relation to it only if— (a) Council has asked the applicant for a further specified period under subsection (1); and (b) the applicant has not refused the request; and (c) Council has not received notice that the applicant has applied for review under this Act.	Section 35 Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.06. (A.24.06.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to make an agreement with the applicant to extend the prescribed period.	Section 36(7), “prescribed period” Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.07. (A.24.07.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to a document that contains information the disclosure of which may reasonably be expected to be of concern to a government, agency or person (the relevant third party) only if Council has taken steps that are reasonably practicable— (a) to obtain the views of the relevant third party about whether— (i) the document is a document to which this Act does not apply; or (ii) the information is exempt information or contrary to public interest information; and (b) to inform the relevant third party that if access is given to the document because of an access application, access may also be given to the document under a disclosure log.	Section 37 (1) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.08. (A.24.08.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to decide that: (a) a document to which section 37(1) applies is a document to which the Act does not apply; or (b) information in a document referred to in (a) is not exempt information or contrary to public interest information	Section 37(3)(b) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.09. (A.24.09.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to transfer the application to another agency if— (a) the document to which the application relates is not in Council's possession but is, to Council's knowledge, in the other agency's possession; and (b) the other agency consents to the transfer.	Section 38(2) Right to Information Act 2009	7 May 2014	
B.26.10. (A.24.10.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to deal with an access application even if this Act provides that the Council may refuse to deal with the application.	Section 39(3) Right to Information Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.11. (A.24.11.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to refuse to deal with the access application without having identified any or all of the documents if— (a) an access application is expressed to relate to all documents, or to all documents of a stated class, that contain information of a stated kind or relate to a stated subject matter; and (b) it appears to Council that all of the documents to which the application relates are comprised of exempt information.	Section 40 Right to Information Act 2009	7 May 2014	
B.26.12. (A.24.12.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to refuse to deal with an access application or, if Council is considering 2 or more access applications by the applicant, all the applications, if Council considers the work involved in dealing with the application or all the applications would, if carried out, substantially and unreasonably divert the resources of the Council from their use by Council in the performance of its functions, provided that the conditions set out in section 42(1) have been complied with.	Section 41(1) Right to Information Act 2009	7 May 2014	
B.26.13. (A.24.13.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to make an agreement with an applicant to extend the prescribed consultation period.	Section 42(6)(b) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.14. (A.24.14.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to refuse to deal with the later application to the extent it is for access to a document or documents sought under the first application if— (a) when the later application was made, Council had not decided the first application; or (b) in relation to the first application, if made under this Act— (i) the applicant had been given notice under section 54 that access was to be given to the document sought or to some or all of the documents sought; or (ii) Council had decided that the application was for a document to which this Act does not apply; or (iii) Council had decided the document or documents sought were documents access to which was refused under section 47; or (iv) Council had refused to deal with it under this part; or (c) in relation to the first application, if made under the Information Privacy Act— (i) the applicant had been given notice under section 68 of that Act that access was to be given to the document sought or to some or all the documents sought; or (ii) Council had decided that the application was for a document to which chapter 3 of that Act does not apply; or (iii) Council had decided t the document or documents sought were documents access to which was refused under section 67 of that Act; or (iv) Council had refused to deal with it under chapter 3, part 4 of that Act; or (d) Council's decision on the first application— (i) is the subject of a review and the review is not complete; or (ii) has been the subject of a completed review (other than an internal review).	Section 43(3) Right to Information Act 2009	7 May 2014	
B.26.15. (A.24.15.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to refuse access to a document of the Council.	Section 47(3) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.16. (A.24.16.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to decide whether disclosure of a document would, on balance, be contrary to the public interest	Sections 48(1), 49(1), 50(1) and 51(1) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.17. (A.24.17.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to all or part of a document despite Council's power under section 47(3)(a) to refuse access to all or part of the document.	Section 48(3) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.18. (A.24.18.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to all or part of a document despite Council's power under section 47(3)(b) to refuse access to all or part of the document.	Section 49(5) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.19. (A.24.19.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to all or part of a document despite Council's power under section 47(3)(c) to refuse access to all or part of the document.	Section 50(4) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.20. (A.24.20.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to all or part of a document despite Council's power under section 47(3)(d) to refuse access to all or part of the document.	Section 51(3) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.21. (A.24.21.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to satisfy itself in dealing an application for access to a document that is non-existent or unlocatable, that— (a) the document does not exist; or (b) the document has been or should be in Council's possession, and all reasonable steps have been taken to find the document but the document cannot be found.	Section 52(1) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.22. (A.24.22.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give a prescribed written notice, with regards to an access application for a document containing prescribed information, that does not include details mentioned in section 191(a) or (b), and in a schedule of relevant documents.	Section 55 (2) and (3) <i>Right to Information Act 2009</i>	7 May 2014	When undertaking an internal review of a decision
B.26.23. (A.24.23.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to waive a processing charge, or access charge, for an access application if Council considers that the likely associated costs to Council would be more than the likely amount of the charge.	Section 64(1) <i>Right to Information Act 2009</i>	7 May 2014	When undertaking an internal review of a decision
B.26.24. (A.24.24.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to a document in one or more of the prescribed forms in section 68(1).	Section 68(1) <i>Right to Information Act 2009</i>	7 May 2014	When undertaking an internal review of a decision
B.26.25. (A.24.25.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to refuse to give access to documents in a form requested by the applicant and give access in another form in the circumstances specified in section 68(4).	Section 68(4) <i>Right to Information Act 2009</i>	7 May 2014	When undertaking an internal review of a decision
B.26.26. (A.24.26.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to give access to a document in another form agreed to by the applicant	Section 68(8) <i>Right to Information Act 2009</i>	7 May 2014	When undertaking an internal review of a decision
B.26.27. (A.24.27.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to allow an additional period during which a person may access a document.	Section 69(2) <i>Right to Information Act 2009</i>	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.28. (A.24.28.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to defer giving access to a document for a reasonable period if the document was prepared— (a) for presentation to the Assembly or a committee of the Assembly; or (b) for release to the media; or (c) solely for inclusion, in the same or an amended form, in a document to be prepared for a purpose mentioned in paragraph (a) or (b); and the document is yet to be presented or released, or included in a document to be presented or released, as the case may be.	Section 72(1) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.29. (A.24.29.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to delete irrelevant information from a copy of a document and give access to the document by giving access to a copy of the document with the irrelevant information deleted, only if Council considers the applicant would accept the copy and it is reasonably practicable to give access to the copy.	Section 73 Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.30. (A.24.30.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power, subject to section 55, to give access to a document containing exempt information if it is practicable to give access to a copy of the document from which the exempt information has been deleted and it appears to Council that the applicant would wish to be given access to the copy.	Section 74 Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.31. (A.24.31.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power, subject to section 55, to give access to a document containing contrary to public interest information if it is practicable to give access to a copy of the document from which the contrary to public interest information has been deleted and it appears to Council that the applicant would wish to be given access to the copy.	Section 75 Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.32. (A.24.32.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to consider, despite Council refusing access to a document to the extent that it comprises personal information of the applicant, whether it is consistent with the primary object of the Act to give the applicant or an intermediary a summary of the personal information on conditions of use or disclosure agreed between Council and the intermediary, or between Council, the intermediary and the applicant specified in section 76(2).	Section 76(2) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.33. (A.24.33.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to consult, or make an agreement, with the information giver or a person other than the applicant if a summary of information under section 76(2) includes information given by the information giver or the other person.	Section 76(3) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.34. (A.24.35.)	• Manager, ICT (default) • Manager, Governance and Legal Services (Review Officer)	Power to— (a) include a copy of a document, or details identifying the document and information about how the document may be accessed, in a disclosure log if that document that does not contain personal information of the applicant and is accessed by the applicant within the access period; or (b) include details identifying the document and information about how the document may be accessed and any applicable charge if the applicant has failed to access the document within the access period.	Section 78(1) and (5) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009 (B.26.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.26.35. (A.24.36.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to apply to the information commissioner to participate in an external review if Council is affected by the decision the subject of the external review.	Section 89(2) Right to Information Act 2009	7 May 2014	
B.26.36. (A.24.37.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to apply to the information commissioner to allow Council further time to deal with the access application which has become the subject of an application for an external review concerning a deemed decision in relation to an access application.	Section 93(1) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision
B.26.37. (A.24.38.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power, as a participant in an external review, to apply to the information commissioner to correct an error in a written decision of the commissioner.	Section 111(2) Right to Information Act 2009	7 May 2014	
B.26.38. (A.24.39.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power, as a participant in an external review, to make a request to the information commissioner to refer a question of law arising on an external review to the Queensland Civil and Administrative Tribunal.	Section 118 (1) Right to Information Act 2009	7 May 2014	
B.26.39. (A.24.40.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power, as a participant in an external review, to appeal to the appeal tribunal against a decision of the information commissioner on the external review.	Section 119 Right to Information Act 2009	7 May 2014	
B.26.40. (A.24.41.)	- Manager, ICT (default) - Manager, Governance and Legal Services (Review Officer)	Power to make an application to the information commissioner to extend the 10 year period during which disclosure of certain information cannot be made.	Schedule 4, Part 4, Section1 (3) Right to Information Act 2009	7 May 2014	When undertaking an internal review of a decision

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Right to Information Act 2009
(B.26.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.26.02-40	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Standard Plumbing and Drainage Regulation 2003 (B.27.)

Standard Plumbing and Drainage Regulation 2003

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.27.01.	Plumbing Inspectors	Power to decide that a plan for compliance assessable work or on-site sewerage work includes a part of the work that is outside the local government's expertise to assess.	Section 15 Standard Plumbing and Drainage Regulation 2003 (Linked to Queensland Government's In force legislation page)	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Standard Plumbing and Drainage Regulation 2003
(B.27.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

State Penalties Enforcement Act 1999

(B.28.)

State Penalties Enforcement Act 1999

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.28.01. (A.25.01.)	Level 3 (Environmental and Regulatory Services Officer) Supervisor Administration (Development Services)	Power, as administering authority, to approve (or refuse where the conditions in this section have not been complied with) an application for payment of a fine by instalments.	Section 23 State Penalties Enforcement Act 1999 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 17 January 2019 Amended 20 May 2019 Amended 20 January 2022 Amended 27 September 2022	
B.28.02. (A.25.02.)	Level 3 (Environmental and Regulatory Services Officer) Supervisor Administration (Development Services)	Power, as administering authority, to give the particulars required for registration of approval of instalment payments with the State Penalties Enforcement Registry, and to give amended particulars.	Section 24(1) and (6) State Penalties Enforcement Act 1999	7 May 2014 Amended 17 January 2019 Amended 20 May 2019 Amended 20 January 2022 Amended 27 September 2022	
B.28.03. (A.25.03.)	Level 3 (Environmental and Regulatory Services Officer) Supervisor Administration (Development Services)	Power, as administering authority, to withdraw an infringement notice at any time before the fine is paid or otherwise discharged under this Act, serve a withdrawal notice and give to SPER a copy of the withdrawal notice.	Section 28(1) and (2) State Penalties Enforcement Act 1999	7 May 2014 Amended 17 January 2019 Amended 20 May 2019	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

State Penalties Enforcement Act 1999

(B.28.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
				Amended 20 January 2022 Amended 27 September 2022	
B.28.04. (A.25.04.)	Level 3 (Environmental and Regulatory Services Officer) Supervisor Administration (Development Services)	Power, as administering authority, to give the State Penalties Enforcement Registry a default certificate for registration in respect of any recipient of an infringement notice who has not taken action within the time period provided by the infringement notice.	Section 33(1) State Penalties Enforcement Act 1999	7 May 2014 Amended 17 January 2019 Amended 20 May 2019 Amended 20 January 2022 Amended 27 September 2022	
B.28.05. (A.25.05.)	Manager, Governance and Legal Services	Power, as administering authority, to (a) start a proceeding against an applicant for an offence; or (b) accept payment of the fine in full; or (c) issue a fresh infringement notice if the registrar has cancelled an enforcement notice and referred the matter of the offence to the administering authority.	Section 57(5) State Penalties Enforcement Act 1999	7 May 2014 Amended 17 January 2019	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

State Penalties Enforcement Act 1999

(B.28.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.28.06.	Manager, Environmental and Regulatory Services	Power to delegate Council's powers as administering authority under the <i>State Penalties Enforcement Act</i> to an appropriately qualified person.	Section 160 State Penalties Enforcement Act 1999	7 May 2014 Amended 17 January 2019 Amended 20 May 2019 Amended 20 January 2022 Amended 27 September 2022	
B.28.07. (A.25.06.)	Level 4 (Environmental and Regulatory Services Officer)	Power as administering authority to approve forms for use as infringement notices or notices of intention to challenge a delegation under section 157(6).	Section 162 State Penalties Enforcement Act 1999	7 May 2014 Amended 17 January 2019 Amended 20 May 2019 Amended 20 January 2022	
B.28.08	Level 6 Supervisors Environmental and Regulatory Services	Power, as an administering authority to give a certificate stating matters are evidence of the matter.	Section 157(2) State Penalties Enforcement Act 1999	17 January 2019 Amended 20 May 2019 Amended 20 January 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

State Penalties Enforcement Act 1999

(B.28.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.28.01, B.28.02, B.28.03, B.28.04, B.28.05, B.28.06, B.28.07	Inserted new Delegates, inserted Section References to the Act, amended Description of Power Delegated and amended Conditions to which Delegation is subject	17 January 2019	DM#8461743
B.28.08	Inserted new Delegation	17 January 2019	DM#8461743
B.28.01, B.28.02	Inserted Administration Officer - Level 3, Regional Architecture and Heritage	20 May 2019	DM#8699450
B.28.03, B.28.04	Change to Position Title (Senior Development Compliance Officer, Development Services TO Senior Development Compliance Officer, Regional Architecture and Heritage) Inserted Coordinator Building Compliance, Regional Architecture and Heritage AND Administration Officer - Level 3, Regional Architecture and Heritage	20 May 2019	DM#8699450
B.28.06	Change to Position Title (Manager Development Services TO Manager Regional Architecture and Heritage)	20 May 2019	DM#8699450
B.28.07, B.28.08	Change to Position Title (Senior Development Compliance Officer, Development Services TO Senior Development Compliance Officer, Regional Architecture and Heritage) Inserted Coordinator Building Compliance, Regional Architecture and Heritage	20 May 2019	DM#8699450
B.28.01 - B.28.04, B.28.06 - B.28.08	Updated Branch Name from Environmental Health Services to Environmental and Regulatory Services. Update to positions required to hold the Delegations.	20 January 2022	DM#10820267
B.28.05	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197
B.28.01 to B.28.04, B.28.06	Position Title "Administration Officer - Level 3, Regional Architecture and Heritage" and "Manager, Regional Architecture and Heritage" deleted.	27 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

State Penalties Enforcement Act 1999

(B.28.)

Stock Act 1915

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.29.01. (A.26.01.)	Conservation and Pest Management Staff	Power to destroy stray diseased stock found on any road or land under Council control.	Section 19 Stock Act 1915 (Linked to Queensland Government's In force legislation page)	7 May 2014	Conservation and Pest Management Staff with Weapons Authorisation under Council's adopted Firearms policy

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

State Penalties Enforcement Act 1999
(B.28.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Summary Offences Act 2005 (B.30.)

Summary Offences Act 2005

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.30.01.	Manager, Property Services	Power to appoint a graffiti removal officer	Section 37 Summary Offences Act 2005 (Linked to Queensland Government's In force legislation page)	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Summary Offences Act 2005
(B.30.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Survey and Mapping Infrastructure Act 2003

(B.31.)

Survey and Mapping Infrastructure Act 2003

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.31.01. (A.27.01.)	Strategic Property Officer	Power, as an owner or occupier of land, to consent to a surveyor placing a permanent survey mark on the land.	Section 21(2) Survey and Mapping Infrastructure Act 2003 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.31.02. (A.27.02.)	Co-ordinator Survey	Power, as a public authority that placed, or requested to be placed, a survey mark, to give to the chief executive a copy of a survey plan or other information necessary to establish a survey mark as a recognised permanent survey mark.	Section 34 Survey and Mapping Infrastructure Act 2003	7 May 2014	
B.31.03. (A.27.03.)	Co-ordinator Survey	Power, where the survey mark is on a road under the control of Council, to maintain the integrity of survey markers, and provide updated information to the survey control register.	Section 39 Survey and Mapping Infrastructure Act 2003	7 May 2014	
B.31.04. (A.27.04.)	Co-ordinator Survey	Power, as a public authority, where the survey mark is on land, other than roads, controlled by Council, to maintain the integrity of survey markers, and provide updated information to the survey control register.	Section 40 Survey and Mapping Infrastructure Act 2003	7 May 2014	
B.31.05. (A.27.05.)	Co-ordinator Survey	Power, as a public authority, where a person interferes with a recognised permanent survey mark, to take action reasonably necessary to reinstate the physical and survey integrity of a recognised permanent survey marker.	Section 44 Survey and Mapping Infrastructure Act 2003	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Survey and Mapping Infrastructure Act 2003
(B.31.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

Sustainable Planning Act 2009 (Repealed)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.01. (A.28.02.)	Senior Planner, Development Services	Power, as a local government, to accept or refuse a request made under section 95, including extending the request period by 10 days.	Section 96 Sustainable Planning Act 2009 (Linked to Queensland Government's Repealed legislation page)	7 May 2014 Amended 17 March 2016	
B.32.02. (A.28.03.)	Senior Planner, Development Services	Power, as a local government, to issue a written notice of Council's decision under section 96.	Section 97 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.03. (A.28.04.)	Senior Planner, Development Services	Power, as a local government, to decide an application for extension of time made under section 98(2), and give written notice of that decision.	Section 98(2) and (4) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.04. (A.28.05.)	Principal Planner, Strategic Planning and Economic Development	Power, as a local government, to provide a certified copy of an adopted consolidated planning scheme to the chief executive of the department.	Section 122(4) Sustainable Planning Act 2009	7 May 2014	
B.32.05. (A.28.06.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, to publish in a local newspaper and government gazette notice of a repealed temporary local planning instrument.	Section 123(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.06. (A.28.07.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power as local government to provide copy of the notice published under section 123(3) to the chief executive of the department.	Section 123(4) Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.07. (A.28.08.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, to publish in a local newspaper and government gazette notice of a repealed planning scheme policy.	Section 124(3) Sustainable Planning Act 2009	7 May 2014	
B.32.08. (A.28.09.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power as local government to provide copy of the notice published under section 124(3) to the chief executive of the department.	Section 124(4) Sustainable Planning Act 2009	7 May 2014	
B.32.09. (A.28.10.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, to facilitate the designation of land for community infrastructure under Chapter 5 of the Act. For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in sections 206, 211, 212, 213, 216, 223, 224, 225, 226 and 227.	Sections 206, 211 212, 213, 216, 223, 224, 225, 226 and 227 Sustainable Planning Act 2009	7 May 2014	Limitation - if determined to be contentious by General Manager, Manager, or Council that it be determined by Council
B.32.10. (A.28.11.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government or owner of any land to which the proposed designation applies, to make a submission to the Minister in relation to a Ministerial designation of land.	Section 207 Sustainable Planning Act 2009	7 May 2014	Limitation - if determined to be contentious by General Manager, Manager, or Council that it be determined by Council
B.32.11. (A.28.12.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, to enter a Ministerial designation of land in its planning scheme.	Section 211 Sustainable Planning Act 2009	7 May 2014	
B.32.12. (A.28.13.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, to facilitate the repeal of a designation made by Council. For the avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in sections 218, 219 and 221.	Sections 218, 219 and 221 Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.13. (A.28.14.)	• Senior Planner, Development Services • Senior Engineer. Development Engineering and Plumbing Services • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power to act as the “assessment Manager,” for all applications received by Council under Chapter 6 of the <i>Sustainable Planning Act 2009</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of an assessment Manager, as detailed in sections 256, 259, 260, 261, 262, 266, 267, 268, 272, 274, 276, 277, 279, 280, 286, 297, 303, 304, 305, 309, 310, 313, 314, 315, 316, 317, 318, 324, 325, 327, 328, 331, 334, 337, 339, 348, 350, 352, 354, 355, 357, 362, 363, 368, 371, 373, 374, 375, 376, 378, 381, 383, 386, 387, 389, 417, 418, 419, 428, 433 and 434 of the <i>Sustainable Planning Act 2009</i> .	Sections 256, 259, 260, 261, 262, 266, 267, 268, 272, 274, 276, 277, 279, 280, 286, 297, 303, 304, 305, 309, 310, 313, 314, 315, 316, 317, 318, 324, 325, 327, 328, 331, 334, 337, 339, 348, 350, 352, 354, 355, 357, 362, 363, 368, 371, 373, 374, 375, 376, 378, 381, 383, 386, 387, 389, 417, 418, 419, 428, 433 and 434 Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	1. Officer may only exercise delegated authority in respect to application types for which the officer is responsible. 2. Council to be informed of determinations made in relation to Material Change of Use applications requiring Impact Assessment. Where: • at least four Councillors seek, by signed notice addressed to the Chief Executive Officer, to have a development matter ‘called-in’ for determination by Council; and • the notice of the ‘call-in’ is given prior to a decision being made under this delegation, • the matter cannot be determined under this delegation and must be referred to Council.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.14. (A.28.15.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power to act as a “referral agency”, “concurrence agency” or “advice agency” for all applications referred to Council under Chapter 6, Part 3 of the <i>Sustainable Planning Act 2009</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of a “referral agency” or a “concurrence agency” or an “advice agency” as detailed in sections 256, 271, 276, 277, 279, 281, 282, 284, 285, 287, 288, 290, 291, 292, 348, 368, 371, 373, 374, 375, 376, 378, 385, 420 and 434 of the <i>Sustainable Planning Act 2009</i> .	Sections 256, 271, 276, 277, 279, 281, 282, 284, 285, 287, 288, 290, 291, 292, 348, 368, 371, 373, 374, 375, 376, 378, 385, 420 and 434 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	
B.32.15. (A.28.16.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as an entity the Minister considers appropriate, to consult with the Minister in relation to a making or amending the standard conditions.	Section 332 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.16. (A.28.17.)	• Senior Planner, Development Services • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to give an applicant a new infrastructure charges notice to replace the original notice.	Section 364 Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.17. (A.28.18.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, to note an approval on its planning scheme and give notice of that approval to the chief executive of the department.	Section 391 Sustainable Planning Act 2009	7 May 2014	
B.32.18. (A.28.19.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to carry out compliance assessment.	Section 399 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.19. (A.28.20.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to assess and give the compliance assessor written notice of Council's response regarding the aspects of a development requiring compliance assessment that must be referred to the local government.	Section 402 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	
B.32.20. (A.28.21.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a compliance assessor, to decide a request, give an action notice, give a permit with conditions (if any) and give a certificate with conditions (if any).	Sections 405 and 407 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.21. (A.28.22.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a compliance assessor, to respond to a request to withdraw or change an action notice.	Section 412 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	
B.32.22. (A.28.23.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Environmental Officer, Development Services • Landscape Architect, Regional Architecture and Heritage • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a compliance assessor, to respond to an application to change a permit or compliance certificate.	Section 413 Sustainable Planning Act 2009	7 May 2014 Amended 25 March 2015 Amended 17 March 2016 Amended 10 May 2021	
B.32.23. (A.28.24.)	Manager, Governance and Legal Services	Power to commence proceedings in the Planning and Environment Court for declarations and orders.	Section 456 Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.24.	- Principal Planner, Development Services - Principal Planner, Strategic Planning and Economic Development	Power to certify a true copy of a local planning instrument.	Section 460 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.25. (A.28.25.)	Manager, Governance and Legal Services	Power as an advice agency, where Council, in its advice agency response, told the assessment Manager, to treat the response as a properly made submission, to appeal to the Planning and Environment Court.	Section 464 Sustainable Planning Act 2009	7 May 2014	
B.32.26. (A.28.26.)	Manager, Governance and Legal Services	Power, as a party to a proceeding decided by a building an development committee, to appeal to the Planning and Environment Court against the decision.	Section 479 Sustainable Planning Act 2009	7 May 2014	
B.32.27. (A.28.27.)	Manager, Governance and Legal Services	Power, as assessment Manager, to apply to the court to withdraw from an appeal, if the appeal is only about a concurrence agency's response.	Section 485(6) Sustainable Planning Act 2009	7 May 2014	
B.32.28. (A.28.28.)	Manager, Governance and Legal Services	Power, as an assessment Manager, concurrence agency or referral agency for the development application, to elect to become a co-respondent in an appeal.	Section 485(8) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.29. (A.28.29.)	Manager, Governance and Legal Services	Power, as a second entity required to be given notice of an appeal under section 484, to elect to be a co-respondent.	Section 487 Sustainable Planning Act 2009	7 May 2014	
B.32.30. (A.28.30.)	Manager, Governance and Legal Services	Power, as an assessment Manager, to bring a proceeding before a building and development committee for a declaration about whether the application is a properly made application.	Section 510 Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.31. (A.28.31.)	- Manager, Development Services - Manager, Regional Architecture and Heritage	Power, as a compliance assessor, to bring a proceeding before a building and development committee about whether the request for compliance assessment has lapsed under this Act.	Section 512 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.32. (A.28.32.)	Manager, Governance and Legal Services	Power, as a responsible entity, to bring a proceeding before a building and development committee about whether a proposed change to the approval is a permissible change.	Section 513 Sustainable Planning Act 2009	7 May 2014	
B.32.33. (A.28.33.)	Manager, Governance and Legal Services	Power, as a person entitled to bring a proceeding for declarations or as a person entitled to start an appeal before a building and development committee, to request the proceeding be fast-tracked.	Sections 515 and 537 Sustainable Planning Act 2009	7 May 2014	
B.32.34. (A.28.34.)	Manager, Governance and Legal Services	Power, as an entity that gave a notice under section 373, to appeal to a building and development committee against a decision on a request to make a permissible change to the development approval.	Sections 521 and 530 Sustainable Planning Act 2009	7 May 2014	
B.32.35. (A.28.35.)	Manager, Governance and Legal Services	Power, as an advice agency, to appeal to a building and development committee about the giving of a development approval.	Section 528 Sustainable Planning Act 2009	7 May 2014	
B.32.36. (A.28.36.)	Manager, Governance and Legal Services	Power, as an assessment Manager, to apply to withdraw from the appeal if the appeal is only about a concurrence agency response.	Section 543 Sustainable Planning Act 2009	7 May 2014	
B.32.37. (A.28.37.)	Manager, Governance and Legal Services	Power, as an entity required under section 541 or 542 to be given notice of the appeal, to elect to be a co-respondent.	Section 547(3)(b) Sustainable Planning Act 2009	7 May 2014	
B.32.38. (A.28.38.)	Manager, Governance and Legal Services	Power, as an assessment Manager, to provide all material requested by the registrar.	Section 551 Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.39. (A.28.39.)	- Manager, Development Services - Manager, Regional Architecture and Heritage	Power, as a party to an appeal or proceedings, to agree to have the matter decided on the basis of written submissions.	Section 558(b) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.40. (A.28.40.)	- Manager, Development Services - Manager, Regional Architecture and Heritage - Compliance Officer, Environmental and Regulatory Services	Power, as an assessing authority, to give a show cause notice.	Section 588 Sustainable Planning Act 2009	7 May 2014 Amended 12 November 2014 Amended 17 March 2016 Amended 27 September 2022	
B.32.41. (A.28.41.)	- Manager, Development Services - Compliance Officer, Environmental and Regulatory Services	Power, as an assessing authority, to give an enforcement notice.	Section 590 Sustainable Planning Act 2009	7 May 2014 Amended 12 November 2014 Amended 17 March 2016 Amended 27 September 2022	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.42. (A.28.42.)	- Manager, Development Services - Manager, Environmental and Regulatory Services	Power to bring proceedings in the Magistrates Court on a complaint to prosecute a person for an offence against Chapter 7, Part 3 of the Act.	Section 597 Sustainable Planning Act 2009	7 May 2014 Amended 12 November 2014 Amended 17 March 2016 Amended 27 September 2022	
B.32.43. (A.28.43.)	Manager, Development Services Manager, Environmental and Regulatory Services	Power to bring proceedings in the Planning and Environment Court for an enforcement order, an interim enforcement order, or to cancel or change an enforcement order or interim enforcement order.	Section 601 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 27 September 2022	
B.32.44. (A.28.44.)	Manager, Development Services Manager, Environmental and Regulatory Services	Power, as assessing authority, where the Planning and Environment Court has convicted a person of an offence against this Act, to apply to the court for an order against the person for the payment of the costs and expenses incurred in taking a sample or conducting an inspection, test measurement or analysis during the investigation of the offence.	Section 614 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 27 September 2022	
B.32.45. (A.28.46.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power to give an Infrastructure Charges Notice.	Section 633(2) & 633(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.46. (A.28.47.)	- Principal Planner, Strategic Planning and Economic Development - Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power, as a local government and following Council making a charges resolution, to: (a) upload and keep the resolution on its website; and (b) attach the resolution to each copy of its planning scheme that it gives to, or publishes for, others.	Section 634(1) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 10 May 2021	Applicable under the SPA on and from 4 July 2014.
B.32.47. (A.28.48.)	- Senior Planner, Development Services - Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power to give an Infrastructure Charges Notice.	Section 635(2) & 635(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.48. (A.28.49.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to decide whether an infrastructure requirement has been complied with and whether demand generated by a use or development in section 636(2) may be included.	Section 636(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.49. (A.28.51.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to give the applicant a notice, in addition to, or instead of, the notice given under section 633 for development infrastructure that is land.	Section 637(2) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	
B.32.50. (A.28.53.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government to state, in an infrastructure charges notice, the day the levied charge is payable.	Section 638(1) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.51. (A.28.54.)	- Principal Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to agree with a person to whom an infrastructure charges notice has been given, about: a) whether the levied charge under the notice may be paid other than as required under section 638 including whether it may be paid by instalments; b) whether infrastructure may be provided instead of paying part or all of the levied charge.	Section 639(1) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.52. (A.28.55.)	General Managers	Power, as a local government, to enter into a written agreement with the applicant that an infrastructure charge is a debt.	Section 639(2) Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.53. (A.28.56.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as entity that gave the infrastructure charges notice to consider submissions made about the infrastructure charges notice.	Section 642 Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.54. (A.28.57.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as the entity that gave the infrastructure charges notice and in response to a submission, decide whether to give a new infrastructure charges notice (a negotiated notice) or where it does not agree with the submissions, a notice stating the decision.	Section 643 Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.55. (A.28.58.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to impose conditions requiring either or both of the following to be provided at a stated time: (a) infrastructure identified in the LGIP; and (b) different trunk infrastructure delivering the same desired standard of service.	Section 646(2) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.56. (A.28.59.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to impose a condition on a development approval to provide development infrastructure necessary to service the premises at a stated time, if the development: (a) is consistent with the assumptions about the type, scale, location or timing of future development stated in the LGIP; and (b) for premises completely inside the PIA.	Section 647(2) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.57. (A.28.60.)	- Senior Planner, Development Services - Coordinator, Infrastructure Charges, Development Engineering and Plumbing Services	Power, as a local government, to give an adopted infrastructure charges notice.	Section 648F Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014
B.32.58. (A.28.61.)	- Senior Planner, Development Services - Coordinator, Infrastructure Charges, Development Engineering and Plumbing Services	Power, as a local government, to state, in an adopted infrastructure charges notice, the day the adopted infrastructure charge is payable.	Section 648H Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.59. (A.28.63.)	Senior Planner, Development Services	Power, as a local government, for development infrastructure that is land, to give the applicant or person who requested compliance assessment a notice, in addition to, or instead of, the notice given under section 648F, requiring the applicant or person to give Council, in fee simple, part of the land the subject of the development application or request for compliance assessment.	Section 648K(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.60. (A.28.64.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, where Council's adopted infrastructure charges resolution provides for the charge to increase under section 648D and where a notice under section 648K(3) has been given, to increase part of the adopted infrastructure charge payable in combination with land.	Section 648K(5) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	
B.32.61. (A.28.66.)	- Manager, Development Services - Manager, Strategic Planning and Economic Development - Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services	Power, as a local government, to refund an applicant who has been conditioned to provide trunk infrastructure, the proportion of the establishment cost of trunk infrastructure that may be apportioned reasonably to other users of the infrastructure.	Section 649(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA before 4 July 2014

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.62. (A.28.67.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to impose conditions requiring payment of additional trunk infrastructure costs (an additional payment condition).	Section 650 Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.63. (A.28.72.)	- Manager, Development Services - Manager, Strategic Planning and Economic Development - Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services	Power, as a local government, to refund a payee who has paid additional trunk infrastructure costs under an additional payment condition.	Section 655 Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014
B.32.64. (A.28.74.)	- Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to recalculate the establishment cost of infrastructure using the method under the charges resolution.	Section 657(2) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.65. (A.28.75.)	- Principal Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, by notice to the applicant, amend an existing infrastructure charges notice.	Section 657(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.66. (A.28.77.)	- Principal Planner, Strategic Planning and Economic Development - Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power, as a local government, to consider and decide a conversion application.	Section 660(1) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.67. (A.28.78.)	- Principal Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to give a notice to the applicant requiring the applicant to give information reasonably needed to decide a conversion application.	Section 660(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.68. (A.28.79.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to enter an agreement with an applicant concerning the period for giving information reasonably needed to decide a conversion application.	Section 660(5) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.69. (A.28.80.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to give notice of its decision on a conversion application to the applicant.	Section 661(1) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	Applicable to development applications decided under the SPA on and from 4 July 2014.
B.32.70. (A.28.81.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to amend a development approval by imposing a necessary trunk infrastructure condition for the trunk infrastructure subject to the conversion application.	Section 662(3) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.71. (A.28.82.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to give an infrastructure charges notice or amend by notice to the applicant, any existing infrastructure charges notice, following imposition of a necessary infrastructure condition.	Section 662(4) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	
B.32.72. (A.28.83.)	General Manager, Planning and Development Group	Power, as a local government, to enter into a written agreement with the applicant concerning the taking of a levied charge as rates of the local government.	Section 664(2) Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014	
B.32.73. (A.28.84.)	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to impose a condition in relation to non-trunk infrastructure.	Section Sustainable Planning Act 2009	7 May 2014 Amended 17 September 2014 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.74. (A.28.88.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Engineer, Development Engineering and Plumbing Services	Power, as entity that gave the infrastructure charges notice, regulated infrastructure charges notice or adopted infrastructure charges notice to consider representations made about the notice under section 677.	Section 678 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	
B.32.75. (A.28.89.)	- Senior Planner, Development Services - Principal Planner, Strategic Planning and Economic Development - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as the entity that gave the infrastructure charges notice, regulated infrastructure charges notice or adopted infrastructure charges notice, to make a decision in response to a representation made about the notice under section 677 and, if required, give a negotiated infrastructure charges notice, negotiated regulated infrastructure charges notice or negotiated adopted infrastructure charges notice.	Section 679 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	
B.32.76. (A.28.90.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, upon receipt of a notice under section 680ZD, to note the registration on Council's planning scheme, and any new planning scheme Council makes before the registration ends.	Section 680ZE Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.77. (A.28.91.)	Principal Planner, Strategic Planning and Economic Development	Power to make comments in relation to draft terms of reference for an environmental impact statement.	Section 691(8) Sustainable Planning Act 2009	7 May 2014	
B.32.78. (A.28.92.)	Principal Planner and/or Senior Planner, Strategic Planning and Economic Development	Power, as a local government, upon receiving a copy of the draft terms of reference for an environmental impact statement, to make the copy available for inspection and purchase until the last day for making comments.	Section 691(10) Sustainable Planning Act 2009	7 May 2014	
B.32.79. (A.28.93.)	Principal Planner, Strategic Planning and Economic Development	Power to make comments in relation to draft environmental impact statement.	Section 694 and 695 Sustainable Planning Act 2009	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.80.	Manager, Governance and Legal Services	Power, within 10 business days after the day a claim for compensation is decided, to: (a) give the claimant written notice of the decision; and (b) if the decision is to pay compensation – notify the amount of compensation to be paid; and (c) advise the claimant that the decision, including any amount of compensation payable, may be appealed.	Section 709 Sustainable Planning Act 2009	7 May 2014	
B.32.81.	Manager, Governance and Legal Services	Power to give the registrar of titles written notice of the payment of compensation under section 704.	Section 713 Sustainable Planning Act 2009	7 May 2014	
B.32.82. (A.28.97.)	Senior Planner, Development Services	Power to make submissions in response to public notification of a development for public housing.	Section 721 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.83. (A.28.105.)	Technical Officer (Searches), Environmental and Regulatory Services Compliance Officer, Environmental and Regulatory Services	Power, as a local government, to issue a planning and development certificate.	Section 741 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 27 September 2022	
B.32.84. (A.28.106.)	General Manager, Planning and Development Group	Power to make submissions in response to public notification of a development application under Chapter 9 Part 7.	Section 751 Sustainable Planning Act 2009	7 May 2014	
B.32.85. (A.28.107.)	- Principal Planner, Development Services - Principal Planner, Strategic Planning and Economic Development	Power, as an entity considered appropriate by the Minister, to consult with the Minister in relation to the guidelines the Minister may make under section 759.	Section 759 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.32.86. (A.28.89.)	- Principal Planner, Development Services - Principal Planner, Strategic Planning and Economic Development	Power, as an entity considered appropriate by the chief executive, to consult with the chief executive in relation to guidelines the chief executive may make under section 760.	Section 760 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	
B.32.87. (A.28.110.)	- Senior Planner, Development Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to impose conditions on a development approval about infrastructure.	Section 848 Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016 Amended 10 May 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.32.13.	Amended - to incorporate conditions /limitations	17 September 2014	DM#6120810v1
B.32.16.	Inserted - section 364	17 September 2014	DM#6120810v1
B.32.46.	Inserted - section 634(1)	17 September 2014	DM#6120810v1
B.32.47.	Inserted - section 635(2) & 635(3)	17 September 2014	DM#6120810v1
B.32.48.	Inserted - section 636(3)	17 September 2014	DM#6120810v1
B.32.50.	Inserted - section 638(1)	17 September 2014	DM#6120810v1
B.32.51.	Inserted - section 639(1)	17 September 2014	DM#6120810v1
B.32.53.	Inserted - section 642	17 September 2014	DM#6120810v1
B.32.54.	Inserted - section 643	17 September 2014	DM#6120810v1
B.32.55.	Inserted - section 646(2)	17 September 2014	DM#6120810v1
B.32.56.	Inserted - section 647(2)	17 September 2014	DM#6120810v1
B.32.57.	Inserted - section 648F	17 September 2014	DM#6120810v1
B.32.61.	Inserted - section 649(3)	17 September 2014	DM#6120810v1
B.32.62.	Inserted - section 650	17 September 2014	DM#6120810v1
B.32.63.	Inserted - section 655	17 September 2014	DM#6120810v1
B.32.64.	Inserted - section 657(2)	17 September 2014	DM#6120810v1
B.32.65.	Inserted - section 657(3)	17 September 2014	DM#6120810v1
B.32.66.	Inserted - section 660(1)	17 September 2014	DM#6120810v1
B.32.67.	Inserted - section 660(3)	17 September 2014	DM#6120810v1
B.32.68.	Inserted - section 660(5)	17 September 2014	DM#6120810v1
B.32.69.	Inserted - section 661(1)	17 September 2014	DM#6120810v1
B.32.70.	Inserted - section 662(3)	17 September 2014	DM#6120810v1
B.32.71.	Inserted - section 662(4)	17 September 2014	DM#6120810v1
B.32.72.	Inserted - section 664(2)	17 September 2014	DM#6120810v1
B.32.73.	Inserted - section 665	17 September 2014	DM#6120810v1
B.32.40, B.32.41 and B32.42	B.32.40 and B.32.41 - Added Delegated Positions of: Assistant Building Surveyor and Development Compliance Officer B43.42 - Added Delegated Position of: Co-ordinator, Building and Development Compliance	12 November 2014	DM#6187690v1

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Act 2009 (Repealed) (B.32.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.32.13., B.32.14., B.32.15., B.32.18., B.32.19., B.32.20., B.32.21., B.32.22.	Added Delegated Position of: Executive Officer, Client Management Officer	25 March 2015	DM#6332370v1
B.32.01 - B.32.03; B.32.05; B.32.13 - B.32.16; B.32.18 - B.32.22; N.32.24; B.32.28; B.32.31; B.32.39 - B.32.45; B.32.47 - B.32.51; B.32.53 - B.32.71; B.32.73 - B.32.76; B.32.80; B.32.82; B.32.83; B.32.85 - B.32.87	Changes to Position Titles to reflect change of name to Development Services Branch	17 March 2016	6833236v1
B.32.13 – B.32.16, B.32.18 – B.32.22, B.32.45 – B.32.51, B.32.53 – B.32.58, B.32.60 – B.32.71, B.32.73 – B.32.75, B.32.87	Updated Delegates	10 May 2021	10002128
B.32.23, B.32.25-B.32.30, B.32.32-B.32.38, B.32.80, B.32.81	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197
B.32.40 to B.32.44, B.32.83	Position Title “Assistant Building Surveyor (Compliance), Development Services” and “Development Compliance Officer, Development Services” deleted. Position Title “Compliance Officer, Environmental and Regulatory Services” inserted. Position Title “Coordinator, Building and Development Compliance, Development Services” deleted. Position Title “Technical Officer (Searches), Environmental and Regulatory Services” inserted.	27 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Sustainable Planning Regulation 2009 (Repealed) (B.33.)

Sustainable Planning Regulation 2009 (Repealed)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.33.01. (A.29.01.)	Principal Planner, Development Services	Power, as a local government, to give written notice to a school that Council does not agree to the exemption.	Schedule 4, Table 5, Item 11(3)(b) Sustainable Planning Act 2009 (Linked to Queensland Government's Repealed legislation page)	7 May 2014 Amended 17 March 2016	
B.33.02. (A.29.02.)	Principal Planner, Development Services	Power, as a local government, to give written notice to a school that: (a) A matter mentioned in schedule 4, table 5, item 12A(3)(a) applies to the development; and (b) Council is satisfied that the development may – • affect the local heritage place, place of cultural heritage significance or protected vegetation; or • be affected by subsidence.	Schedule 4, Table 5, Item 12A(3)(b) Sustainable Planning Act 2009	7 May 2014 Amended 17 March 2016	

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Infrastructure Act 1994 (B.34.)

Transport Infrastructure Act 1994

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.34.01. (A.30.01.)	General Manager, Infrastructure Services Group	Power to enter into contracts with the chief executive in respect of road works, other works or the operation of State-controlled roads within and outside Council's local government area.	Section 29 Transport Infrastructure Act 1994 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.34.02. (A.30.07.)	General Manager, Infrastructure Services Group	Power to obtain the chief executive's written approval for consent to carry out road works or make changes to the management of a Council road if conditions under subsection (1) apply.	Section 42 Transport Infrastructure Act 1994	7 May 2014	
B.34.03. (A.30.08.)	General Manager, Infrastructure Services Group	Power to apply and enforce conditions to proposed road works or changes to the management of a Council road.	Section 42(5) Transport Infrastructure Act 1994	7 May 2014	
B.34.04. (A.30.09.)	Compliance Officers	Power to exercise all the powers it may exercise for a local government road in its area in relation to State-controlled roads in its area.	Section 45 Transport Infrastructure Act 1994	7 May 2014	
B.34.05. (A.30.10.)	General Manager, Infrastructure Services Group	Power, as an owner of ancillary works and encroachments, to enter into an agreement with the chief executive for a contribution towards the cost of the alteration, relocation, making safe or removal of the ancillary works and encroachments.	Section 52(6) Transport Infrastructure Act 1994	7 May 2014	
B.34.06. (A.30.11.)	General Manager, Infrastructure Services Group	Power to make an application to the chief executive to make a written decision stating any of the matters provided in sub-subsections (a)-(k) concerning access between 1 or more State-controlled roads and particular adjacent land which Council has an interest in.	Section 62(1) Transport Infrastructure Act 1994	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Infrastructure Act 1994 (B.34.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.34.07. (A.30.12.)	General Manager, Infrastructure Services Group	Power to ask the chief executive, in writing, to give Council a copy of any decision in force under section 62(1) for land that Council has an interest in.	Section 67(3) <i>Transport Infrastructure Act 1994</i>	7 May 2014	
B.34.08. (A.30.13.)	General Manager, Infrastructure Services Group	Power, as an owner or occupier of land, to enter into an agreement with the chief executive for:- (a) the supply by the chief executive of, or a contribution towards the supply by the chief executive of, alternative road access works between a State-controlled road and Council's land or between Council's land and another road; or (b) the carrying out, or contributions towards the carrying out of, other works in relation to Council's land.	Section 72(2) <i>Transport Infrastructure Act 1994</i>	7 May 2014	
B.34.09. (A.30.16.)	General Manager, Infrastructure Services Group	Power, as an owner or occupier of land, to allow the chief executive to enter the land by giving written consent to the chief executive.	Section 109A(4)(a) <i>Transport Infrastructure Act 1994</i>	7 May 2014	
B.34.10. (A.30.17.)	All Council Employees	Power, as an owner or occupier of land, to ask person who has entered, is entering, or is about to enter Council's land under an authority for the person's identification or about the person's authority to enter Council's land.	Sections 115(4) and 408(4) <i>Transport Infrastructure Act 1994</i>	7 May 2014	
B.34.11. (A.30.21.)	General Managers	Power, as an owner or occupier of land, to agree to allow the chief executive or an accredited person to take or use the material on Council's land.	Section 165(c) <i>Transport Infrastructure Act 1994</i>	7 May 2014	For land within respective areas of responsibility.
B.34.12. (A.30.22.)	- Principal Engineers - Principal Traffic and Infrastructure Technology Systems - Co-ordinator, Infrastructure Technology Systems	Power to seek the chief executive's written approval to carry out works near a railway.	Section 168 <i>Transport Infrastructure Act 1994</i>	7 May 2014 Amended 8 March 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Infrastructure Act 1994 (B.34.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.34.13. (A.30.23.)	General Manager, Infrastructure Services Group	Power to enter into an agreement with the chief executive concerning the maintenance of a road and a bridge, structure or crossing constructed on rail corridor land or non-rail corridor land, as well as the costs of removing the bridge, structure or crossing when the road is no longer in use and the subsequent restoration of the relevant infrastructure on the land.	Section 253(7) Transport Infrastructure Act 1994	7 May 2014	
B.34.14. (A.30.24.)	- Principal Engineers - Principal Traffic and Infrastructure Technology Systems	Power to make an application to the chief executive to make a change to the management of a local government road.	Section 258A Transport Infrastructure Act 1994	7 May 2014 Amended 8 March 2021	
B.34.15. (A.30.25.)	Manager, Governance and Legal Services	Power, as an owner or occupier of land, to commence proceedings in the Land Court against the chief executive for compensation in the absence of a prior agreement between Council and the chief executive for compensation.	Section 300(4) Transport Infrastructure Act 1994	7 May 2014	
B.34.16. (A.30.27.)	- Principal Engineers - Principal Traffic and Infrastructure Technology Systems	Power, as a responsible entity for an intersecting area, to grant or refuse an approval for an application by a licensee to construct, maintain, use, or operate miscellaneous transport infrastructure stated in the licensee's operational licence across, over, or under an intersecting area.	Section 420(3) Transport Infrastructure Act 1994	7 May 2014 Amended 8 March 2021	
B.34.17. (A.30.29.)	Principal Traffic and Infrastructure Technology Systems	Power to impose reasonable conditions on an approval given to a licensee's application made by Council or the Minister.	Section 423 Transport Infrastructure Act 1994	7 May 2014 Amended 8 March 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Infrastructure Act 1994 (B.34.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.34.18. (A.30.30.)	Manager, Governance and Legal Services	Power to commence proceedings against a licensee to claim an amount incurred by Council for the cost, damage, liability, or loss because of the existence, construction, maintenance, use or operation of the miscellaneous transport infrastructure by the licensee.	Section 432(3) Transport Infrastructure Act 1994	7 May 2014	
B.34.19. (A.30.31.)	General Managers	Power, as an owner or occupier of land, to give permission to the chief executive, or a person authorised by the chief executive, to occupy or use Council's land for the purposes of Chapter 12.	Section 434 Transport Infrastructure Act 1994	7 May 2014	For land within respective areas of responsibility.
B.34.20. (A.30.32.)	- General Managers - Manager, Governance and Legal Services	Power, as an owner of land, to claim compensation from the chief executive for physical damage caused to Council's land by the entry, occupation, use, or for the taking or consumption of materials from the land under Chapter 12.	Section 435 Transport Infrastructure Act 1994	7 May 2014	For land within respective areas of responsibility.
B.34.21. (A.30.33.)	General Manager, Infrastructure Services Group	Power to make submissions to the chief executive in relation to a proposed declaration of a transport interface management area.	Section 475ZI(2) Transport Infrastructure Act 1994	7 May 2014	
B.34.22. (A.30.34.)	General Manager, Infrastructure Services Group	Power to enter into a transport interface agreement for a transport interface.	Section 475ZJ Transport Infrastructure Act 1994	7 May 2014	
B.34.23. (A.30.35.)	General Managers	Power, as an owner or occupier of land, to provide written agreement to a person authorised by the chief executive to enter the land and inspect Council works that threaten, or are likely to threaten, the safety or operational integrity of transport infrastructure.	Section 476B(7)(b) Transport Infrastructure Act 1994	7 May 2014	For land within respective areas of responsibility.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Infrastructure Act 1994 (B.34.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.34.12, B.34.14, B.34.16, B.34.17	Amended delegates for these delegations	8 March 2021	DM#9678554
B.34.15, B.34.18, B.34.20	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Operations (Road Use Management) Act 1995 (B.35.)

Transport Operations (Road Use Management) Act 1995

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.35.01. (A.31.01.)	- Principal Engineers - Principal Traffic and Infrastructure Technology Systems	Power to install and remove official traffic signs on Council's roads, off-street regulated parking areas and, with the chief executive's written consent, on declared roads.	Section 69 <i>Transport Operations (Road Use Management) Act 1995</i> (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 8 March 2021	
B.35.02. (A.31.02.)	- Construction and Maintenance Foremen - Transport and Drainage Planning Technical Officers	Power to install official traffic signs where reasonably satisfied that there is a danger, hindrance, obstruction to traffic or other emergency.	Section 71 <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.03. (A.31.03.)	Manager, Governance and Legal Services	Power to take proceedings against a person who has committed an offence under section 74(1) of <i>Transport Operations (Road Use Management) Act</i> .	Section 74(2) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.04. (A.31.04.)	- Construction and Maintenance Foremen - Transport and Drainage Planning Technical Officers	Power to remove unauthorised traffic signs.	Section 75(1) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.05. (A.31.05.)	Manager, Governance and Legal Services	Power to commence proceedings against a person who has injured one of Council's official traffic signs.	Section 76(1) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.06. (A.31.06.)	Local Laws Officer - Level 2	Power to remove and detain at a place for safe keeping any vehicles, trams and animals and any goods, equipment or thing contained in, on or about the vehicle, tram or animal at the time of removal that are considered on reasonable grounds to be abandoned on a road or left on a road unattended or found on a road, where their presence is hazardous any vehicles, trams and animals that are abandoned on a road.	Section 100 <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Operations (Road Use Management) Act 1995 (B.35.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.35.07. (A.31.07.)	Local Laws Officer - Level 2	Power to regulate parking in its area on a road (other than a declared road), on a declared road (with the chief executive's written permission) or on an off-street regulated parking area.	Section 101(1) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.08. (A.31.08.)	- Principal Engineers - Principal Traffic and Infrastructure Technology Systems	Power to regulate parking by installing official traffic signs indicating how parking is regulated.	Section 102(1) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014 Amended 8 March 2021	
B.35.09. (A.31.09.)	Local Laws Officer - Level 2	Power to exercise control over Council land for use as an off-street parking area.	Section 104 (1) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.10. (A.31.10.)	Regional Co-ordinator, Regulation and Compliance - Level 8	Power to exercise control over land for use as an off-street parking area under an arrangement with a person who owns or has an interest in the land.	Section 104 (2) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	
B.35.11. (A.31.11.)	Co-ordinator, Traffic Systems	Power to install a parking meter or parkatarea for a designated parking space if it is installed in a way specified by the MUTCD or approved by the chief executive.	Section 105(5) <i>Transport Operations (Road Use Management) Act 1995</i>	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Transport Operations (Road Use Management) Act 1995 (B.35.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.35.01, B.35.08	Amended delegates for these delegations	8 March 2021	DM#9678554
B.35.03, B.35.05	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Act 2011

(B.36.)

Waste Reduction and Recycling Act 2011

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.36.01.	Manager, Waste Services	Power to make submission on draft Waste Management Strategy	Section 16 Waste Reduction and Recycling Act 2011 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.36.02.	Manager, Waste Services	Power to make submission on draft review report on Waste Management Strategy	Section 21 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.03. (A.32.01.)	Manager, Waste Services	Power, as the operator of a waste disposal site required to hold an environmental authority for the disposal of more than 10000t of waste in a year at the site to install prescribed under a regulation, to install and keep in proper working order, a weighbridge (Nb. this obligation does not come into operation until the day provided in section 8(2) of the Regulation).	Section 43 Waste Reduction and Recycling Act 2011	23 June 2014	
B.36.04. (A.32.02.)	Manager, Waste Services	Power, as the operator of a waste disposal site at which a weighbridge is installed, to measure and record waste.	Section 44 Waste Reduction and Recycling Act 2011	23 June 2014	
B.36.05. (A.32.03.)	Waste Services - Level 5 Officers Award	Power as operator of the waste disposal site give the chief executive a return in the approved form (a waste data return) for the period prescribed under a regulation (a reporting period).	Section 52 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.06.	Manager, Waste Services	Power to make a written submission to the chief executive about any matter relevant to a priority statement.	Section 75 Waste Reduction and Recycling Act 2011	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Act 2011

(B.36.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.36.07. (A.32.07.)	Local Laws Officer - Level 2	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 110 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.08. (A.32.08.)	Local Laws Officer - Level 2	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 111 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.09 (A.32.09.)	• Environmental Health Officer - Level 3 and • Compliance Officer - Level 3 • Technical Officer - Level 4	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises.	Section 112 Waste Reduction and Recycling Act 2011	7 May 2014	Environmental Health Services only
B.36.10. (A.32.10.)	Manager, Waste Services	Power, as a local government, to prepare and implement a waste reduction and recycling plan (Nb. this obligation does not commence until 30 June 2015).	Section 123 Waste Reduction and Recycling Act 2011	23 June 2014	
B.36.11. (A.32.11.)	Manager, Waste Services	Power to make written submissions where the chief executive intends to prepare a waste reduction and recycling plan for the local government to address an aspect that is relevant to the local government.	Section 128 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.12. (A.32.12.)	Manager, Waste Services	Power, as a local government, to give the chief executive a report about the operation, in the financial year, of all the local government's waste reduction and recycling plans in force in its local government area (Nb. this obligation does not commence until 2 months after 30 June 2015).	Section 147 Waste Reduction and Recycling Act 2011	23 June 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Act 2011

(B.36.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.36.13. (A.32.13.)	Manager, Waste Services	Power, as a reporting entity, to give the chief executive a report about the entity's receiving, sorting, recycling, treatment or disposal of waste in the financial year.	Section 152 Waste Reduction and Recycling Act 2011	23 June 2014	
B.36.14. (A.32.14.)	Manager, Waste Services	Power to apply to the chief executive for a specific approval of a resource.	Section 157 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.15. (A.32.15.)	Manager, Waste Services	Power to agree with the chief executive to extend the time for providing additional material requested by the chief executive on an application for a specific approval of a resource.	Section 158 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.16. (A.32.16.)	Manager, Waste Services	Power, as holder of a specific approval of a resource, to apply to the chief executive to transfer the benefit of the approval or amend the approval.	Section 168 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.17. (A.32.17.)	Manager, Waste Services	Power to agree with the chief executive to extend the time for providing additional material requested by the chief executive on an application to transfer or amend a specific approval of a resource.	Section 169 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.18. (A.32.18.)	Manager, Waste Services	Power, in relation to an approval which the minister intends to amend, cancel or suspend, to make written submissions to show why the proposed actions should not be taken.	Section 172 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.19. (A.32.19.)	- Manager, Waste Services - Environmental Health Officer - Level 6	Power, where given, or entitled to be given, an information notice for a decision, to apply to the chief executive for an internal review of the decision.	Section 175 Waste Reduction and Recycling Act 2011	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Act 2011

(B.36.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.36.20. (A.32.20.)	- Manager, Waste Services - Environmental Health Officer - Level 6	Power, where an internal review application has been made, to apply for a stay of the original decision.	Section 177 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.21. (A.32.21.)	- Manager, Environmental Health Services - Manager, Waste Services	Power, where given, or entitled to be given, a QCAT information notice under section 179 of the <i>Waste Reduction and Recycling Act 2011</i> , to apply to QCAT, under the QCAT Act, for external review of the decision.	Section 180 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.22. (A.32.22.)	- Manager, Environmental Health Services - Manager, People and Organisational Development	Power, as delegate of the chief executive administering the Act, to appoint a person as an authorised person.	Section 183 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.23. (A.32.23.)	- Manager, Environmental Health Services - Manager, People and Organisational Development - Manager, Governance and Legal Services	Power, as delegate of the chief executive administering the Act, to issue an identity card to an authorised person.	Section 187 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.24. (A.32.24.)	- Local Laws Officer - Level 2 - Compliance Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Officer - Level 3 - Waste Services - Supervisor	Power, as delegate of the chief executive administering the Act, to give a show cause notice.	Section 246 Waste Reduction and Recycling Act 2011	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Act 2011

(B.36.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.36.25. (A.32.25.)	- Local Laws Officer - Level 2 - Compliance Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Officer - Level 3 - Waste Services - Supervisor	Power, as delegate of the chief executive administering the Act, to give a compliance notice.	Sections 248 and 249 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.26. (A.32.26.)	- Local Laws Officer - Level 2 - Compliance Officer - Level 3 - Technical Officer - Level 4 - Environmental Health Officer - Level 3 - Waste Services - Supervisor - Waste Services - Level 5 Officers Award - Supervisors	Power, as delegate of the chief executive administering the Act, to give a notice requiring the person to commission a waste audit and to provide a waste report on the audit.	Sections 253 Waste Reduction and Recycling Act 2011	7 May 2014	
B.36.27. (A.32.27.)	Manager, Governance and Legal Services	Power to bring a proceeding in a Magistrates Court for an order to remedy or restrain an offence against the Act. or a threatened or anticipated offence against the Act.	Sections 261 Waste Reduction and Recycling Act 2011	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

[Waste Reduction and Recycling Act 2011](#)

(B.36.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.36.23	Updated naming of role from 'Manager, Governance' to 'Manager, Governance and Legal Services'	17 November 2020	#9490846
B.36.27	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Regulation 2011 (B.37.)

Waste Reduction and Recycling Regulation 2011

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.37.01. (A.33.01.)	Waste Services - Level 5 Technical Officer (Officers Award)	Power to give the information required by sections 41Q(2) and 41Q(3) to the Chief Executive	Section 41Q Waste Reduction and Recycling Regulation 2011 (Linked to Queensland Government's In force legislation page)	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Waste Reduction and Recycling Regulation 2011
(B.37.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Act 2000

(B.38.)

Water Act 2000

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.01. (A.34.01.)	Manager, Water Project Services	Power, as a constructing authority or water service provider, to take water to operate public showers or toilets.	Section 20C(2) Water Act 2000 (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 23 June 2014	
B.38.01. (A.34.02.)	Manager, Water Project Services	Power, as a constructing authority, to take water to construct or maintain infrastructure if the taking of the water is for a purpose stated under a regulation.	Section 20C(3) Water Act 2000	7 May 2014 Amended 23 June 2014	
B.38.03. (A.34.03.)	General Manager, Water and Waste Services	Power, as a service provider directed to impose water restrictions under section 25D, to provide the Minister with a response stating the way it intends to ensure the restrictions are complied with.	Section 25C(d)(iii) Water Act 2000	7 May 2014	
B.38.04. (A.34.04.)	General Manager, Water and Waste Services	Power, as a service provider directed to achieve outcomes, to provide the Minister with a response stating: 1. its intended actions to achieve those outcomes; and 2. if the actions include restrictions; how It intends to ensure compliance with the restrictions.	Section 25C(d)(v) Water Act 2000	7 May 2014	
B.38.05. (A.34.05.)	General Manager, Water and Waste Services	Power, as a service provider and to the extent stated in a declaration or regulation, to recover, as a debt due, from Council's customers or other service providers: (a) contributions made by the State; and (b) costs in section 25O(1) <i>Water Act 2000</i> to the extent approved by the Minister; and (c) the rate of return.	Section 25O Water Act 2000	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Act 2000

(B.38.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.06. (A.34.06.)	General Manager, Water and Waste Services	Power, as a service provider, to apply to the Minister for compensation for loss or damage because of actions taken under Chapter 2, Part 2, Division 2A <i>Water Act 2000</i> .	Section 25R Water Act 2000	7 May 2014	
B.38.07. (A.34.07.)	General Manager, Water and Waste Services	Power, as a service provider who has made an application under section 25R, to provide the information the Minister requires to decide the application.	Section 25T Water Act 2000	7 May 2014	
B.38.08. (A.34.08.)	General Manager, Water and Waste Services	Power, as a service provider outside the SEQ region or a designated region, to apply for written approval to restrict the use of sub artesian water.	Section 25ZA Water Act 2000	7 May 2014	
B.38.09. (A.34.09.)	General Manager, Water and Waste Services	Power, as a service provider outside the SEQ region or a designated region, with the written approval of the chief executive, to impose a restriction on the use of sub artesian water.	Section 25ZE Water Act 2000	7 May 2014	
B.38.10. (A.34.10.)	General Manager, Water and Waste Services	Power, as owner of land a moratorium notice affects and completing works that will not be completed by the date stated in the moratorium notice, to seek an extension of time to complete the works.	Section 27 Water Act 2000	7 May 2014	
B.38.11. (A.34.11.)	General Manager, Water and Waste Services	Power, as a holder of an authority or entitlement to take or interfere with water, to provide information requested by the chief executive under section 36 of the <i>Water Act 2000</i> .	Section 36 Water Act 2000	7 May 2014	
B.38.12. (A.34.12.)	General Manager, Water and Waste Services	Power, as a service provider, to provide information requested by the chief executive under section 36 of the <i>Water Act 2000</i> .	Section 36A Water Act 2000	7 May 2014	
B.38.13. (A.34.13.)	Manager, Water Operations	Power to make submissions in response to a notice of the Minister's intention to prepare a draft water resource plan or further proposed draft water resource plan.	Section 40 and 40A Water Act 2000	7 May 2014	
B.38.14. (A.34.14.)	Manager, Water Operations	Power to make submissions in response to a notice of the Minister's draft water resource plan or further draft water resource plan.	Section 49 and 49A Water Act 2000	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Act 2000

(B.38.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.15. (A.34.15.)	Manager, Water Operations	Power to make submissions in response to a notice of the Minister's intention to prepare an amending water resource plan or new draft water resource plan.	Section 56 Water Act 2000	7 May 2014	
B.38.16. (A.34.16.)	Manager, Water Operations	Power to make submissions in response to a notice of the Minister's intention to prepare a draft water use plan.	Section 61 Water Act 2000	7 May 2014	
B.38.17. (A.34.17.)	Manager, Water Operations	Power to make submissions in response to a notice of the Minister's draft water use plan.	Section 64 Water Act 2000	7 May 2014	
B.38.18. (A.34.18.)	Manager, Water Operations	Power to make submissions in response to a notice of the Minister's intention to prepare an amending water use plan or new draft water use plan.	Section 69 Water Act 2000	7 May 2014	
B.38.19. (A.34.19.)	Manager, Water Operations	Power to make submissions in response to a notice of the chief executive's intention to prepare a draft resource operations plan.	Section 96 Water Act 2000	7 May 2014	
B.38.20. (A.34.20.)	Manager, Water Operations	Power, as the holder of an interim resource operations licence, a resource operations licence or other authorisation to operate water infrastructure, to provide proposed arrangements for the management of the water.	Section Water Act 2000	7 May 2014	
B.38.21. (A.34.21.)	Manager, Water Operations	Power to make submissions in response to a notice of the chief executive's draft resource operations plan.	Section 100 Water Act 2000	7 May 2014	
B.38.22. (A.34.22.)	Manager, Water Operations	Power, as existing water entitlement holder and in response to a notice for a draft resource operations plan that establishes water allocations, to give the chief executive notice of its wish to be recorded on the water allocations register as other than as tenant in common in equal shares.	Section 101(1)(a) Water Act 2000	7 May 2014	

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Water Act 2000

(B.38.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.23. (A.34.23.)	Manager, Water Operations	Power, as existing interest holder and in response to a notice for a draft resource operations plan that establishes water allocations, to give the chief executive notice of intention to take action to have the interest recorded on the water allocations register.	Section 101(1)(b) Water Act 2000	7 May 2014	
B.38.24. (A.34.24.)	General Manager, Water and Waste Services	Power, as existing interest holder who gives the chief executive a notice under section 101(1)(b) of the Water Act 2000 , to give the chief executive notice of the consent of the water allocation holder or other authority to take water.	Section 101(1)(c) Water Act 2000	7 May 2014	
B.38.25. (A.34.25.)	Manager, Water Operations	Power to make submissions in response to a notice of the chief executive's intention to amend a resource operations plan.	Section 105(4) Water Act 2000	7 May 2014	
B.38.26. (A.34.26.)	Manager, Water Operations	Power to make submissions in response to the chief executive's intention to amend a condition of a resource operations licence or a distribution operations licence.	Section 112 Water Act 2000	7 May 2014	
B.38.27. (A.34.27.)	General Manager, Water and Waste Services	Power, as the holder of a resource operations licence or distribution operations licence, to consent to amendments the chief executive wishes to make to the licence.	Section 113 Water Act 2000	7 May 2014	
B.38.28. (A.34.28.)	General Manager, Water and Waste Services	Power, as resource operations licence holder or distribution operations licence holder or interim resource operations licence holder, to apply to the chief executive to transfer all or part of a resource operations licence or distribution operations licence or interim resource operations licence.	Section 114 and 186 Water Act 2000	7 May 2014	
B.38.29. (A.34.29.)	General Manager, Water and Waste Services	Power, as the holder of a resource operations licence or distribution operations licence, to provide the chief executive any additional information about an application made under section 114 of the Water Act 2000 .	Section 115 Water Act 2000	7 May 2014	

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(B.38.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.30. (A.34.30.)	General Manager, Water and Waste Services	Power, as resource operations licence holder or a distribution operations licence, to apply to the chief executive to amalgamate two or more resource operations licences or distribution operations licences in the same water supply scheme.	Section 118A Water Act 2000	7 May 2014	
B.38.31. (A.34.31.)	General Manager, Water and Waste Services	Power, as the holder of a resource operations licence or distribution operations licence, to provide written consent for its licence to be amalgamated with another licence in the same water scheme.	Section 118A(2)(b) Water Act 2000	7 May 2014	
B.38.32. (A.34.32.)	General Manager, Water and Waste Services	Power to make submissions in response to a show cause notice issued by the chief executive in relation to the proposed cancellation of a resource operations licence or distribution operations licence.	Section 119A Water Act 2000	7 May 2014	
B.38.33. (A.34.33.)	General Manager, Water and Waste Services	Power, as resource operations licence holder or distribution operations licence holder or interim resource operations licence holder, to agree with the chief executive to cancel a resource operations licence or distribution operations licence or interim resource operations licence.	Section 119B and 186 Water Act 2000	7 May 2014	
B.38.34. (A.34.34.)	Manager, Water Operations	Power, as water allocation holder, to provide the chief executive with information required by the chief executive to correct the name of the entitlement holder.	Section 126 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.35. (A.34.35.)	General Manager, Water and Waste Services	Power, as water allocation holder, to apply to the chief executive to: (a) amalgamate 2 or more water allocations into a single water allocation; or (b) subdivide a water allocation into 2 or more water allocations.	Section 128A Water Act 2000	7 May 2014	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.36. (A.34.36.)	General Manager, Water and Waste Services	Power, as water allocation holder, to notify the chief executive of a proposal to transfer or lease a water allocation not managed under a resource operations licence.	Section 128B Water Act 2000	7 May 2014	
B.38.37. (A.34.37.)	General Manager, Water and Waste Services	Power, as water allocation holder, to apply to the chief executive to change the allocation in accordance with the change rules of a resource operations plan.	Section 129 and 129A Water Act 2000	7 May 2014	
B.38.38. (A.34.38.)	General Manager, Water and Waste Services	Power, as water allocation holder, to apply to the chief executive to change the allocation where the change is not mentioned in a resource operations plan.	Section 130 Water Act 2000	7 May 2014	
B.38.39. (A.34.39.)	Manager, Water Operations	Power, as water allocation holder who has made an application under sections 129A or 130 to provide the chief executive with the additional information requested.	Section 131 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.40. (A.34.40.)	General Manager, Water and Waste Services	Power to make submissions in response to a notice advising an application to change a water allocation under section 130 <i>Water Act 2000</i> .	Section 132 Water Act 2000	7 May 2014	
B.38.41. (A.34.41.)	General Manager, Water and Waste Services	Power, as water allocation holder or an interim water allocation licence holder, to make submissions in response to a show cause notice given where Council has been convicted of an offence against the <i>Water Act 2000</i> .	Section 138 and 196 Water Act 2000	7 May 2014	
B.38.42. (A.34.42.)	General Manager, Water and Waste Services	Power, as resource operations licence holder or distribution operations licence holder, to sell a water allocation in accordance with the supply contract or distribution arrangements.	Section 140 Water Act 2000	7 May 2014	
B.38.43. (A.34.43.)	General Manager, Water and Waste Services	Power, as water allocation holder or seasonal water assignment holder, to apply to the chief executive for a seasonal water assignment.	Section 142 Water Act 2000	7 May 2014	

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Water Act 2000

(B.38.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.44. (A.34.44.)	Manager, Water Operations	Power, as water allocation holder who has made an application under section 142 to provide the chief executive with the additional information requested.	Section 143 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.45. (A.34.45.)	General Manager, Water and Waste Services	Power, as water allocation holder, to enter into an arrangement for a seasonal water assignment in relation to the water allocation.	Section 146B Water Act 2000	7 May 2014	
B.38.46. (A.34.46.)	General Manager, Water and Waste Services	Power, as interim resource operations licence holder, to apply to amend the interim resource operations licence.	Section 179 Water Act 2000	7 May 2014	
B.38.47. (A.34.47.)	Manager, Water Operations	Power, as interim resource operations licence holder who has made an application under section 179, to provide any additional information requested by the chief executive.	Section 180 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.48. (A.34.48.)	General Manager, Water and Waste Services	Power to make submissions in response to a public notice by the chief executive to amend an interim resource operations licence.	Section 181 Water Act 2000	7 May 2014	
B.38.49. (A.34.49.)	General Manager, Water and Waste Services	Power, as interim resource operations licence holder to respond to a show cause notice issued by the chief executive about its intention to amend the interim resource licence.	Section 184 Water Act 2000	7 May 2014	
B.38.50. (A.34.50.)	General Manager, Water and Waste Services	Power to make submissions in response to a public notice by the chief executive to amend an interim resource operations licence.	Section Water Act 2000	7 May 2014	
B.38.51. (A.34.51.)	General Manager, Water and Waste Services	Power, as the holder of a interim resource operations licence, to apply to the chief executive to amend the water sharing rules in a water year or part of a water year.	Section 185A(1)(a)(ii) Water Act 2000	7 May 2014	
B.38.52. (A.34.52.)	General Manager, Water and Waste Services	Power, as interim resource operations licence holder or resource operations licence holder, to apply to transfer all or part of an interim water allocation not attached to land, to any of the listed entities.	Section 193 Water Act 2000	7 May 2014	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.53. (A.34.53.)	General Manager, Water and Waste Services	Power, as interim water allocation holder, to transfer to other land, all or part of the authority to take water under the allocation.	Section 195 Water Act 2000	7 May 2014	
B.38.54. (A.34.54.)	General Manager, Water and Waste Services	Power, as interim water allocation holder, to surrender the allocation.	Section 197 Water Act 2000	7 May 2014	
B.38.55. (A.34.55.)	General Manager, Water and Waste Services	Power, as interim water allocation holder that attaches to land, part of which has been disposed of, to apply or consent to the other land holder/s application, to have one or more interim water allocations to replace the jointly held interim water allocation licence.	Section 198(3) Water Act 2000	7 May 2014	
B.38.56. (A.34.56.)	General Manager, Water and Waste Services	Power, as interim water allocation holder that attaches to land, part of which has been disposed of, to make a written submission to the chief executive in response to a notice to replace the allocation.	Section 198(7) Water Act 2000	7 May 2014	
B.38.57. (A.34.57.)	General Manager, Water and Waste Services	Power, as interim water allocation holder, to enter into an arrangement for a seasonal water assignment in relation to the allocation.	Section 200(1) Water Act 2000	7 May 2014	
B.38.58. (A.34.58.)	General Manager, Water and Waste Services	Power, as interim resource operations licence holder or resource operations licence holder, to consent to an arrangement under section 200(1) Water Act 2000 .	Section 200(3) Water Act 2000	7 May 2014	
B.38.59. (A.34.59.)	General Manager, Water and Waste Services	Power, as owner of land or owner of contiguous parcels of land, to apply for a water licence to take water and use water on the land or interfere with the flow of water on under or adjoining the land.	Section 206(1) Water Act 2000	7 May 2014	
B.38.60. (A.34.60.)	General Manager, Water and Waste Services	Power, as owner of intervening land, to grant the applicant for a water licence a registrable lease or easement over Council's land to enable them to take the water.	Section 206(3) Water Act 2000	7 May 2014	
B.38.61. (A.34.61.)	General Manager, Water and Waste Services	Power, as a listed entity, to apply for a water licence to take water or interfere with the flow of water.	Section 206(4) Water Act 2000	7 May 2014	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.62. (A.34.62.)	General Manager, Water and Waste Services	Power, as an applicant for a water licence under section 206 or an applicant for the transmission of a water licence under section 212A to provide any additional information requested by the chief executive.	Section 207 and 212A(5) Water Act 2000	7 May 2014	
B.38.63. (A.34.63.)	General Manager, Water and Waste Services	Power to make submissions in relation to another entity's application for a water licence under section 206 of the <i>Water Act 2000</i> .	Section 208(4) Water Act 2000	7 May 2014	
B.38.64. (A.34.64.)	General Manager, Water and Waste Services	Power, as relevant entity for a recycled water scheme or entity nominated by such a relevant entity, to apply for a transmission water licence for taking water from a receiving water source.	Section 212A Water Act 2000	7 May 2014	
B.38.65. (A.34.65.)	General Manager, Water and Waste Services	Power, as water licence holder, to apply to amend a water licence.	Section 216 Water Act 2000	7 May 2014	
B.38.66. (A.34.66.)	General Manager, Water and Waste Services	Power to make written submissions in relation to another entity's application to amend a water licence.	Section 216A(3) Water Act 2000	7 May 2014	
B.38.67. (A.34.67.)	General Manager, Water and Waste Services	Power, as water licence holder or a water permit holder, to make submissions in response to a show cause notice issued by the chief executive in relation to a proposed amendment to the water licence or cancellation of the water permit.	Section 218 and 244 Water Act 2000	7 May 2014	
B.38.68. (A.34.68.)	Manager, Water Operations	Power, as water licence holder, to apply for renewal of a water licence.	Section 220 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.69. (A.34.69.)	General Manager, Water and Waste Services	Power, as water licence holder or the owner of land to which a water licence was attached, to apply for reinstatement of an expired water licence.	Section 221 Water Act 2000	7 May 2014	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.70. (A.34.70.)	General Manager, Water and Waste Services	Power, as water licence holder or the constructing authority acquiring land under the Acquisition of Land Act 1967 to which an interim water allocation or water licence is attached, to apply to transfer a water licence or the interim water allocation or water licence.	Section 222, 198A and 229B Water Act 2000	7 May 2014	
B.38.71. (A.34.71.)	General Manager, Water and Waste Services	Power, as water licence holder, to apply to amalgamate 2 or more water licences.	Section 224 Water Act 2000	7 May 2014	
B.38.72. (A.34.72.)	General Manager, Water and Waste Services	Power, as water licence holder, to apply to divide a water licence into 2 or more water licences.	Section 225 Water Act 2000	7 May 2014	
B.38.73. (A.34.73.)	General Manager, Water and Waste Services	Power, as water licence holder, to surrender a water licence.	Section 226 Water Act 2000	7 May 2014	
B.38.74. (A.34.74.)	General Manager, Water and Waste Services	Power, as the new owner of land to which a water licence attaches, to give the chief executive notice that the previous licensee has ceased to be the licensee.	Section 228(5) Water Act 2000	7 May 2014	
B.38.75. (A.34.75.)	General Manager, Water and Waste Services	Power, as owner of land to which a jointly held water licence attaches, to apply for 1 or more licences to replace the jointly held licence.	Section 229(3) Water Act 2000	7 May 2014	
B.38.76. (A.34.76.)	General Manager, Water and Waste Services	Power, as owner of land to which a jointly held water licence attaches and to whom a notice has been given under section 229(7) of the <i>Water Act</i> , to make a submission about the chief executive's proposal to amend, subdivide or cancel the licence.	Section 229(3) Water Act 2000	7 May 2014	
B.38.77. (A.34.77.)	General Manager, Water and Waste Services	Power, as water licence holder or seasonal water assignment notice holder, to apply for a seasonal water assignment.	Section 231 Water Act 2000	7 May 2014	
B.38.78. (A.34.78.)	Manager, Water Operations	Power, as an applicant under section 231, to provide any additional information requested by the chief executive.	Section 232 Water Act 2000	7 May 2014 Amended 7 July 2021	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.79. (A.34.79.)	General Manager, Water and Waste Services	Power to apply for a water permit for taking water for an activity with a reasonably foreseeable conclusion date.	Section 237 Water Act 2000	7 May 2014	
B.38.80. (A.34.80.)	Manager, Water Operations	Power as an applicant for a water permit under section 237 to provide the chief executive with any additional information requested.	Section 238 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.81. (A.34.81.)	General Manager, Water and Waste Services	Power, as water permit holder or the holder of a seasonal water assignment notice, to surrender the water permit.	Section 243, 146 and 236 Water Act 2000	7 May 2014	
B.38.82. (A.34.82.)	Manager, Water Operations	Power, as water licence holder or water permit holder, to apply for a replacement licence or permit where the licence or permit has been lost or destroyed.	Section 245 Water Act 2000	7 May 2014 Amended 7 July 2021	
B.38.83. (A.34.83.)	Manager, Water Project Services	Power to apply to the chief executive for a permit to: (a) excavate in a watercourse, lake or spring; (b) place fill in a watercourse, lake or spring.	Section 266 Water Act 2000	7 May 2014 Amended 23 June 2014	
B.38.84. (A.34.84.)	Manager, Water Project Services	Power, as the registered owner of the land containing the watercourse or part of the lake or spring or adjoining the watercourse, lake or spring to which an application under section 266 relates, to provide written consent to the proposed activity.	Section 266(2A) Water Act 2000	7 May 2014 Amended 23 June 2014	
B.38.85. (A.34.85.)	Manager, Water Project Services	Power, as an applicant under section 266 to provide any additional information requested by the chief executive.	Section 267 Water Act 2000	7 May 2014	
B.38.86. (A.34.86.)	General Manager, Water and Waste Services	Power, as permit holder under section 266 of the <i>Water Act 2000</i> , to respond to a show cause notice issued by the chief executive as to why the conditions of the permit should not be amended, or the permit should not be cancelled.	Section 270 Water Act 2000	7 May 2014	
B.38.87. (A.34.87.)	General Manager, Water and Waste Services	Power, as operations licensee, to apply to amend an operations licence.	Section 333 Water Act 2000	7 May 2014	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.88. (A.34.88.)	General Manager, Water and Waste Services	Power, as operations licensee, to make submissions in response to a notice issued by the chief executive regarding proposed the proposed amendment to a licence.	Section 334(3) Water Act 2000	7 May 2014	
B.38.89. (A.34.89.)	General Manager, Water and Waste Services	Power, as operations licensee, to apply to transfer the operations licence.	Section 337 Water Act 2000	7 May 2014	
B.38.90. (A.34.90.)	General Manager, Water and Waste Services	Power, as operations licensee, to surrender an operations licence.	Section 338 Water Act 2000	7 May 2014	
B.38.91. (A.34.91.)	General Manager, Water and Waste Services	Power to make written submissions in response to a notice published pursuant to section 345 of the <i>Water Act 2000</i>	Section 345 Water Act 2000	7 May 2014	
B.38.92. (A.34.92.)	General Manager, Water and Waste Services	Power, as a bulk water party, to amend a bulk water supply agreement	Section 360H Water Act 2000	7 May 2014	
B.38.93. (A.34.93.)	General Manager, Water and Waste Services	Power, as a bulk water party to an amended bulk water supply agreement, to respond to Minister's notice under section 360I	Section 360I Water Act 2000	7 May 2014	
B.38.94. (A.34.94.)	General Manager, Water and Waste Services	Power, as a code regulated entity to make submissions to the Minister about the making or amending of the bulk water code	Section 360U Water Act 2000	7 May 2014	
B.38.95. (A.34.96.)	General Manager, Water and Waste Services	Power, as party to the dispute or who attended the conference or ADR under section 425 of the <i>Water Act 2000</i> , to apply to the Land Court to decide the matter the subject of the election notice issued under section 425 of the <i>Water Act 2000</i> .	Section 434(3) Water Act 2000	7 May 2014	
B.38.96. (A.34.97.)	General Manager, Water and Waste Services	Power to make a submission in response to the chief executive's notice to establish a water authority.	Section 552 Water Act 2000	7 May 2014	
B.38.97. (A.34.98.)	General Manager, Water and Waste Services	Power to make a submission in regarding a proposed amalgamation or dissolution of water authorities.	Section 693(3) Water Act 2000	7 May 2014	

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[Water Act 2000](#)

(B.38.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.38.98. (A.34.99.)	General Manager, Water and Waste Services	Power, as interested person who has been given an information notice or compliance notice by the chief executive, to apply for an internal review of the original decision to give the notice.	Section 862 Water Act 2000	7 May 2014	
B.38.99. (A.34.100.)	General Manager, Water and Waste Services	Power, as interested person who applied for an internal review under section 862 of the <i>Water Act 2000</i> , to appeal against, or apply for a review of, the review decision.	Section 877 Water Act 2000	7 May 2014	

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[Water Act 2000](#)

(B.38.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
New - B.38.01., B.38.02. and B.38.84.	Inserted - Sections 20C(2), 20C(3) and 266(2A) - Power delegated from Council to Chief Executive Officer at the Ordinary Meeting - 20 May 2014 - Renumbered	23 June 2014	5994414v1 (Ctrl + Click to follow link)
Formally B.38.81 now B.38.83.	Amend by deleting - (a) destroy vegetation in a water course, lake or spring;	23 June 2014	5994414v1 (Ctrl + Click to follow link)
B.38.34, B.38.39, B.38.44, B.38.47, B.38.68, B.38.78, B.38.80, B.38.82	Updated delegate position to Manager, Water Operations	7 July 2021	9957621

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Fluoridation Act 2008

(B.39.)

Water Fluoridation Act 2008

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.39.01. (A.35.01.)	General Manager, Water and Waste Services	Power to give the chief executive notice stating the Council has made a fluoridation decision and to publish that notice.	Section 13(2) Water Fluoridation Act 2008 (Linked to Queensland Government's In force legislation page)	7 May 2014	
B.39.02. (A.35.02.)	General Manager, Water and Waste Services	Power to give the chief executive a fluoridation notice and to publish that notice.	Section 13(3) Water Fluoridation Act 2008	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Fluoridation Act 2008
(B.39.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

Water Supply (Safety and Reliability) Act 2008

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.01. (A.36.01.)	Manager, Water Operations	Power, as local government that owns infrastructure for supplying water or sewerage services, to apply for registration as a service provider.	Section 20 <i>Water Supply (Safety and Reliability) Act 2008</i> (Linked to Queensland Government's In force legislation page)	7 May 2014 Amended 7 July 2021	
B.40.02. (A.36.02.)	Manager, Water Operations	Power, as service provider, to apply to change the service provider details of registration as a service provider.	Section 23 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Amended 7 July 2021	
B.40.03. (A.36.03.)	Manager, Water Operations	Power, as service provider, to provide to the regulator a notice of intention to stop operating as a service provider.	Section 26 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Amended 7 July 2021	
B.40.04. (A.36.04.)	Manager, Water Operations	Power, as service provider, to apply to the regulator to cancel the registration as a service provider if not supplying, and does not intend to start supplying, the service for which the provider is registered.	Section 28 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Amended 7 July 2021	
B.40.05. (A.36.05.)	Manager, Water Infrastructure Services	Power, as service provider, to give a person a notice requiring them to provide a reason why Council should not disconnect their unauthorised connection.	Section 33(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.06. (A.36.06.)	Manager, Water Infrastructure Services	Power, as service provider, to recover from a person, as a debt, Council's costs in disconnecting the unauthorised connection, and the value of any service used by the person through the connection.	Section 33(4) and (5) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.07. (A.36.07.)	Manager, Water Infrastructure Services	Power, as service provider, to give a person a notice requiring them to rectify equipment or remove vegetation or other things.	Section 34(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	

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Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.08. (A.36.08.)	Manager, Water Infrastructure Services	Power, as service provider, to recover from a person, Council's costs in doing the work required to be done in a notice issued under section 34(2) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 34(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.09. (A.36.09.)	Co-ordinator, Water and Sewerage Maintenance	Power, as service provider, to install or approve the installation of a meter on infrastructure supplying water to premises.	Section 35 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.10. (A.36.10.)	Co-ordinator, Water and Sewerage Maintenance	Power, as service provider, to give a person an entry notice.	Section 36(2)(b) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.11. (A.36.11.)	Manager, Water Infrastructure Services	Power, as service provider, to recover from a person as a debt, the amount of the loss or reasonable cost of repairing damage to Council's infrastructure caused by the person.	Section 40(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.12. (A.36.12.)	General Manager, Water and Waste Services	Power, as water service provider, to restrict: (a) the volume of water taken or supplied to a customer; (b) the hours when water may be used on premises for stated purposes; or (c) the way water may be used on premises.	Section 41(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.13. (A.36.13.)	Co-ordinator, Water and Sewerage Maintenance	Power, as a water service provider, to shut off water supply to premises for the time reasonably necessary to perform work on the infrastructure.	Section 44 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.14. (A.36.14.)	Co-ordinator, Water and Sewerage Maintenance	Power, as service provider, to shut off water supply without notice if there is: (a) a serious risk to public health; (b) likelihood of serious injury to persons or damage to property; or (c) another emergency.	Section 44(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.15. (A.36.15.)	- Manager, Environmental Health Services - Manager, People and Organisational Development	Power, as service provider, to appoint an authorised person.	Section 45 <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014	Environmental Health Services only
B.40.16. (A.36.16.)	Manager, Water Operations	Power, as service provider, to give a customer, or type of customer, a written notice to prepare a plan and to give it to Council within a reasonable period.	Section 52(3) <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014 Amended 7 July 2021	
B.40.17. (A.36.17.)	Manager, Water Operations	Power, as service provider, to require the customer to give additional information about the plan within a reasonable period, for deciding whether or not to approve a water efficiency management plan.	Section 54(1) <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014 Amended 7 July 2021	
B.40.18. (A.36.18.)	Manager, Water Operations	Power, as service provider, to approve, with or without conditions, or refuse to approve a water efficiency management plan.	Section 54(2) <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014 Amended 7 July 2021	
B.40.19. (A.36.19.)	Manager, Water Operations	Power, as service provider, where the water efficiency management plan is not approved, to extend the 20 business day period within which the customer must amend the plan to address the reasons for the decision and give the revised plan to Council under section 54(4) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 54(5) <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014 Amended 7 July 2021	
B.40.20. (A.36.20.)	Manager, Water Operations	Power, as service provider, to recover from the customer, as a debt, an application fee for the approval of a water efficiency management plan.	Section 54(7) <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014 Amended 7 July 2021	
B.40.21. (A.36.21.)	Manager, Water Operations	Power, as service provider, to give the customer a written notice requiring the customer to amend or prepare a new water efficiency management plan.	Section 58(2) <u><i>Water Supply (Safety and Reliability) Act 2008</i></u>	7 May 2014 Amended 7 July 2021	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.22. (A.36.22.)	Manager, Water Operations	Power, as service provider, to approve a request by the customer to amend or prepare a new water efficiency management plan	Section 59(2) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Amended 7 July 2021	
B.40.23. (A.36.23.)	Manager, Water Operations	Power, as service provider, to may give the customer a notice requiring the customer to comply with the plan within the reasonable period stated in the notice.	Section 60(2) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Amended 7 July 2021	
B.40.24. (A.36.24.)	Manager, Water Infrastructure Services	Power, as service provider, to submit a strategic asset management plan to the regulator for approval.	Section 73 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.25. (A.36.25.)	Manager, Water Infrastructure Services	Power, as service provider, to submit a revised or new strategic asset management plan to the regulator for approval.	Section 75(5) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.26. (A.36.26.)	Manager, Water Infrastructure Services	Power, as service provider, to change the strategic asset management plan after it is approved, with the agreement of the regulator.	Section 76(1) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.27. (A.36.27.)	Manager, Water Infrastructure Services	Power, as water service provider that supplies more than just drainage services, to submit a system leakage management plan to the regulator for approval.	Section 82 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.28. (A.36.28.)	Manager, Water Infrastructure Services	Power, as water service provider that supplies more than just drainage services, to apply to the regulator for an exemption from providing a system leakage management plan.	Section 83 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.29. (A.36.29.)	Manager, Water Infrastructure Services	Power, as water service provider that supplies more than just drainage services, to provide information requested by the regulator.	Section 89 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.30. (A.36.30.)	Manager, Water Infrastructure Services	Power, as water service provider that supplies more than just drainage services, to amend the system leakage management plan after approval, with the regulator's agreement.	Section 90 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.31. (A.36.31.)	Manager, Water Operations	Power, as drinking water service provider, to submit a drinking water quality management plan to the regulator for approval.	Section 95(1) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.32. (A.36.32.)	Manager, Water Operations	Power, as drinking water service provider, to provide additional information requested by the regulator about the drinking water quality management plan.	Section 96 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.33. (A.36.33)	Manager, Water Operations	Power, as drinking water service provider, to submit a proposed amended drinking water quality management plan to the regulator for approval.	Section 100 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.34. (A.36.34.)	Manager, Water Operations	Power, as drinking water service provider, to make submissions in response to a show cause notice issued by the regulator regarding proposed amendments to the drinking water quality management plan.	Section 101 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.35. (A.36.35.)	Principal Engineer, Water and Wastewater Operations	Power, as drinking water service provider, to provide notice of noncompliance with water quality criteria to the regulator.	Section 102 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.36. (A.36.36.)	Principal Engineer, Water and Wastewater Operations	Power, as drinking water service provider, to provide notice of a prescribed incident to the regulator.	Section 102A <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.37. (A.36.37.)	Manager, Water Operations	Power, as drinking water service provider that obtains water for the drinking water service from a water storage or other infrastructure not part of a water service for which there is a drinking water quality management plan, to give notice to the owner of the water storage or other infrastructure asking for information reasonably required about the quality of the water.	Section 103 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	

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Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.38. (A.36.38.)	• Manager, Water Operations	Power, as a service provider, to submit a revised drinking water quality management plan to the regulator following review of such plan.	Section 107 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Amended 16 December 2014	
B.40.39. (A.36.39.)	• Manager, Water Operations • Manager, Water Infrastructure Services • Manager, Strategy and Co-ordination (Water and Waste)	Power, as service provider, to submit a revised strategic asset management plan, system leakage management plan or drinking water quality management plan to the regulator following review of such plans.	Section 107 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.40. (A.36.40.)	• Manager, Water Operations • Manager, Water Infrastructure Services	Power, as service provider, to submit regular audit reports to the regulator.	Section 108 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Amended 7 July 2021	
B.40.41. (A.36.41.)	General Manager, Water and Waste Services	Authority to sign on behalf of the service provider a Statutory Declaration to accompany a regular audit report.	Section 109 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.42. (A.36.42.)	Manager, Strategy and Co-ordination (Water and Waste)	Power, as drinking water service provider, to submit a drought management plan to the regulator for approval.	Section 125 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.43. (A.36.43.)	Manager, Strategy and Co-ordination (Water and Waste)	Power, as a service provider that supplies more than just drainage services, to change the drought management plan after it is registered.	Section 129 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.44. (A.36.44.)	Manager, Strategy and Co-ordination (Water and Waste)	Power, as water service provider, to consult with the regulator concerning water security and the implementation of adequate measures to ensure the efficient use of water by Council's customers.	Section 133(1AA)(b) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.45. (A.36.45.)	Manager, Strategy and Co-ordination (Water and Waste)	Power, as water service provider, to apply for an internal review of the decision made by the regulator under section 134(4).	Section 133(4) and schedule 3 definition for "information notice" (a)(iv) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.46. (A.36.46.)	Manager, Strategy and Co-ordination (Water and Waste)	Power, as water service provider, to change an outdoor water use conservation plan after it is approved, with the regulator's agreement.	Section 135(1) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Revoked 16 December 2014	
B.40.47. (A.36.47.)	Manager, Water Infrastructure Services	Power, as service provider providing a retail water service, to fix a meter and/or seal to a private fire fighting system.	Section 144(2) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.48. (A.36.48.)	Manager, Water Infrastructure Services	Power, as service provider, to recover from a customer the reasonable costs of complying with its obligations under section 164 of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 165 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.49. (A.36.49.)	Manager, Water Infrastructure Services	Power, as service provider, to impose conditions on the installation of water storage tanks and pumps, where the customer wants to connect to Council's water supply services.	Section 166(3) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.50. (A.36.50.)	Manager, Water Infrastructure Services	Power, as service provider, to issue a notice to the owner of premises in Council's service area, requiring the owner to carry out works for connecting the premises to a registered service.	Section 168 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.51. (A.36.51.)	- Local Laws Officer - Level 2 - Animal Management Officer - Level 5 State Award	Power, as service provider, to issue a notice to an owner or occupier, requiring them to stop contravening a restriction or pay the rate of charge.	Section 169(1) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	

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Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.52. (A.36.52.)	General Manager, Water and Waste Services	Power, as service provider, to reduce the water supply to premises to the minimum level necessary for health and sanitation purposes, where the circumstances described in section 169(1) of the <i>Water Supply (Safety and Reliability) Act 2008</i> apply.	Section 169(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.53. (A.36.53.)	- Manager, Water Operations - Co-ordinator, Trade Waste Services	Power, as sewerage service provider, to give a person a trade waste approval to discharge trade waste into Council's sewerage infrastructure.	Section 180 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	All Categories Category 1 to 4
B.40.54. (A.36.54.)	- Manager, Water Operations - Co-ordinator, Trade Waste Services	Power, as sewerage service provider, to give a trade waste approval on conditions.	Section 181 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	All Categories Category 1 to 4
B.40.55. (A.36.55.)	Manager, Water Operations	Power, as sewerage service provider, to suspend or cancel a trade waste approval subject to section 183.	Section 182 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.56. (A.36.56.)	Co-ordinator, Trade Waste Services	Power, as sewerage service provider, to immediately suspend or cancel a trade waste approval if urgent action is necessary in the interests of public health or safety, to prevent environmental harm, or to prevent damage to the sewerage system.	Section 184 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.57. (A.36.57.)	Manager, Water Infrastructure Services	Power, as service provider, to give or refuse written consent for a person to connect or disconnect from Council's infrastructure.	Section 191 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.58. (A.36.58.)	Manager, Water Infrastructure Services	Power, as service provider, to give or refuse written consent for a person to interfere with Council's infrastructure.	Section 192(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	

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Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.59. (A.36.59.)	Manager, Water Infrastructure Services	Power, as a service provider, to give or refuse written consent for a person to: (a) build over; (b) interfere with access to; (c) increase or reduce the cover over; or (d) change the surface of land in a way causing ponding of water over an access chamber for; Council's infrastructure.	Section 192(2) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.60. (A.36.60.)	- Manager, Water Operations - Co-ordinator, Trade Waste Services	Power, as service provider, to give or refuse written consent for a person to discharge water from an ornamental pond, swimming pool or filtration system of a swimming pool into Council's infrastructure.	Section 193(3) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	All Categories Category 1 to 4
B.40.61. (A.36.61.)	- Manager, Water Operations - Manager, Water Infrastructure Services	Power, as service provider, to give or refuse written consent for a person to take water from Council's infrastructure.	Section 195 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014 Amended 7 July 2021	
B.40.62. (A.36.63.)	Manager, Water Operations	Power, as the relevant entity of a recycled water scheme, to respond to the regulator's request for additional information or to verify any information by statutory declaration.	Section 203 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.63. (A.36.64.)	Manager, Water Operations	Power, as a recycled water provider for a single-entity recycled water scheme, to give the regulator notice of Council's stoppage or proposed stoppage of production or supply of recycled water.	Section 208(2) <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	
B.40.64. (A.36.65.)	Manager, Water Operations	Power, as the relevant entity for recycled water scheme, to amend the recycled water management plan with the regulator's agreement.	Section 209 <u>Water Supply (Safety and Reliability) Act 2008</u>	7 May 2014	

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Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.65. (A.36.66.)	Manager, Water Operations	Power, as a recycled water provider for a single-entity recycled water scheme, to make a submission in response to the regulator's show cause notice issued under section 210(2) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 210(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.66. (A.36.67.)	Manager, Water Operations	Power, as the relevant entity or declared entity for a recycled water scheme, to make submissions in response to the regulator's show cause notice issued under section 213(2)(a) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 213(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.67. (A.36.68.)	Manager, Water Operations	Power, as the relevant entity for a recycled water management plan that has been suspended under Chapter 3 Part 2 of the <i>Water Supply (Safety and Reliability) Act 2008</i> , to apply to the regulator for approval to resume supply of recycled water under the scheme.	Section 215(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Amended 7 July 2021	
B.40.68. (A.36.69.)	General Manager, Water and Waste Services	Power, as the relevant entity for the recycled water scheme, to provide information or to verify information by statutory declaration as required by the regulator under section 230(6) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 230(6) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.69. (A.36.70.)	Manager, Water Operations	Power, as recycled water provider, to apply to the regulator for an exemption for having an approved recycled water management plan for the scheme.	Section 250 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Revoked 16 December 2014	
B.40.70. (A.36.71.)	General Manager, Water and Waste Services	Power, as recycled water provider, to provide information or information verified by statutory declaration as required by the regulator under section 251(1) of the <i>Water Supply (Safety and Reliability) Act 2008</i>.	Section 251 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Revoked 16 December 2014	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.40.71. (A.36.72.)	Manager, Water Operations	Power, as recycled water service provider for a single-entity recycled water scheme, to respond to the regulator's show cause notice about a proposed spot audit.	Section 262(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.72. (A.36.73.)	Manager, Water Operations	Power, as recycled water provider for a single-entity recycled water scheme, to make submissions regarding the regulator's intention to make a declaration that the recycled water scheme is a critical recycled water scheme.	Section 303 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.73. (A.36.74.)	Manager, Water Operations	Power, as the relevant entity for a critical recycled water scheme, to ask the regulator to review the making of the declaration that the scheme is a critical recycled water scheme, after one year since the declaration was made.	Section 306 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014	
B.40.74. (A.36.75.)	Manager, Water Operations	Power, as water service provider, to make guidelines for persons about preparing a water efficiency management plan.	Section 573 <i>Water Supply (Safety and Reliability) Act 2008</i>	7 May 2014 Amended 7 July 2021	

Update History

Delegation Number	Amended / Inserted / Deleted	Date Approved by Chief Executive Officer	DM Reference
B.40.38	Rewording of delegated Power following amendment to Section 107 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.24	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.25	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.26	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.27	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Water Supply (Safety and Reliability) Act 2008 (B.40.)

Delegation Number	Amended / Inserted / Deleted	Date Approved by Chief Executive Officer	DM Reference
B.40.28	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.29	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.30	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.39	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.42	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.43	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.44	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.45	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.46	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.69	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.70	Delegation Revoked following amendments to Water Supply (Safety and Reliability) Act 2008	Ordinary Meeting of Council - 16 December 2014 - Cl. 10.0	6213346v1
B.40.01, B.40.02, B.40.03, B.40.04, B.40.16, B.40.17, B.40.18, B.40.19, B.40.20, B.40.21, B.40.22, B.40.23, B.40.40, B.40.61, B.40.67, B.40.74	Updated delegate position to Manager, Water Operations	7 July 2021	9957621

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Acquisition of Land Act 1967 (B.41.)

Acquisition of Land Act 1967

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.41.01. (A.37.02.)	- General Manager, Infrastructure Services Group - General Manager, Water and Waste Services Group	Power to hear objections and consider the grounds of objection to the taking of land	Section 8 Acquisition of Land Act 1967 (Linked)	18 June 2014	Nil

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

Economic Development Act 2012

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.01. (A.38.02.)	- Principal Planner, Priority Infrastructure Plans, Strategic Planning and Economic Development - Co-ordinator, Infrastructure Charges, Strategic Planning and Economic Development	Functions and powers of the MEDQ to collect infrastructure contributions pursuant to the Toowoomba Railway Parklands Priority Development Area development approvals.	Section 10(1)(g) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	The MEDQ may retain all or part of the received amount of infrastructure contributions.
B.42.02. (A.38.03.)	Principal Planner, Priority Infrastructure Plans, Strategic Planning and Economic Development	Functions of MEDQ for facilitating economic development and development for community purposes including coordinating the provision of, or providing, infrastructure and other services for the Toowoomba Railway Parklands Priority Development Area.	Section 13(2)(b) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	
B.42.03. (A.38.03.)	Senior Planner, Development Services	Functions of MEDQ for facilitating economic development and development for community purposes including: (a) Coordinating the provision of, or providing infrastructure and other services for the Toowoomba Railway Parklands Priority Development Area; and (b) Deciding Toowoomba Railway Parklands Priority Development Area applications under the <i>Economic Development Act 2012</i>.	Section 13(2)(d) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 Amended 18 July 2017 REVOKED 18 February 2020	

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Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.04. (A.38.04.)	Principal Planner, Land Use and Community, Strategic Planning and Economic Development	Functions and powers of the MEDQ to: (a) prepare a proposed development scheme for the Toowoomba Railway Parklands Priority Development Area; and (b) consult with any person or entity it considers will be likely to be affected by a development scheme for the Toowoomba Railway Parklands Priority Development Area, prior to preparing the proposed scheme.	Section 58(1) and 58(2)(b)(ii) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	The functions and powers of the MEDQ under Section 58(2)(b)(i) of the <i>Economic Development Act 2012</i> to make reasonable endeavours to consult, in the way it considers appropriate, with a government entity or government owned corporation that will be likely to be affected by a development scheme for the Toowoomba Railway Parklands Priority Development Area, are not delegated to the Chief Executive Officer. MEDQ will undertake this in consultation with the Chief Executive Officer.

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Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
				25 March 2015 REVOKED 18 February 2020	The Chief Executive Officer must: (a) provide the draft Toowoomba Railway Parklands Priority Development Scheme to the MEDQ for comment at least 20 business days prior to public notification under section 59 of the <i>Economic Development Act 2012</i>; and (b) include any changes required by the MEDQ to the draft Toowoomba Railway Parklands Priority Development Area Development Scheme and give MEDQ a revised copy of the draft development scheme prior to public notification under section 59 of the <i>Economic Development Act 2012</i>.
B.42.05. (A.38.05.)	Principal Planner, Land Use and Community, Strategic Planning and Economic Development	Functions and powers of the MEDQ to publish a notice in the gazette and in a newspaper circulating in the Toowoomba Regional Council area regarding the proposed development scheme for the Toowoomba Railway Parklands Priority Development Area.	Section 59(1)(b) and (1)(c) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.06. (A.38.07.)	Principal Planner, Land Use and Community, Strategic Planning and Economic Development	Functions and powers of the MEDQ to prepare a report that: (a) summarises the submissions considered; (b) contains information about the merits of the submissions and the extent to which the proposed development scheme for the Toowoomba Railway Parklands Priority Development Area was amended to reflect the submissions; and (c) contains details about any changes to the proposed development scheme published under section 59 of the <i>Economic Development Act 2012</i> .	Section 63(1)(b) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	Delegation exists except to the extent a proposed development scheme for the Toowoomba Railway Parklands Priority Development Area requires re-compliance with Section 59(1)(a) of the <i>Economic Development Act 2012</i> .
B.42.07. (A.38.08.)	Principal Planner, Land Use and Community, Strategic Planning and Economic Development	Functions and powers of the MEDQ to: (a) publish at least once in a newspaper circulating in the Toowoomba Regional Council area a notice stating that the development scheme has been approved and that it may be inspected on the website of Economic Development Queensland; and (b) give each person who made a submission notice that the scheme has been approved and that MEDQ's report about the development scheme can be inspected on the website of Economic Development Queensland.	Section 65(b) and (c) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	
B.42.08. (A.38.09.)	Principal Planner, Land Use and Community, Strategic Planning and Economic Development	Functions and powers of the MEDQ to publish in a newspaper circulating in the Toowoomba Regional Council area, notice of an amendment to a development scheme for the Toowoomba Railway Parklands Priority Development Area.	Section 69(b) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.09. (A.38.10.)	Senior Planner, Development Services	Functions and powers of the MEDQ to: (a) receive a Toowoomba Railway Parklands Priority Development Area development application under Section 82(1)(a) of the <i>Economic Development Act 2012</i> ; (b) accept a Toowoomba Railway Parklands Priority Development Area development application under Section 82(2)(b) of the <i>Economic Development Act 2012</i> ; and (c) accept a Toowoomba Railway Parklands Priority Development Area development application after considering any noncompliance under Section 82(2)(b) of the <i>Economic Development Act 2012</i> .	Section 82 Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	Excluding power to decide a fee for a Toowoomba Railway Parklands Priority Development Area development application under Section 82(1)(c) of the <i>Economic Development Act 2012</i> .
A.42.10. (A.38.11.)	Senior Planner, Development Services	Functions and powers of the MEDQ to issue an information request to an applicant in relation to a development application within the Toowoomba Railway Parklands Priority Development Area.	Section 83(1) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.11. (A.38.12.)	Senior Planner, Development Services	Functions and powers of the MEDQ to refuse a development application within the Toowoomba Railway Parklands Priority Development Area if an applicant does not comply with an information request within the stated period.	Section 83(3) and (4) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	Refusal of a development application may only be given if the applicant has been given at least 10 business days notice of the intention to refuse the development application.
B.42.12. (A.38.13.)	Senior Planner, Development Services	Functions and powers of the MEDQ in giving notice of a development application within the Toowoomba Railway Parklands Priority Development Area.	Section 84(1)(b), (2)(c) and (6) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.13. (A.38.14.)	Senior Planner, Development Services	Functions and powers of the MEDQ to decide a development application within the Toowoomba Railway Parklands Priority Development Area.	Section 85(1), (2) and (3) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.14. (A.38.15.)	Senior Planner, Development Services	Functions and powers of the MEDQ to: (a) decide to grant all of the Toowoomba Railway Parklands Priority Development Area development approval applied for, with or without conditions; and (b) decide to grant part of the Toowoomba Railway Parklands Priority Development Area development approval applied for, with or without conditions.	Section 85(4)(a) and (4)(b) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.15. (A.38.16.)	Senior Planner, Development Services	Functions and powers of the MEDQ to decide to refuse to grant a Toowoomba Railway Parklands Priority Development Area development approval.	Section 85(4)(c) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.16. (A.38.17.)	Senior Planner, Development Services	Functions and powers of the MEDQ to decide to grant a preliminary approval for a Toowoomba Railway Parklands Priority Development Area development application for a development approval.	Section 85(5)(a) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.17. (A.38.18.)	Senior Planner, Development Services	Powers of the MEDQ to determine whether the relevant development would be consistent or inconsistent with the instruments identified in section 86.	Section 86 Economic Development Act 2012	25 March 2015 Amended 17 March 2016 Amended 18 July 2017 REVOKED 18 February 2020	
B.42.18. (A.38.19.)	Senior Planner, Development Services	Functions and powers of the MEDQ in making a decision on a Toowoomba Railway Parklands Priority Development Area development application and in giving a decision notice.	Section 87(1) and (2) and 89(1) and (4) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	The Chief Executive Officer must comply with the process for identifying and considering State interests which is contained in http://www.dsdlp.qld.gov.au/resources/guideline/pda.practice-note-14-state-interests.pdf. The Chief Executive Officer must comply with any direction given by MEDQ in relation to the State interest.
B.42.19. (A.38.20.)	Senior Planner, Development Services	Functions and powers of the MEDQ regarding the changing of a Toowoomba Railway Parklands Priority Development Area development application.	Section 92 Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.20. (A.38.21.)	Senior Planner, Development Services	Functions and powers of the MEDQ regarding the withdrawal of a Toowoomba Railway Parklands Priority Development Area development application.	Section 93 <i>Economic Development Act 2012</i>	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.21. (A.38.22.)	Senior Planner, Development Services	Functions and powers of the MEDQ regarding the cancellation of a Toowoomba Railway Parklands Priority Development Area development application and the refund of application fees.	Section 98(1) and (3) <i>Economic Development Act 2012</i>	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.22. (A.38.23.)	Senior Planner, Development Services	Functions and powers of the MEDQ regarding an application to change a Toowoomba Railway Parklands Priority Development Area development approval.	Section 99(1) and (2) <i>Economic Development Act 2012</i>	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.23. (A.38.24.)	Senior Planner, Development Services	Functions and powers of the MEDQ regarding an application to extend the currency period of a Toowoomba Railway Parklands Priority Development Area development approval.	Section 101(1) and (3)(c) <i>Economic Development Act 2012</i>	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.24. (A.38.25.)	Senior Planner, Development Services	Functions and powers of the MEDQ to decide an application to extend the currency period of a Toowoomba Railway Parklands Priority Development Area development approval.	Section 102(2), (3) and (4) <i>Economic Development Act 2012</i>	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.25. (A.38.26.)	General Manager, Planning and Development Group	Functions and powers of the MEDQ regarding plans of subdivision within the Toowoomba Railway Parklands Priority Development Area.	Section 104 Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	
B.42.26. (A.38.27.)	Chief Legal Counsel	Functions and powers of the MEDQ regarding proceedings and related matters within the Toowoomba Railway Parklands Priority Development Area.	Section 105(1), 113(2) and (3), 114(1) and 166(3) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	
B.42.27. (A.38.28.)	Principal Planner, Development Services	Functions and powers of the MEDQ to consult with public sector entities prior to entering into an infrastructure agreement.	Section 122(2) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
B.42.28. (A.38.29.)	• Principal Engineer, Infrastructure Services (Permanent Closure) • Principal Business Support, Infrastructure Services (Temporary Closure)	Functions and powers of the MEDQ regarding roads and road closures within the Toowoomba Railway Parklands Priority Development Area.	Section 124(1), (2), (3) and (5) Economic Development Act 2012	25 March 2015 REVOKED 18 February 2020	The delegation does not exist where the road is a State-controlled road under the <i>Transport Infrastructure Act 1994</i>.
B.42.29. (A.38.30.)	Principal Planner, Development Services	Functions and powers of the MEDQ regarding the keeping of a register and access to registers.	Section 172(1), (2), and (3), and 173(1) Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	

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B.42.30. (A.38.31.)	Principal Planner, Development Services	Functions and powers of the MEDQ to approve forms for use under the Economic Development Act 2012.	Section 175 Economic Development Act 2012	25 March 2015 Amended 17 March 2016 REVOKED 18 February 2020	
Legal Capacity					
B.42.31. (A.38.34.)	- Principal Infrastructure and Environment, Strategic Planning and Economic Development - Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	MEDQ's power to do anything necessary or convenient to be done in the performance of its functions, or exercise of its powers, under the Act or another Act.	Section 10(1)(g) Economic Development Act 2012	4 March 2020	Nil
Functions					
B.42.32. (A.38.36.)	Principal Infrastructure and Environment, Strategic Planning and Economic	MEDQ's function to facilitate economic development and development for community purposes, including coordinating the provision of, or providing, infrastructure and other services.	Section 13(2)(b) Economic Development Act 2012	4 March 2020	

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.33. (A.38.37.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's function to facilitate economic development and development for community purposes, including planning for, and developing and managing land in or for, priority development areas.	Section 13(2)(c) Economic Development Act 2012	4 March 2020	
B.42.34. (A.38.38.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's function to facilitate economic development and development for community purposes, including deciding PDA development applications under the Act.	Section 13(2)(d) Economic Development Act 2012	4 March 2020	
Amendment of Development schemes					

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.35. (A.38.40.)	Principal Planner, Land Use and Community, Strategic Planning and Economic Development	MEDQ's function to, as soon as practicable after an amendment of a Development scheme takes effect, publish a notice at least once in a newspaper circulating in the area of the relevant local government stating that the Development scheme has been amended and the amended Development scheme is published on the Department website.	Section 69 Economic Development Act 2012	4 March 2020	The Principal Planner, Land Use and Community, Strategic Planning and Economic Development must: (a) ensure that the newspaper notice also states that the amended Development scheme is published on the Toowoomba Regional Council's website; and (b) publish the amended Development scheme on the Toowoomba Regional Council's website. Note: the amended Development scheme will also be published on the Department website.
PDA exemption certificates					

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.36. (A.38.41.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's power to give a PDA exemption certificate for the carrying out of stated PDA assessable development, excluding deciding the fee for a PDA exemption certificate.	Section 71A Economic Development Act 2012	4 March 2020	<u>State interests</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must: (a) consult with EDQ prior to issuing a PDA exemption certificate; (b) comply with any practice note or guideline published, or guidance given, by EDQ with respect to the consideration of State interests; and (c) comply with any further directions from MEDQ. <u>Refusal</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must:

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
					(a) if the Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services is considering not giving a PDA exemption certificate, notify EDQ in writing before any final decision is made; and (b) comply with any further directions from MEDQ.
B.42.37. (A.38.42.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's function, if it gives a PDA exemption certificate for the carrying out of PDA assessable development, to give the owner of the land the subject of the PDA exemption certificate a copy of the certificate.	Section 71B(2) Economic Development Act 2012	4 March 2020	The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must publish a notice stating the information set out in s 71B(3) of the Act on the Toowoomba Regional Council's website. Note: the notice will also be published on the Department website.
PDA development applications					

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B.42.38. (A.38.43.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's functions and powers in respect of PDA development applications, excluding: • deciding the fee under s 82 (1)(c); • to impose a PDA development condition that relates to the payment of charges for infrastructure under s 88 (b); • electing to be a party to an appeal against a PDA development condition under s 90(6).	Chapter 3, Part 4, Division 3 (but not sections 82 (1)(c), 88(b), and 90(6)) Economic Development Act 2012	4 March 2020	<u>General conditions</u> 1. Officer may only exercise delegated authority in respect to application types for which the officer is responsible. 2. Council to be informed of determinations made in relation to Material Change of Use applications requiring public notice. Where: • at least four Councillors seek, by signed notice addressed to the Chief Executive Officer, to have a development matter 'called-in' for determination by Council; and • the notice of the 'call-in' is given prior to a decision being made under this delegation, the matter cannot be determined under this delegation and must be referred to Council.
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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
					<u>Notice of application</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must advise the applicant that the notice under s 84(4)(a)(ii) of the Act must state that the application may also be inspected on the Toowoomba Regional Council's website. <u>Refusal</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must:

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
					(a) if the Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services is considering refusing a PDA development application, or considering approving only part of the PDA development approval applied for, notify EDQ in writing before any final refusal decision is made; and (b) comply with any further directions from MEDQ. <u>State interests</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must also:

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
					(a) consult in accordance with the process described in any practice note or guideline published by EDQ, or have regard to any guidance given by EDQ, with respect to identifying and considering State interests; and (b) comply with any further directions from MEDQ.

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.39. (A.38.43.)	• Senior Infrastructure Planner, Development Engineering and Plumbing Services • Senior Planner, Development Services	MEDQ's functions and powers in respect of PDA development applications to impose a PDA development condition that relates to the payment of charges for infrastructure.	Section 88(b) Economic Development Act 2012	4 March 2020 Amended 10 May 2021	<u>PDA development condition relating to infrastructure</u> In deciding a PDA development condition that relates to the payment of charges for infrastructure (see s 88(b) of the Act), the Infrastructure Charges Officer, Development Engineering and Plumbing Services and Senior Planner, Development Services must have regard to the charges fixed by MEDQ under s 10 of the Act, including the charges identified in the Infrastructure Funding Framework.

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.40. (A.38.43.)	- Principal Planner, Development Services - Manager, Governance and Legal Services	MEDQ's functions and powers to elect to become a party to an appeal against a PDA development condition.	Section 90(6) Economic Development Act 2012	4 March 2020	<u>Appeal against PDA development conditions</u> In respect of MEDQ's power under s 90(6) of the Act to lodge a notice of election to become a party to a Planning and Environment Court appeal against MEDQ's decision to impose a PDA development condition (delegated to the Delegate as part of Chapter 3, Part 4, Division 3 of the Act), the Principal Planner, Development Services and Manager, Governance and Legal Services must: (a) consult with EDQ before joining the proceeding and comply with any further directions from MEDQ; and (b) join the proceeding in its own name as the delegate of MEDQ.

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.41. (A.38.44.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's power to cancel a PDA development approval, if the owner of the relevant land consents in writing to the cancellation and the relevant development has not substantially commenced.	Section 98(1) Economic Development Act 2012	4 March 2020	Nil

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.42. (A.38.45.)	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	MEDQ's power to receive and decide an application to amend a PDA development approval if MEDQ is satisfied the change would not result in the relevant development being substantially different, excluding: - deciding the fee under s 99; and - imposing a PDA development condition that relates to the payment of charges for infrastructure under s 88(b) and s 99(3).	Sections 99(1), 99(2), 99(3) Economic Development Act 2012	4 March 2020	<u>Refusal</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must: (a) if the Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services is considering refusing an application to amend a PDA development approval, or considering approving only part of the amended PDA development approval applied for, notify EDQ in writing before any final refusal decision is made; and (b) comply with any further directions from MEDQ.

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
					<u>State interests</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must also: (a) consult in accordance with the process described in any practice note or guideline published by EDQ, or have regard to any guidance given by EDQ, with respect to identifying and considering State interests; and (b) comply with any further directions from MEDQ.

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NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.43. (A.38.45.)	• Senior Infrastructure Planner, Development Engineering and Plumbing Services • Senior Planner, Development Services	MEDQ's functions and powers in respect of PDA development applications to impose a PDA development condition that relates to the payment of charges for infrastructure.	Section 99(3) Economic Development Act 2012	4 March 2020 Amended 10 May 2021	<u>PDA development condition relating to infrastructure</u> In deciding a PDA development condition that relates to the payment of charges for infrastructure (see s 88(b) of the Act as applied by s 99(3) of the Act), the Infrastructure Charges Officer, Development Engineering and Plumbing Services and Senior Planner, Development Services must have regard to the charges fixed by MEDQ under s 10 of the Act, including the charges identified in the Infrastructure Funding Framework.
B.42.44. (A.38.46.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's power to require the applicant to give public notice of an application to amend a PDA development approval.	Sections 99(4), 84(1)(c) Economic Development Act 2012	4 March 2020	Nil

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Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.45. (A.38.47.)	- General Manager, Planning and Development Group - Executive Manager Development Engineering and Plumbing	MEDQ's power to receive a plan for reconfiguration of a lot for approval before the currency period ends.	Section 100(2)(b) Economic Development Act 2012	4 March 2020 Amended 11 February 2021	Nil
B.42.46. (A.38.48.)	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	MEDQ's power to receive an application to extend the currency period of a PDA development approval from a person having an interest in the relevant land.	Section 101(1) Economic Development Act 2012	4 March 2020	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.47. (A.38.50.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's function to decide an application for extension after consulting with each nominated assessing authority under the PDA development approval.	Section 102(2), (3) Economic Development Act 2012	4 March 2020	<u>Refusal</u> The Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must: (a) if the Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services is considering refusing an application for an extension, notify EDQ in writing before any final refusal decision is made; and (b) comply with any further directions from MEDQ.
B.42.48. (A.38.51.)	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	MEDQ's function to give notice of the decision under s 102(3) of the Act to the applicant and each nominated assessing authority under the PDA development approval.	Section 102(4) Economic Development Act 2012	4 March 2020	Nil
Plans of subdivision					

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.49. (A.38.52.)	- General Manager, Planning and Development Group - Executive Manager, Development Engineering and Infrastructure - Manager, Development Services	MEDQ's power to approve a plan of subdivision in accordance with the process prescribed by regulation for approving plans of subdivision.	Section 104(1), (2) Economic Development Act 2012	4 March 2020	Nil
Enforcement and declaratory proceedings and related matters					
B.42.50. (A.38.53.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's power to give a person it reasonably believes has committed or is committing a PDA development offence, a show cause notice under s 167 of the Planning Act.	Section 104A Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) notify EDQ prior to issuing the show cause notice; and (b) comply with any further directions from MEDQ.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.51. (A.38.54.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's power to give a person it reasonably believes has committed or is committing a PDA development offence an enforcement notice under s 168 of the Planning Act.	Section 104A Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) notify EDQ prior to issuing the enforcement notice; and (b) comply with any further directions from MEDQ.
B.42.52. (A.38.55.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's function to consult with a private certifier engaged in relation to development about the giving of an enforcement notice under s 169 of the Planning Act.	Section 104A Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) notify EDQ prior to consulting with the private certifier; and (b) comply with any further directions from MEDQ.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.53. (A.38.56.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's function, if it withdraws a show cause notice or enforcement notice, to give of the notice of withdrawal under s 170(4) of the Planning Act.	Section 104A Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) notify EDQ prior to withdrawing a show cause notice or enforcement notice; and (b) comply with any further directions from MEDQ.
B.42.54. (A.38.58.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's power to start a proceeding in the Planning and Environment Court for: - an enforcement order to remedy or restrain the commission of a PDA development offence; or - if MEDQ has started a proceeding under s 105(1) of the Act for an enforcement order and the court has not decided the proceeding, an order under s 106 (interim enforcement order) of the Act.	Sections 105(1)(a), 105(1)(b) Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) consult with EDQ before starting the proceeding and comply with any further directions from MEDQ; and (b) start the proceeding in its own name as the delegate of MEDQ.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.55. (A.38.59.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's power to apply to the Planning and Environment Court to cancel or change an enforcement order.	Section 109(3) Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) consult with EDQ before making the application and comply with any further directions from MEDQ; and (b) make application in its own name as the delegate of MEDQ.
B.42.56. (A.38.60.)	Manager, Governance and Legal Services	MEDQ's power to apply to the Magistrates Court for an order against a defendant convicted of a PDA development offence for the payment of expenses reasonably incurred by MEDQ in taking a sample or conducting an inspection, test, measurement or analysis during the investigation of the offence.	Section 112B(1)(b) Economic Development Act 2012	4 March 2020	The Manager, Governance and Legal Services must: (a) consult with EDQ before making the application and comply with any further directions from MEDQ; and (b) make application in its own name as the delegate of MEDQ.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.57. (A.38.61.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's power, where a person against whom an enforcement order or an order under s 111 of the Act has been made does not comply with the order within the period stated in the order, to take the action required under the order.	Section 113(2)(a) Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) notify EDQ prior to taking the action referred to in s 113(2)(a) of the Act; and (b) comply with any further directions from MEDQ.
B.42.58. (A.38.62.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	If action is taken under s 113(2)(a) of the Act, MEDQ's power to recover from a person who contravenes an enforcement order or an order under s 111 the reasonable costs of taking the action as a debt.	Section 113(2)(b) Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) notify EDQ prior to taking the steps referred to in s 113(2)(b) of the Act; and (b) comply with any further directions from MEDQ.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.59. (A.38.63.)	- Compliance Officer, Environmental and Regulatory Services - Building Compliance Officer, Environmental and Regulatory Services - Manager, Governance and Legal Services	MEDQ's power to bring a proceeding in the Planning and Environment Court for a declaration about: - a matter done, to be done or that should have been done for Chapter 3 of the Act or the repealed <i>Urban Land Development Authority Act 2007</i>; - the construction of Chapter 3 of the Act or the repealed <i>Urban Land Development Authority Act</i>; and - the lawfulness of land use or development relating to a priority development area.	Sections 114(1)(a), 114(1)(b), 114(1)(c) Economic Development Act 2012	4 March 2020	The Compliance Officer, Environmental and Regulatory Services, Building Compliance Officer, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) consult with EDQ before bringing any proceeding and comply with any further directions from MEDQ; and (b) bring the proceeding in its own name as the delegate of MEDQ.
Infrastructure agreements					
B.42.60. (A.38.64.)	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	MEDQ's function to, before entering into a proposed infrastructure agreement, consult about the terms of the agreement with the entities MEDQ considers will be superseding public sector entities for the infrastructure the subject of the agreement.	Section 122(2) Economic Development Act 2012	4 March 2020	Before entering into the infrastructure agreement, the Senior Planner, Development Services and Senior Engineer, Development Engineering and Plumbing Services must provide EDQ with written evidence of the consultation undertaken with the entities the Chief Executive Officer considers will be superseding public sector entities for the infrastructure.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
Investigation powers and enforcement of PDA development offences					
B.42.61. (A.38.65.)	• Manager, People and Organisational Development • Manager, Environmental and Regulatory Services	MEDQ's power, under s 182(1) of the Planning Act, to appoint an MEDQ agent, an MEDQ employee or another person prescribed by regulation as an inspector.	Section 122B Economic Development Act 2012	4 March 2020	Nil
B.42.62. (A.38.66.)	• Manager, People and Organisational Development • Manager, Environmental and Regulatory Services	MEDQ's function under s 184(1) of the Planning Act to issue identity cards to inspectors.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
B.42.63. (A.38.67.)	Manager, Environmental and Regulatory Services	MEDQ's function, under s 211(2) of the Planning Act, to return a thing seized by an inspector to its owner if MEDQ stops being satisfied there are reasonable grounds for keeping the thing.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
B.42.64. (A.38.68.)	Manager, Environmental and Regulatory Services	MEDQ's function, under ss 211(3) and (4) of the Planning Act, to accept and decide an application for the return of a thing seized by an inspector from the owner of the thing.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.65. (A.38.69.)	Manager, Environmental and Regulatory Services	MEDQ's power, under s 212(1) of the Planning Act, to decide that a thing seized by an inspector is forfeited to the State if an inspector: (a) after making reasonable inquiries, cannot find an owner; or (b) after making reasonable efforts, can not return it to an owner; or (c) reasonably believes it is necessary to keep the thing to prevent the thing being used to commit the offence for which the thing was seized.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
B.42.66. (A.38.70.)	Manager, Environmental and Regulatory Services	MEDQ's power under s 212(4) of the Planning Act to decide to forfeit a thing and its function, under that section, to give a decision notice about that decision to a person who owned the thing immediately before the thing was forfeited.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
B.42.67. (A.38.71.)	Manager, Environmental and Regulatory Services	MEDQ's power, under s 213(1)(b) of the Planning Act, to agree in writing with the owner of a thing to transfer the ownership of the thing to the State.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.68. (A.38.72.)	Manager, Environmental and Regulatory Services	MEDQ's power, under s 213(4) of the Planning Act, to return the proceeds of a thing sold by MEDQ to the owner of the thing, after deducting the costs of the sale.	Section 122B Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
Roads and road closures					
B.42.69. (A.38.73.)	- Principal Engineer, Infrastructure Services (Permanent Closure) - Principal Business Support, Infrastructure Services (Temporary Closure)	MEDQ's power to perform functions or exercise powers for a road that MEDQ considers necessary or desirable to perform its other functions in relation to a priority development area, or PDA-associated development for a priority development area.	Section 124(1) Economic Development Act 2012	4 March 2020	The power or function may be exercised with respect to local roads only, and not State-controlled roads.
B.42.70. (A.38.74.)	- Principal Engineer, Infrastructure Services (Permanent Closure) - Principal Business Support, Infrastructure Services (Temporary Closure)	MEDQ's power to permanently or temporarily close all or part of a road.	Section 124(2) Economic Development Act 2012	4 March 2020	The power may be exercised with respect to local roads only, and not State-controlled roads.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.71. (A.38.75.)	- Principal Engineer, Infrastructure Services (Permanent Closure) - Principal Business Support, Infrastructure Services (Temporary Closure)	MEDQ's function, before the closing of the road takes effect, to publish a notice MEDQ considers appropriate about the closure in a newspaper circulating in the relevant local government area.	Section 124(3) Economic Development Act 2012	4 March 2020	The function may be exercised with respect to local roads only, and not State-controlled roads.
B.42.72. (A.38.76.)	- Principal Engineer, Infrastructure Services (Permanent Closure) - Principal Business Support, Infrastructure Services (Temporary Closure)	MEDQ's power to do everything necessary to stop traffic using a road or part of a road closed under s 124.	Section 124(5) Economic Development Act 2012	4 March 2020	The power may be exercised with respect to local roads only, and not State-controlled roads.
B.42.73. (A.38.77.)	- Principal Engineer, Infrastructure Services (Permanent Closure) - Principal Business Support, Infrastructure Services (Temporary Closure)	MEDQ's function to, if MEDQ performs a function or exercises a power relating to a road or former road, give the relevant local government the information MEDQ has to allow the local government to comply with its obligations for its map and register of roads under s74 of the <i>Local Government Act</i> or, for the Brisbane City Council, s 81 of the <i>City of Brisbane Act</i> .	Section 126(2) Economic Development Act 2012	4 March 2020	Nil
Miscellaneous provisions					

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.74. (A.38.78.)	• Manager, Development Services • Manager, Regional Architecture and Heritage • Executive Manager, Development Engineering and Infrastructure • Manager, Environmental and Regulatory Services	MEDQ's power to: • refund all or part of a fee for an application under Chapter 3 of the Act; or • waive all or part of a required fee for an application under Chapter 3 of the Act.	Sections 129A(1)(a), 129A(1)(b) Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
B.42.75. (A.38.79.)	• Manager, Governance and Legal Services • Manager, Environmental and Regulatory Services	MEDQ's power to bring a proceeding for an offence against the Act.	Section 166 Economic Development Act 2012	4 March 2020 Amended 27 September 2022	The Manager, Environmental and Regulatory Services and Manager, Governance and Legal Services must: (a) consult with EDQ before bringing any proceedings and comply with any further directions from MEDQ; and (b) bring the proceeding in its own name as the delegate of MEDQ.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

B.42.76. (A.38.80.)	• Technical Officer, Environmental and Regulatory Services • Compliance Officer, Environmental and Regulatory Services • Manager, Governance and Legal Services	MEDQ's power to issue a certificate which is evidence: • of a decision, direction or notice under the Act or the repealed <i>Urban Land Development Authority Act</i>; • of a thing that must or may be included in a register kept under the Act; • that a stated document is another document kept under the Act; • that a stated document is a copy of, or an extract from or part of, a decision, direction or notice under the Act or the repealed <i>Urban Land Development Authority Act</i>, or a thing that must or may be included in a register kept under the Act; • that on a stated day a stated person was given a stated decision, direction or notice under the Act or the repealed <i>Urban Land Development Authority Act</i>, or a stated direction or requirement under the Act or the repealed <i>Urban Land Development Authority Act</i> was made of a stated person; • that on a stated day, or during a stated period, a PDA development approval was, or was not, in force.	Sections 168(a), 168(b), 168(c), 168(d), 168(e), 168(f) Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil
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REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.77. (A.38.81.)	- Coordinator Business Systems & Support, Development Services - Manager, Governance and Legal Services - Manager Strategic Planning and Economic Development	MEDQ's function to keep a register for each of the matters listed in s172 of the Act.	Section 172 Economic Development Act 2012	4 March 2020 Amended 11 February 2021	The Coordinator Business Systems & Support, Development Services and Manager, Governance and Legal Services must: (a) provide to EDQ the information necessary for MEDQ to meet the requirements of s 172(4) of the Act in the form required by MEDQ; and (b) publish the documents included in the registers on the Toowoomba Regional Council's website.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

NUMBER (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.42.78. (A.38.82.)	- Coordinator Business Systems & Support, Development Services - Manager, Governance and Legal Services - Manager Strategic Planning and Economic Development	MEDQ's function to: - keep each register open for inspection by the public during office hours on business days at the places MEDQ considers appropriate; - allow a person to search and take extracts from the register; and - give a person who asks for it a copy of all or part of a document or information held in the register, on payment of the fee decided by MEDQ and MEDQ's power to decide that fee.	Section 173 Economic Development Act 2012	4 March 2020 Amended 11 February 2021	Nil
B.42.79. (A.38.83.)	- Manager, Development Services - Coordinator Compliance Officer, Environmental and Regulatory Services - Executive Manager, Development Engineering and Infrastructure	MEDQ's power to approve forms for use under the Act.	Section 175 Economic Development Act 2012	4 March 2020 Amended 27 September 2022	Nil

Update History

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.42.01 - B.42.30	Inserted (new delegations)	25 March 2015	6332373v1
B.42.01	Add 'Co-ordinator, Infrastructure Charges, Strategic Planning and Economic Development' to Delegates	17 March 2016	6833236v1
B.42.03; B.42.09 - B.42.24; B.42.27; B.42.29; B.42.30	Change to Position Titles to reflect change of name to 'Development Services Branch'.	17 March 2016	6833236v1
B.42.03	Delete the words "including deciding Toowoomba Railway Parklands Priority Development Area applications under the <i>Economic Development Act 2012</i> " and replace with: "including: (a) Coordinating the provision of, or providing infrastructure and other services for the Toowoomba Railway Parklands Priority Development Area; and (b) Deciding Toowoomba Railway Parklands Priority Development Area applications under the <i>Economic Development Act 2012</i> ."	18 July 2017	7645546
B.42.17	Replace with "Powers of the MEDQ to determine whether the relevant development would be consistent or inconsistent with the instruments identified in section 86"	18 July 2017	7451137
B.42.01. - B.42.30.	Revoked due to amendments to the <i>Economic Development Act 2012</i> and new Instrument of Delegation and Direction from the Minister of Economic Development Queensland	4 March 2020	
B.42.31 - B.42.79	Inserted (new delegations) due to amendments to the <i>Economic Development Act 2012</i> and new Instrument of Delegation and Direction from the Minister of Economic Development Queensland	4 March 2020	
B.42.45,	Inserted position title Executive Manager Development Engineering and Plumbing	11 February 2021	9635247
B.42.77, B.42.78	Inserted position title Manager Strategic Planning and Economic Development.	11 February 2021	9635247
B.42.39, B.42.43	Updated Delegates	10 May 2021	10002128
B.42.40, B.42.50- B.42.59, B.42.75- B.42.78	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Economic Development Act 2012 (B.42.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.42.50 to B.42.55, B.42.57 to B.42.59, B.42.61 to B.42.68, B.42.74 to B.42.76, B.42.79	Position Title "Senior Development Compliance Officer, Regional Architecture and Heritage", "Principal Planner (Development Compliance), Regional Architecture and Heritage", "Coordinator Building Compliance, Regional Architecture and Heritage", "Manager, Regional Architecture and Heritage" deleted. Position Title "Compliance Officer, Environmental and Regulatory Services", "Building Compliance Officer, Environmental and Regulatory Services", "Manager, Environmental and Regulatory Services", "Technical Officer, Environmental and Regulatory Services", "Compliance Officer, Environmental and Regulatory Services" and "Coordinator Compliance Officer, Environmental and Regulatory Services" inserted.	27 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Biosecurity Act 2014 (B.43.)

Biosecurity Act 2014

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.01	General Manager, Environment and Community Services Group	Power to agree with the chief executive that the State and Council act in a coordinated way to respond to a biosecurity event in the local government's area associated with its area's invasive biosecurity matter.	Section 49 Biosecurity Act 2014	10 August 2016	
B.43.02 (A.39.11)	General Manager, Environment and Community Services Group	Power to pay the amount required by a notice issued by the Minister pursuant to this section.	Section 60(5) Biosecurity Act 2014	10 August 2016	Subject to Financial Delegation and procurement policy
B.43.03 (A.39.13)	Principal, Conservation and Pest Management	Power, as a building authority for a barrier fence, in the circumstance set out in subsection (1), to build and pay for a gate or grid in the fence.	Section 92(2) Biosecurity Act 2014	10 August 2016	Subject to Financial Delegation and procurement policy
B.43.04 (A.39.14)	Co-ordinator, Conservation and Pest Management	Power, as a building authority for a barrier fence, to undertake the activities set out in subsections (a) and (b).	Section 93 Biosecurity Act 2014	10 August 2016	
B.43.05 (A.39.17)	Principal, Conservation and Pest Management	Power, as a building authority for a barrier fence, to give a notice to a person requiring the person to restore the fence.	Section 96(2) Biosecurity Act 2014	10 August 2016	
B.43.06 (A.39.19)	Manager, People and Organisational Development	Power, as a building authority for a barrier fence part, to appoint a person employed or engaged by Council to exercise powers under the Act in relation to the barrier fence part.	Section 100 Biosecurity Act 2014	10 August 2016	
B.43.07 (A.39.20)	Supervisors – Conservation and Pest Management	Power, as a building authority for a barrier fence part, to give directions to a barrier fence employee.	Section 101(2) Biosecurity Act 2014	10 August 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Biosecurity Act 2014 (B.43.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.08 (A.39.25)	Strategic Property Officer	Power as a registrable biosecurity entity to apply for registration.	Sections 145 and 147 Biosecurity Act 2014	10 August 2016	
B.43.09 (A.39.26)	Strategic Property Officer	Power as a registrable biosecurity entity to apply for a registration exemption.	Section 146 Biosecurity Act 2014	10 August 2016	
B.43.10 (A.39.27)	Strategic Property Officer	Power to make written submissions in response to a notice from the chief executive.	Section 150(3)(b) Biosecurity Act 2014	10 August 2016	
B.43.11 (A.39.28)	Strategic Property Officer	Power, in the circumstances referred to in subsection (1) to apply for deregistration as a biosecurity entity.	Section 152 Biosecurity Act 2014	10 August 2016	
B.43.12 (A.39.29)	Strategic Property Officer	Power to comply with a requirement of the chief executive made under subsection (2) or (3).	Section 156(2) Biosecurity Act 2014	10 August 2016	
B.43.13 (A.39.30)	Strategic Property Officer	Power as a registered biosecurity entity, owner or occupier to give the chief executive a restricted place notice.	Section 160(2) Biosecurity Act 2014	10 August 2016	
B.43.14 (A.39.31)	Strategic Property Officer	Power to apply to the chief executive for the removal of the entry for a restricted place from the biosecurity register.	Section 164 Biosecurity Act 2014	10 August 2016	
B.43.15 (A.39.32)	Strategic Property Officer	Power to give the chief executive further information or a document about the application.	Section 165 Biosecurity Act 2014	10 August 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Biosecurity Act 2014 (B.43.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.16 (A.39.33)	Strategic Property Officer	Power as a biosecurity entity to give the chief executive a change notice.	Section 170(2) Biosecurity Act 2014	10 August 2016	
B.43.17 (A.39.34)	Co-ordinator, Conservation and Pest Management	Power to apply to the chief executive for a travel approval for the movement of a special designated animal.	Section 181 Biosecurity Act 2014	10 August 2016	
B.43.18 (A.39.35)	Co-ordinator, Conservation and Pest Management	Power, as a receiver of a special designated animal at a saleyard, to take the action referred to in subsections (a) and (b).	Section 187 Biosecurity Act 2014	10 August 2016	
B.43.19 (A.39.36)	Co-ordinator, Conservation and Pest Management	Power, as a receiver of a special designated animal at a restricted agricultural show, to take the action referred to in subsection (2).	Section 188 Biosecurity Act 2014	10 August 2016	
B.43.20 (A.39.37)	Co-ordinator, Conservation and Pest Management	Power, as a receiver of a special designated animal at a place, to take the action referred to in subsection (2).	Section 190 Biosecurity Act 2014	10 August 2016	
B.43.21 (A.39.38)	Co-ordinator, Conservation and Pest Management	Power, in the circumstances referred to in subsection (1), as a receiver of a special designated animal to advise an inspector of the circumstances in subsection (1).	Section 193(2) Biosecurity Act 2014	10 August 2016	
B.43.22 (A.39.39)	Co-ordinator, Conservation and Pest Management	Power, to comply with all reasonable directions the inspector gives.	Section 193(3) Biosecurity Act 2014	10 August 2016	
B.43.23 (A.39.40)	Co-ordinator, Conservation and Pest Management	Power, as a relevant person, to create a movement record for a designated animal.	Section 194(2) Biosecurity Act 2014	10 August 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Biosecurity Act 2014 (B.43.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.24 (A.39.41)	Co-ordinator, Conservation and Pest Management	Power, as a relevant person, to keep and produce a movement record for a designated animal in accordance with the requirements of this section.	Section 197 Biosecurity Act 2014	10 August 2016	
B.43.25 (A.39.42)	Co-ordinator, Conservation and Pest Management	Power, as person who receives a copy of a movement record, to keep and produce the copy of the movement record for in accordance with the requirements of this section.	Section 198(2) and (7) Biosecurity Act 2014	10 August 2016	
B.43.26 (A.39.43)	Co-ordinator, Conservation and Pest Management	Power, in the circumstances referred to in subsection (4) and as a person who accepts delivery of the animal at the end of the movement, to create, keep and produce a record complying with subsection (6).	Section 198(5) and (7) Biosecurity Act 2014	10 August 2016	
B.43.27 (A.39.44)	Principal, Conservation and Pest Management	Power to apply for a prohibited matter permit or a restricted matter permit and to take all steps required to bring the application to finalisation and obtain a decision on the application.	Sections 214 and 215 Biosecurity Act 2014	10 August 2016	
B.43.28 (A.39.45)	Principal, Conservation and Pest Management	Power to apply for the renewal of a prohibited matter permit or a restricted matter permit and to take all steps required to bring the application to finalisation and obtain a decision on the application.	Sections 225 and 226 Biosecurity Act 2014	10 August 2016	
B.43.29 (A.39.46)	Principal, Conservation and Pest Management	Power to comply with a direction of the chief executive issued pursuant to subsection (2).	Section 229 Biosecurity Act 2014	10 August 2016	
B.43.30 (A.39.47)	Principal, Conservation and Pest Management	Power to apply for the transfer of a prohibited matter permit or a restricted matter permit.	Section 230 Biosecurity Act 2014	10 August 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Biosecurity Act 2014 (B.43.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.31 (A.39.48)	Principal, Conservation and Pest Management	Power to consult with an interested entity about a proposed biosecurity program.	Section 235(3)(d) Biosecurity Act 2014	10 August 2016	
B.43.32 (A.39.49)	Principal, Conservation and Pest Management	Power to consult with the chief executive about a proposed biosecurity program.	Section 239(1) Biosecurity Act 2014	10 August 2016	
B.43.33 (A.39.50)	Principal, Conservation and Pest Management	Power to consult with the chief executive and an invasive animal board before authorising a biosecurity program.	Section 239(2) Biosecurity Act 2014	10 August 2016	
B.43.34	Co-ordinator, Conservation and Pest Management	Power to give notice of a biosecurity program before it starts.	Section 240 Biosecurity Act 2014	10 August 2016	
B.43.35 (A.39.51)	Customer Service Officers	Power to give make copies of a biosecurity program authorisation available for inspection and purchase at Council's public office.	Section 241 Biosecurity Act 2014	10 August 2016	
B.43.36	Manager, People and Organisational Development	Power to appoint an authorised person.	Section 246(2) Biosecurity Act 2014	10 August 2016	
B.43.37	Manager, People and Organisational Development	Power to appoint an authorised person.	Section 246(3) Biosecurity Act 2014	10 August 2016	
B.43.38	Manager, Parks and Recreation Branch	Power, as the administrator for relevant entity, to decide a seized thing is forfeited to the relevant entity.	Section 310(1) Biosecurity Act 2014	10 August 2016	
B.43.39	Manager, Parks and Recreation Branch	Power, as the administrator for relevant entity, to give an information notice to a person who owned the thing immediately before it was forfeited to the relevant entity.	Section 312 Biosecurity Act 2014	10 August 2016	

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Biosecurity Act 2014 (B.43.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.40	Manager, Parks and Recreation Branch	Power, as a relevant administrator, to deal with a thing forfeited to Council under section 315 or 316 (including returning the proceeds of sale to the former owner of the thing after deducting the costs of sale).	Section 317 Biosecurity Act 2014	10 August 2016	
B.43.41	Manager, People and Organisational Development	Power, as the administering executive, to issue an identity card to each designated officer.	Section 329 Biosecurity Act 2014	10 August 2016	
B.43.42	Manager, Parks and Recreation Branch	Power to sign a certificate stating a matter listed in subsection (1).	Section 355 Biosecurity Act 2014	10 August 2016	
B.43.43 (A.39.52)	Manager, Parks and Recreation Branch	Power to apply to the court for an order against the person convicted of an offence against the Act to pay the costs Council has incurred in taking a thing or doing something else during the investigation of the offence.	Section 358 Biosecurity Act 2014	10 August 2016	
B.43.44 (A.39.53)	Manager, Parks and Recreation Branch	Power, as a relevant body, to stay the original decision, fix conditions on the stay, fix the period of a stay and revoke a stay.	Section 364 Biosecurity Act 2014	10 August 2016	
B.43.45 (A.39.54)	Manager, Parks and Recreation Branch	Power, as the issuing authority, after receiving an internal review application to conduct an internal review and make a decision.	Section 365 Biosecurity Act 2014	10 August 2016	
B.43.46 (A.39.55)	Manager, Parks and Recreation Branch	Power, as the issuing authority, to give notice of an internal review decision.	Section 366 Biosecurity Act 2014	10 August 2016	
B.43.47 (A.39.56)	Manager, Parks and Recreation Branch	Power, as the issuing authority, to make a new decision following the receipt of directions from the court.	Section 372(1) Biosecurity Act 2014	10 August 2016	

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Biosecurity Act 2014 (B.43.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.43.48 (A.39.57)	Manager, Parks and Recreation Branch	Power, as the issuing authority, to give effect to a decision of the court to substitute the internal review decision with a new decision.	Section 372(2) Biosecurity Act 2014	10 August 2016	
B.43.49	General Manager, Environment and Community Services Group	Power to approve a biosecurity order referred to in subsection (1).	Section 378(2) Biosecurity Act 2014	10 August 2016	
B.43.50	Principal, Conservation and Pest Management	Power to keep a register of all biosecurity orders given by the authorised officer and to remove a biosecurity order from the register in the circumstances mentioned in subsection (3).	Section 379 Biosecurity Act 2014	10 August 2016	
B.43.51 (A.39.58)	Manager, Parks and Recreation Branch	Power, as the issuing authority for a biosecurity order, to give notice of the amount of the debt.	Section 380(2) Biosecurity Act 2014	10 August 2016	
B.43.52 (A.39.59)	Manager, Parks and Recreation Branch	Power to register a charge over the land for an unpaid amount and to release the charge once the unpaid amount has been paid.	Section 381 Biosecurity Act 2014	10 August 2016	
B.43.53	Manager, Parks and Recreation Branch	Power, as a third party, to appear at the hearing of an application for a cost recovery order.	Section 383 Biosecurity Act 2014	10 August 2016	

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Biosecurity Act 2014
(B.43.)

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.43.01 to B.43.53	New delegations	10 August 2016	DOCS-#7043119 DOCS-#7043121

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Queensland Heritage Act 1992 (B.44.)

Queensland Heritage Act 1992

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.44.01	Senior Planner, Development Services	Power, as local government, to be the decision maker for an Exemption Certificate for a local heritage place, pursuant to Section 71A(b) of the <i>Heritage Act 1992</i> .	Section 71A(b) of the Queensland Heritage Act 1992	18 July 2017	Nil

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.44.01	New delegation	18 July 2017	DM#7530759

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

Planning Act 2016

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.01 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to decide whether or not to agree to a superseded planning scheme request within the period prescribed by, or extended as required under, the regulation, pursuant to section 29(6) of the <i>Planning Act 2016</i> .	Section 29(6) Planning Act 2016	18 July 2017	Nil
B.45.02 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government to, within 5 business days after making a decision under section 29(6) of the <i>Planning Act 2016</i> , give a decision notice to the person who made the superseded planning scheme request, pursuant to section 29(7) of the <i>Planning Act 2016</i> .	Section 29(7) Planning Act 2016	18 July 2017	Nil
B.45.03 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government when the assessment manager, to assess a superseded planning scheme application as if the superseded planning scheme was in effect instead of the planning scheme and any related planning scheme policies, pursuant to section 29(11) of the <i>Planning Act 2016</i> .	Section 29(11) Planning Act 2016	18 July 2017	Nil
B.45.04 A.40.01 – A.40.58	• Principal Planner, Strategic Planning and Economic Development • Principal Planner, Development Services • Principal Development Engineer, Development Engineering and Plumbing Services	Power, as a local government, to facilitate the designation of premises for development of infrastructure, under Chapter 2 Part 5. For the avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in section 36, 37, 38, 39, 40, 41 and 42 of the <i>Planning Act 2016</i> .	Sections 36, 37, 38, 39, 40, 41 and 42 Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.05 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government acting as assessment manager, to give weight that the assessment manager considers is appropriate, in the circumstances, to the amendment or replacement of a statutory instrument or other document, where the statutory instrument or other document is amended or replaced before the assessment manager decides the application, pursuant to section 45(7) of the <i>Planning Act 2016</i> .	Section 45(7) Planning Act 2016	18 July 2017	Nil
B.45.06 A.40.01 – A.40.58	• Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services • Senior Planner, Development Services	Power, as a local government, to give an exemption certificate for development for which the local government would have been the assessment manager if the development, and no other development, were the subject of a development application, pursuant to section 46(2) of the <i>Planning Act 2016</i> , and otherwise in accordance with the procedural requirements (also covered by this delegation), contained in section 46 of the <i>Planning Act 2016</i> .	Section 46 Planning Act 2016	18 July 2017 Amended 11 February 2021 Amended 10 May 2021	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.07 A.40.01 – A.40.58	• Manager, Development Services • Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services	Power, as a local government, to: (1) keep a list of persons who are appropriately qualified to be an assessment manager in relation to particular types of prescribed code assessable development under section 48(3)(a) of the <i>Planning Act 2016</i> (pursuant to section 48(3)(b) of the <i>Planning Act 2016</i>); and (2) make or amend its code of conduct under the <i>Public Sector Ethics Act 1994</i> to apply the code of conduct, including provisions about conflicts of interest, to persons on the list (pursuant to section 48(3)(c) of the <i>Planning Act 2016</i>); and (3) enter into an agreement under and in accordance with section 48(3)(d) of the <i>Planning Act 2016</i>.	Section 48(3) Planning Act 2016	18 July 2017 Amended 10 May 2021	Manager, Development Services and Manager, Development Engineering and Plumbing Services to be responsible for the keeping of the list, but the creation or amendment of the list should be endorsed by either Council or the Chief Executive Officer
B.45.08 A.40.01 – A.40.58	• Manager, Development Services • Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services	Power, as a local government, to remove a person from the list pursuant to, and in accordance with section 48(5) of the <i>Planning Act 2016</i> .	Section 48(5) Planning Act 2016	18 July 2017 Amended 10 May 2021	Manager, Development Services and Manager, Development Engineering and Plumbing Services to be responsible for the keeping of the list, but the creation or amendment of the list should be endorsed by either Council or the Chief Executive Officer

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.09 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power to act as the "assessment manager" for all applications received by Council under Chapter 3 of the <i>Planning Act 2016</i> . For the avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of an assessment manager, as detailed in sections 51, 52, 53, 54, 59, 60, 61, 62, 63, 67, 71, 75 and 76 of the <i>Planning Act 2016</i>	Sections 51, 52, 54, 54, 59, 60, 61, 62, 63, 67, 71, 75 and 76 Planning Act 2016	18 July 2017 Amended 10 May 2021	1. Officer may only exercise delegated authority in respect to application types for which the officer is responsible. 2. Council to be informed of determinations made in relation to Material Change of Use applications requiring Impact Assessment. Where: • at least four Councillors seek, by signed notice addressed to the Chief Executive Officer, to have a development matter 'called-in' for determination by Council; and • the notice of the 'call-in' is given prior to a decision being made under this delegation, the matter cannot be determined under this delegation and must be referred to Council.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.10 A.40.01 – A.40.58	• Senior Planner, Development Services • Building Compliance Officer, Environmental and Regulatory Services • Senior Environmental Officer, Development Services • Environmental Health Officer – Level 3, Environmental Health Services • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power to act as a 'referral agency' for all development applications referred to Council under Chapter 3 Part 2 of the <i>Planning Act 2016</i> . For the avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of a referral agency as detailed in sections 53, 54, 55, 56, 57 and 58 of the <i>Planning Act 2016</i>	Sections 53, 54, 55, 56, 57 and 58 Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 11 February 2021 Amended 10 May 2021 Amended 27 September 2022	Nil
B.45.11 A.40.01 – A.40.58	Manager, Development Services	Power as a local government (not acting as a referral agency or an applicant) to make a submission about a development application, pursuant to section 53(6) of the <i>Planning Act 2016</i> .	Section 53(6) Planning Act 2016	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.12 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Senior Environmental Officer, Development Services	Power, as the 'assessment manager', to comply with, and give effect to, any applicable development assessment rules made pursuant to section 68 of the <i>Planning Act 2016</i> .	Section 68 Planning Act 2016	18 July 2017 Amended 11 February 2021	1. Officer may only exercise delegated authority in respect to application types for which the officer is responsible. 2. Council to be informed of determinations made in relation to Material Change of Use applications requiring Impact Assessment. Where: • at least four Councillors seek, by signed notice addressed to the Chief Executive Officer, to have a development matter 'called-in' for determination by Council; and • the notice of the 'call-in' is given prior to a decision being made under this delegation, the matter cannot be determined under this delegation and must be referred to Council.

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.13 A.40.01 – A.40.58	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power to act as the 'responsible entity' (i.e. either as a referral agency or the assessment manager) for all 'change applications' received by Council under Chapter 3, Division 2, Subdivisions 2 and 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of a 'responsible entity', as detailed in sections 79 and 80, 81, 82 and 83 of the <i>Planning Act 2016</i> .	Sections 79, 80, 81, 82, and 83 Planning Act 2016	18 July 2017	Nil
B.45.14 A.40.01 – A.40.58	- Principal Planner, Development Services - Principal Development Engineering, Development Engineering and Plumbing Services	Power to act as the 'affected entity' pursuant to section 80 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of an 'affected entity', as detailed in section 80 of the <i>Planning Act 2016</i> .	Section 80 Planning Act 2016	18 July 2017 Amended 11 February 2021 Amended 10 May 2021	Nil
B.45.15 A.40.01 – A.40.58	Senior Planner, Development Services	Power to act as either the 'original assessment manager' (pursuant to section 84(2)(a)) or the 'assessment manager' (pursuant to section 84(2)(b)), in receiving and processing cancellation applications, pursuant to section 84 of the <i>Planning Act 2016</i> .	Section 84 Planning Act 2016	18 July 2017 Amended 11 February 2021	Nil
B.45.16 A.40.01 – A.40.58	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power to act as the 'assessment manager' in the receiving, acceptance, non-acceptance, assessment and deciding of 'extension applications', pursuant to sections 86 and 87 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of an 'assessment manager', as detailed in sections 86 and 87 of the <i>Planning Act 2016</i> .	Sections 86 and 87 Planning Act 2016	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.17 A.40.01 – A.40.58	Principal Planner, Strategic Planning and Economic Development	Power, as local government, to note approvals/decisions to which section 89(2) of the <i>Planning Act 2016</i> is applicable, on the local government's planning scheme, and give notice of the notation, and the premises to which the note relates, to the chief executive, pursuant to section 89(2) of the <i>Planning Act 2016</i> .	Section 89(2) Planning Act 2016	18 July 2017	Nil
B.45.18 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a 'decision-maker', to comply with and implement directions made by the Minister. For the avoidance of doubt, the power delegated includes (without limitation) the powers as detailed in sections 94, 95, 96, 97, 98, 99 and 100 of the <i>Planning Act 2016</i> .	Sections 94, 95, 96, 97, 98, 99 and 100 Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil
B.45.19 A.40.01 – A.40.58	Manager, Development Services	Power, as a 'decision-maker', 'applicant' or 'submitter', to make representations during the representation period to the Minister pursuant to section 102 of the <i>Planning Act 2016</i> .	Section 102 Planning Act 2016	18 July 2017	Nil
B.45.20 A.40.01 – A.40.58	Manager, Development Services	Power as 'decision-maker' to give all reasonable help that the Minister requires to assess or decide the application, pursuant to section 105(3) of the <i>Planning Act 2016</i> .	Section 105(3) Planning Act 2016	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.21 A.40.01 – A.40.58	• Manager, Development Services • Manager, Regional Architecture and Heritage • Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services • Principal, Environmental and Regulatory Services	Power, as local government as an 'assessment manager', 'referral agency' or 'responsible entity' to either (a) refund all of part of a required fee; or (b) waive all or part of a required fee, in the circumstances prescribed by regulation, pursuant to section 109 of the <i>Planning Act 2016</i> .	Section 109 Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 10 May 2021 Amended 27 September 2022	Nil
B.45.22 A.40.01 – A.40.58	• Principal, Infrastructure & Environment • Principal Planner, Strategic Planning and Economic Development • Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power as local government, to upload and keep the resolution on the local government's website; and attach the resolution to each copy of the planning scheme that the local government gives to, or publishes for others, pursuant to section 118(1) of the <i>Planning Act 2016</i> .	Section 118(1) Planning Act 2016	18 July 2017	Nil
B.45.23 A.40.01 – A.40.58	• Senior Infrastructure Planner, Development Engineering and Plumbing Services • Senior Planner, Development Services	Power as local government, to give a notice (an infrastructure charges notice) to the applicant (and decision notice), in the circumstances described in section 119(1) of the <i>Planning Act 2016</i> , in the form described in section 119(3) of the <i>Planning Act 2016</i> and per sections 119(8) and 121 of the <i>Planning Act 2016</i> , pursuant to section 119(2) of the <i>Planning Act 2016</i> .	Section 119(2) Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil
B.45.24 A.40.01 – A.40.58	• Senior Infrastructure Planner, Development Engineering and Plumbing Services • Senior Planner, Development Services	Power as local government, to give an infrastructure charges notice to the applicant for a change application or extension application in the circumstances described in section 119(5) of the <i>Planning Act 2016</i> .	Sections 119(2) and 121 Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.25 A.40.01 – A.40.58	- Senior Infrastructure Planner, Development Engineering and Plumbing Services - Senior Planner, Development Services	Power, as a local government, to give an amended infrastructure charges notice to the applicant, if an approval is given for a change application or extension application related to a development approval for which an infrastructure charges notice has been given, pursuant to section 119(5) of the <i>Planning Act 2016</i> , and per section 119(8) of the <i>Planning Act 2016</i> .	Section 119(6) Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil
B.45.26 A.40.01 – A.40.58	- Senior Infrastructure Planner, Development Engineering and Plumbing Services - Senior Planner, Development Services	Power as a local government, to consider representations about infrastructure charges notices and take the relevant actions in accordance with section 125 of the <i>Planning Act 2016</i> generally.	Section 125 Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil
B.45.27 A.40.01 – A.40.58	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to impose necessary infrastructure conditions pursuant to section 127, and in accordance with section 128 of the <i>Planning Act 2016</i> . For the avoidance of doubt, this delegation extends to include application of section 129 of the <i>Planning Act 2016</i> to the extent applicable in each instance.	Sections 127, 128 and 129 Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil
B.45.28 A.40.01 – A.40.58	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services - Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as a local government, to impose extra payment conditions pursuant to section 130, and in accordance with section 131 of the <i>Planning Act 2016</i> . For the avoidance of doubt, this delegation extends to include application of sections 132, 133 and 134 of the <i>Planning Act 2016</i> , to the extent applicable in each instance.	Sections 130, 131, 132, 133 and 134 Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.29 A.40.01 – A.40.58	• Manager, Development Services • Executive Manager Development Engineering and Infrastructure, Development Engineering and Plumbing Services	Power, as local government, to refund the payer any part of payment the local government has not spent, or contracted to spend, on designing and constructing the infrastructure, in instances where section 135(1) of the <i>Planning Act 2016</i> are satisfied, pursuant to section 135(2) of the <i>Planning Act 2016</i> .	Section 135(2) Planning Act 2016	18 July 2017 Amended 11 February 2021 Amended 10 May 2021	Nil
B.45.30 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Infrastructure Planner, Development Engineering and Plumbing Services	Power, as local government, to amend an infrastructure charges notice where the circumstances of section 137(1)-(3) have been satisfied, pursuant to section 137(4) of the <i>Planning Act 2016</i> .	Section 137(4) Planning Act 2016	18 July 2017 Amended 10 May 2021	Nil
B.45.31 A.40.01 – A.40.58	• Senior Planner, Development Services • Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power, as local government, to consider and decide conversion applications in accordance with, and pursuant to, section 140 of the <i>Planning Act 2016</i> . For the avoidance of doubt, this delegation extends to all actions and obligations that arise as a consequence, as articulated in sections 141 and 142 of the <i>Planning Act 2016</i> .	Sections 140, 141 and 142 Planning Act 2016	18 July 2017 Amended 17 January 2019 Amended 10 May 2021	Financial limits when approving conversion applications: Manager - up to \$200,000 General Manager - up to \$750,000 Chief Executive Officer from \$750,000
B.45.32 A.40.01 – A.40.58	• Senior Planner, Development Services • Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to impose a development condition about non-trunk infrastructure pursuant to section 145 of the <i>Planning Act 2016</i> .	Section 145 Planning Act 2016	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.33 A.40.01 – A.40.58	- Principal Planner, Development Services - Level 4 Environmental and Regulatory Services Officer - Manager, Governance and Legal Services	Power, as an 'enforcement authority' to give a 'show cause notice' pursuant to and in accordance with section 167 of the <i>Planning Act 2016</i> . For the avoidance of doubt, this delegation extends to include the powers available in sections 167(4) and (5) of the <i>Planning Act 2016</i> .	Section 167 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 20 January 2022	Nil
B.45.34 A.40.01 – A.40.58	- Principal Planner, Development Services - Level 5 Supervisors Environmental and Regulatory Services Officer - Manager, Governance and Legal Services	Power, as an 'enforcement authority' to give an 'enforcement notice' pursuant to and in accordance with section 168 of the <i>Planning Act 2016</i> .	Section 168 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 20 January 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.35 A.40.01 – A.40.58	- Level 6 Environmental and Regulatory Services Officer - Manager, Governance and Legal Services	Power, as an 'enforcement authority' to consult about the giving of an enforcement notice, for any part of the development for which a private certifier is engaged, pursuant to section 169 of the <i>Planning Act 2016</i> .	Section 169 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 11 February 2021 Amended 20 January 2022	Nil
B.45.36 A.40.01 – A.40.58	- Compliance Officer, Environmental and Regulatory Services - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services	Power, as an 'enforcement authority', to give a copy of a show cause notice to the chief executive, pursuant to sections 170(3) and (4)(b) of the <i>Planning Act 2016</i> .	Sections 170(3) and 170(4)(b) Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 11 February 2021 Amended 20 January 2022 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.37 A.40.01 – A.40.58	• Manager, Environmental and Regulatory Services • Manager, Governance and Legal Services	Power, as an 'enforcement authority' to bring 'offence proceedings' in the Magistrates Court, for an offence against the <i>Planning Act 2016</i> .	Section 174 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 11 February 2021 Amended 20 January 2022	Nil
B.45.38 A.40.01 – A.40.58	• Manager, Environmental and Regulatory Services • Manager, Governance and Legal Services	Power, as an 'enforcement authority' to take action required under an order and recover the reasonable cost of taking the action as a debt owing to the authority from the defendant, pursuant to section 176(10) of the <i>Planning Act 2016</i> .	Section 176(10) Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 11 February 2021 Amended 20 January 2022	Nil
B.45.39 A.40.01 – A.40.58	Manager, Governance and Legal Services	Power, as an 'enforcement authority' to apply for an order for the payment of expenses, pursuant to section 178(1)(b) of the <i>Planning Act 2016</i> .	Section 178(1)(b) Planning Act 2016	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.40 A.40.01 – A.40.58	• Manager, Environmental and Regulatory Services • Manager, Governance and Legal Services	Power to bring proceedings in the Planning and Environment Court for an enforcement order, an interim enforcement order, or compliance order, in accordance with section 180 of the <i>Planning Act 2016</i>. For the avoidance of doubt, this delegation extends to include the powers available in section 181 of the <i>Planning Act 2016</i>, regarding the ability to apply to have enforcement orders or interim enforcement orders changed or cancelled.	Sections 180 and 181 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 11 February 2021 Amended 20 January 2022	Nil
B.45.41 A.40.01 – A.40.58	• Principal Planner, Development Services • Compliance Officer, Environmental and Regulatory Services • Manager, Governance and Legal Services • Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power, as a local government in any applicable role pursuant to Schedule 1 of the <i>Planning Act 2016</i> (such as, but not limited to 'assessment manager', 'concurrence agency', 'submitter', 'enforcement authority', 'local government'), to be a party to any appeal to the Planning and Environment Court or to a tribunal, pursuant to section 229 of the <i>Planning Act 2016</i> .	Section 229 Planning Act 2016 and Schedule 1 Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 10 May 2021 Amended 20 January 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.42 A.40.01 – A.40.58	- Principal Planner, Development Services - Compliance Officer, Environmental and Regulatory Services - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services - Coordinator Infrastructure Charges, Development Engineering and Plumbing Services	Power, as an 'assessment manager', to apply to the tribunal or the Planning and Environment Court, to withdraw from an appeal pursuant to section 229(5) of the <i>Planning Act 2016</i> .	Section 229(5) Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 10 May 2021 Amended 20 January 2022 Amended 27 September 2022	Nil
B.45.43 A.40.01 – A.40.58	- Principal Planner, Development Services - Level 6 Environmental and Regulatory Services Officer - Manager, Governance and Legal Services	Power, as an 'assessment manager' or 'responsible entity' to start proceedings for a declaration by a tribunal pursuant to section 239(1) of the <i>Planning Act 2016</i> .	Section 239(1) Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 20 January 2022	Nil
B.45.44 A.40.01 – A.40.58	- Principal Planner, Development Services - Level 6 Environmental and Regulatory Services Officer - Manager, Governance and Legal Services	Power, as an 'assessment manager' to start proceedings (in a tribunal) for a declaration about whether a development application is properly made, pursuant to section 240 of the <i>Planning Act 2016</i> .	Section 240 Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 20 January 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.45 A.40.01 – A.40.58	- Principal Planner, Development Services - Manager, Governance and Legal Services	Power, as the 'responsible entity' for a change application, to start proceedings for a declaration by a tribunal, about whether the proposed change to the approval is a minor change, pursuant to section 241 of the <i>Planning Act 2016</i> .	Section 241 Planning Act 2016	18 July 2017	Nil
B.45.46 A.40.01 – A.40.58	- Coordinator Infrastructure Charges - Manager, Governance and Legal Services	Power, as a local government, to comply with a regulation prescribing public access to documents, pursuant to section 264 of the <i>Planning Act 2016</i> .	Section 264 Planning Act 2016	18 July 2017 Amended 11 February 2021	Nil
B.45.47 A.40.01 – A.40.58	Technical Officer Level 4 (Environmental and Regulatory Services)	Power, as a local government, to give planning and development certificates, pursuant to section 265 of the <i>Planning Act 2016</i> .	Section 265 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 20 January 2022	Nil
B.45.48 A.40.01 – A.40.58	Principal Planner, Strategic Planning and Economic Development	Power, as local government, to note a registration on its planning scheme, and any planning scheme that the local government makes before the registration expires, pursuant to section 267(13) of the <i>Planning Act 2016</i> .	Section 267(13) Planning Act 2016	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.45.49 A.40.01 – A.40.58	- Principal Planner, Development Services - Principal Regional Design and Development, Regional Architecture and Heritage - Compliance Officer, Environmental and Regulatory Services - Coordinator Building Compliance, Environmental and Regulatory Services - Principal Planner, Strategic Planning and Economic Development	Power, as an entity the Minister or chief executive considers appropriate, to consult with the Minister or chief executive, before the Minister or chief executive makes guidelines pursuant to sections 283(1) and (2) of the <i>Planning Act 2016</i> .	Sections 283(1) and (2) Planning Act 2016	18 July 2017 Amended 20 May 2019 Amended 27 September 2022	Nil
B.45.50 A.40.01 – A.40.58	- Level 6 Environmental and Regulatory Services Officer - Principal Planner, Strategic Planning and Economic Development - Coordinator, Infrastructure Charges, Development Engineering and Plumbing Services - Coordinator Business Systems & Support, Development Services	Power to keep documents for inspection and purchase, in accordance with section 313 of the <i>Planning Act 2016</i> .	Section 313 Planning Act 2016	18 July 2017 Amended 19 October 2018 Amended 20 May 2019 Amended 20 January 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016
(B.45.)

[Update History](#)

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.45.01 – B.45.50	New delegations	18 July 2017	#7645546
B.45.33,	Change to Position Title and Branch (Coordinator, Development Compliance, Development Services TO Senior Development Compliance Officer, Development Services AND Building Surveyor (Compliance), Development Services TO Building Surveyor (Compliance), Regional Architecture and Heritage)	19 October 2018	DM#8335211
B.45.34	Change to Position Title and Branch (Coordinator, Development Compliance, Development Services TO Principal Planner (Development Compliance), Development Services AND Building Surveyor (Compliance), Development Services TO Building Surveyor (Compliance), Regional Architecture and Heritage)	19 October 2018	DM#8335211
B.45.35	Removal of Coordinator, Development Compliance, Development Services and Change to Branch (Building Surveyor (Compliance), Development Services TO Building Surveyor (Compliance), Regional Architecture and Heritage)	19 October 2018	DM#8335211
B.45.37, B.45.40, B.45.47 and B.45.50	Change to Position Title (Coordinator, Development Compliance, Development Services TO Principal Planner (Development Compliance), Development Services)	19 October 2018	DM#8335211
B.45.31	Insertion of Amendment Conditions and Limitations	17 January 2019	DM#8461513
B.45.10	Change to Position Title (Building Surveyor, Development Services TO Coordinator Building Compliance, Regional Architecture and Heritage)	21 May 2019	DM#8699450
B.45.21	Insert Manager, Regional Architecture and Heritage	21 May 2019	DM#8699450
B.45.33	Change to Position Title (Senior Development Compliance Officer, Development Services TO Senior Development Compliance Officer, Regional Architecture and Heritage AND Building Surveyor (Compliance), Regional Architecture and Heritage TO Coordinator Building Compliance, Regional Architecture and Heritage)	21 May 2019	DM#8699450
B.45.34	Change to Position Title (Principal Planner (Development Compliance), Development Services TO Principal Planner (Development and Compliance), Regional Architecture and Heritage AND Building Surveyor (Compliance), Regional Architecture and Heritage TO Coordinator Building Compliance, Regional Architecture and Heritage)	21 May 2019	DM#8699450
B.45.35	Change to Position Title (Building Surveyor (Compliance), Regional Architecture and Heritage TO Coordinator Building Compliance, Regional Architecture and Heritage)	21 May 2019	DM#8699450
B.45.36, B.45.3,7, B.45.42, B.45.43	Insert Principal Planner (Development Compliance), Regional Architecture and Heritage AND Coordinator Building Compliance, Regional Architecture and Heritage	21 May 2019	DM#8699450
B.45.38	Insert Manager, Regional Architecture and Heritage AND Change to Position Title (Building Surveyor (Compliance), Regional Architecture and Heritage TO Coordinator Building Compliance, Regional Architecture and Heritage)	21 May 2019	DM#8699450

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016 (B.45.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.45.40, B.45.50	Change to Position Title (Principal Planner (Development Compliance), Development Services TO Principal Planner (Development and Compliance), Regional Architecture and Heritage) AND Insert Coordinator Building Compliance, Regional Architecture and Heritage	21 May 2019	DM#8699450
B.45.41	Insert Principal Planner (Development and Compliance), Regional Architecture and Heritage	21 May 2019	DM#8699450
B.45.44	Insert Coordinator Building Compliance, Regional Architecture and Heritage	21 May 2019	DM#8699450
B.45.47	Change to Position Title (Principal Planner (Development Compliance), Development Services TO Principal Planner (Development and Compliance), Regional Architecture and Heritage)	21 May 2019	DM#8699450
B.45.49	Insert Principal Regional Design and Development, Regional Architecture and Heritage, Principal Planner (Development Compliance), Regional Architecture and Heritage AND Coordinator Building Compliance, Regional Architecture and Heritage	21 May 2019	DM#8699450
B.45.06, B.45.15	Inserted Senior Planner, Development Services and deleted Manager, Development Services	11 February 2021	DM#9635247
B.45.10, B.45.12	Amended title to Senior Environmental Officer, Development Services from Environmental Officer, Development Services	11 February 2021	DM#9635247
B.45.14	Amended section 80 (6) to 80 of the Planning Act 2016	11 February 2021	DM#9635247
B.45.29	Inserted Executive Manager Development Engineering and Plumbing Services	11 February 2021	DM#9635247
B.45.35 - B.45.38, B.45.40	Deleted Principal Planner, Development Services	11 February 2021	DM#9635247
B.45.46	Inserted Coordinator Infrastructure Charges and deleted Coordinator Business Systems and Support, Development Services	11 February 2021	DM#9635247
B.45.04, B.45.06 – B.45.10, B.45.14, B.45.18, B.45.21, B.45.23 – B.45.31, B.45.41, B.45.42	Updated Delegates	10 May 2021	10002128
B.45.33 - B.45.38, 45.40 - B.45.44, B.45.47, B.45.50	Updated Branch Name from Environmental Health Services to Environmental and Regulatory Services. Update to positions required to hold the Delegations.	20 January 2022	DM#10820267
B.45.33-B.45.46	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197
B.45.10; B.45.21; B.45.36; B.45.41; B.45.42; B.45.49	Position Title “Coordinator Building Compliance, Regional Architecture and Heritage”, and “Principal Planner (Development Compliance), Regional Architecture and Heritage”, deleted. Position Title “Coordinator Building Compliance, Environmental and Regulatory Services”, “Principal, Environment and Regulatory Services” and “Compliance Officer, Environmental and Regulatory Services” inserted.	27 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Act 2016
(B.45.)

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

Planning Regulation 2017

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.01	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to decide whether or not to agree to a superseded planning scheme request within 30 business days after the request is received.	Section 12(a) of the Planning Regulation 2017	18 July 2017	Nil
B.46.02	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to extend the period for deciding whether or not to agree to a superseded planning scheme request if the person making the request agrees, in writing, to the extension before the period ends.	Section 12(b) of the Planning Regulation 2017	18 July 2017	Nil
B.46.03	- Senior Planner, Development Services - Building Compliance Officer, Environmental and Regulatory Services - Senior Environmental Officer, Development Services - Environmental Health Officer, Environmental and Regulatory Services Branch	Power, as a referral agency, to assess a development application against the matters set out in section 22(2) and Schedules 9 and 10 of the <i>Planning Regulation 2017</i> , to the extent considered relevant to the development.	Sections 22(2) and 22(4), and Schedules 9 and 10 of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021 Amended 20 January 2022 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.04	- Senior Planner, Development Services - Building Compliance Officer, Environmental and Regulatory Services - Senior Environmental Officer, Development Services - Environmental Health Officer, Environmental and Regulatory Services - Senior Plumbing Inspector, Development Engineering and Plumbing Services	Power, as a referral agency, to assess a development application having regard to the matters set out in sections 22(3)(b), 22(3)(c), 22(3)(d), 22(3)(e), 22(e)(f), and Schedules 9 and 10 of the <i>Planning Regulation 2017</i> , to the extent considered relevant to the development.	Sections 22(3)(b), 22(3)(c), 22(3)(d), 22(3)(e), 22(e)(f), 22(4), and Schedules 9 and 10 of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021 Amended 20 January 2022 Amended 27 September 2022	Nil
B.46.05	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to carry out a code assessment against the assessment benchmarks for the development stated in section 26(2) and Schedules 9 and 10 of the <i>Planning Regulation 2017</i> , to the extent the assessment benchmark is relevant to the development.	Section 26 and Schedules 9 and 10 of the Planning Regulation 2017	18 July 2017	Nil
B.46.06	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to carry out a code assessment having regard to the matters set out in section 27(1)(d), 27(1)(e), 27(1)(f), 27(1)(g) and Schedules 9 and 10 of the <i>Planning Regulation 2017</i> , to the extent the matter is relevant to the development.	Sections 27(1)(a), 27(1)(d), 27(1)(e), 27(1)(f), 27(1)(g), and Schedules 9 and 10 of the Planning Regulation 2017	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.07	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to carry out an impact assessment against the assessment benchmarks for the development stated in section 30(2) and Schedules 9 and 10 of the <i>Planning Regulation 2017</i> , to the extent the assessment benchmark is relevant to the development.	Section 30 and Schedule 9 and 10 of the Planning Regulation 2017	18 July 2017	Nil
B.46.08	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to carry out an impact assessment having regard to the matters set out in sections 31(1)(d), 31(1)(e), 31(1)(f), 31(1)(g) and Schedules 9 and 10 of the <i>Planning Regulation 2017</i> , to the extent the matter is relevant to the development.	Sections 31(1)(a), 31(1)(d), 31(1)(e), 31(1)(f), 31(1)(g) and Schedules 9 and 10 of the Planning Regulation 2017	18 July 2017	Nil
B.46.09	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to consider the following matters when assessing a variation request, to the extent the matter is relevant to the request: (a) the common material; (b) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; (c) the State Planning Policy, to the extent the State Planning Policy is not identified in the planning scheme as being appropriately integrated in the planning scheme; (d) any temporary State planning policy.	Section 32 of the Planning Regulation 2017	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.10	- Manager, Development Services - Executive Manager, Development Engineering and Infrastructure, Development Engineering and Plumbing Services - Manager, Regional Architecture and Heritage	Power, as an assessment manager, referral agency or responsible entity, to waive an application fee or referral fee, if the application or referral is made by a registered non-profit organisation.	Section 40 of the Planning Regulation 2017	18 July 2017 Amended 10 May 2021 Amended 27 September 2022	Nil
B.46.11	- Coordinator, Business Systems and Support, Development Services - Principal Planner, Strategic Planning and Economic Development - Coordinator Infrastructure Charges - Compliance Officer, Environmental and Regulatory Services - Principal Infrastructure and Environment, Strategic Planning and Economic Development - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services	Power, as a local government, to keep available for inspection and purchase the documents set out in Schedule 22, section 1 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 1 of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.12	- Coordinator, Business Systems and Support, Development Services - Manager, Governance and Legal Services	Power, as a local government, to keep available for inspection the documents set out in Schedule 22, section 2 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 2 of the Planning Regulation 2017	18 July 2017	Nil
B.46.13	- Coordinator, Business Systems and Support, Development Services - Principal Planner, Strategic Planning and Economic Development - Coordinator Infrastructure Charges - Compliance Officer, Environmental and Regulatory Services - Principal Infrastructure and Environment, Strategic Planning and Economic Development - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services	Power, as a local government, to publish documents on the local government's website in accordance with Schedule 22, section 3, 3A and 3B of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 3, 3A and 3B of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.14	- Coordinator, Business Systems and Support, Development Services - Principal Planner, Strategic Planning and Economic Development - Coordinator Infrastructure Charges - Compliance Officer, Environmental and Regulatory Services - Principal Infrastructure and Environment, Strategic Planning and Economic Development - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services	Power, as an assessment manager, to keep available for inspection and purchase the documents set out in Schedule 22, section 5 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 5 of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021	Nil
B.46.15	- Coordinator, Business Systems and Support, Development Services - Manager, Governance and Legal Services	Power, as an assessment manager, to keep available for inspection the documents set out in Schedule 22, section 6 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 6 of the Planning Regulation 2017	18 July 2017	Nil
B.46.16	- Coordinator, Business Systems and Support, Development Services - Manager, Governance and Legal Services	Power, as an assessment manager, to publish documents on the assessment manager's website in accordance with Schedule 22, section 7 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 7 of the Planning Regulation 2017	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.17	- Coordinator, Business Systems and Support, Development Services - Compliance Officer, Environmental and Regulatory Services - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services	Power, as a referral agency, to keep available for inspection and purchase the documents set out in Schedule 22, section 8 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 8 of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021 Amended 27 September 2022	Nil
B.46.18	- Coordinator, Business Systems and Support, Development Services - Manager, Governance and Legal Services	Power, as a referral agency, to keep available for inspection the documents set out in Schedule 22, section 9 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 9 of the Planning Regulation 2017	18 July 2017	Nil
B.46.19	- Coordinator, Business Systems and Support, Development Services - Compliance Officer, Environmental and Regulatory Services - Coordinator Building Compliance, Environmental and Regulatory Services - Manager, Governance and Legal Services	Power, as a referral agency, to public on the referral agency's website the documents set out in Schedule 22, section 10 of the <i>Planning Regulation 2017</i> .	Section 70 and Schedule 22, Section 10 of the Planning Regulation 2017	18 July 2017 Amended 11 February 2021 Amended 27 September 2022	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.20	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to decide that, for assessing and deciding a development application to which Schedule 11, section 4, 5, 6 or 7 applies, if a part of the premises is in a bushland habitat area, a rehabilitation habitat area, an area of koala habitat value, or an area unsuitable for koalas, the part is taken to be in a different koala habitat classification area.	Schedule 11, section 10(1) of the Planning Regulation 2017	18 July 2017 Revoked 11 February 2021	Nil
B.46.21	- Senior Planner, Development Services - Senior Engineer, Development Engineering and Plumbing Services	Power, as an assessment manager, to give an applicant notice of a decision in relation to whether, for assessing and deciding a development application to which Schedule 11, section 4, 5, 6 or 7 applies, if a part of the premises is in a bushland habitat area, a rehabilitation habitat area, an area of koala habitat value, or an area unsuitable for koalas, the part is taken to be in a different koala habitat classification area.	Schedule 11, sections 10(2) and (3) of the Planning Regulation 2017	18 July 2017 Revoked 11 February 2021	Nil
B.46.22	Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to assess a request to approve a plan of subdivision for reconfiguring a lot against the criteria set out in Schedule 18, section 2 of the <i>Planning Regulation 2017</i> .	Schedule 18, section 2 of the Planning Regulation 2017	18 July 2017	Nil
B.46.23	Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to approve a plan of subdivision for reconfiguring a lot if the request complies with the criteria for the request set out in Schedule 18, section 2 of the <i>Planning Regulation 2017</i> .	Schedule 18, section 3(1) of the Planning Regulation 2017	18 July 2017	Nil

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.46.24	Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to give notice of an approval of a plan of subdivision for reconfiguring a lot to the person making the request.	Schedule 18, section 3(2) of the Planning Regulation 2017	18 July 2017	
B.46.25	Senior Engineer, Development Engineering and Plumbing Services	Power, as a local government, to agree with the person making a request to approve a plan of subdivision for reconfiguring a lot on a different period within which the local government must give notice of the approval of the request.	Schedule 18, section 3(2)(c) of the Planning Regulation 2017	18 July 2017	

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.46.01 – B.46.25	New delegations	18 July 2017	DM#7530759
B.46.03, B.46.04	Amended title from Environmental Officer, Development Services to Senior Environmental Officer, Development Services	11 February 2021	DM#9635247
B.46.11, B.46.13, B.46.14	Inserted titles; Principal Planner, Strategic Planning and Economic Development, Coordinator Infrastructure Charges, Principal Planner, Development Compliance, Principal Infrastructure & Environment, Strategic Planning and Economic Development, Coordinator Building Compliance.	11 February 2021	DM#9635247
B.46.13	Inserted sections 3A and 3B of the Planning Regulation 2017	11 February 2021	DM#9635247
B.46.17, B.46.19	Inserted Principal Planner, Development Compliance and Coordinator Building Compliance	11 February 2021	DM#9635247
B.46.20, B.46.21	Deleted sections	11 February 2021	DM#9635247
B.46.10	Updated Delegates	10 May 2021	10002128
B.46.03, B.46.04	Updated Branch Name from Environmental Health Services to Environmental and Regulatory Services. Update to positions required to hold the Delegations.	20 January 2022	DM#10820267
B.46.11-B.46.19	Updated Chief Legal Counsel to Manager, Governance and Legal Services.	7 April 2022	#10344197

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Planning Regulation 2017 (B.46.)

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.46.03; B.46.04; B.46.10; B.46.11; B.46.13; B.46.14; B.46.17; B.46.19	Position Title "Building Surveyor, Development Services", "Principal Planner, Development Compliance" deleted. Position Title "Building Compliance, Environmental and Regulatory Services", "Manager, Regional Architecture and Heritage", "Compliance Officer, Environmental and Regulatory Services", "Coordinator Building Compliance, Environmental and Regulatory Services" inserted.	27 September 2022	#10822964

REGISTER OF DELEGATIONS - CHIEF EXECUTIVE OFFICER TO EMPLOYEES AND CONTRACTORS

Crime and Corruption Act 2001 (B.47.)

Crime and Corruption Act 2001

NO. (Head Delegation)	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
B.47.01	Compliance Officer, Governance and Legal Services	Power to notify Crime and Corruption Commission of corrupt conduct	Section 38 of the Crime and Corruption Act 2001	10 March 2020	

Update History

Delegation Number	Amended/Inserted/Deleted	Date Approved by Chief Executive Officer	DM Reference
B.47.01	New delegation	10 March 2020	#9102410